

# South Fayette School District

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## Regular Meeting **Minutes**

Tuesday, October 28, 2008  
7:00 p.m.

The Regular Meeting of the South Fayette Township Board of School Directors was called to order at 7:19 p.m. in the South Fayette High School Conference Center by President Bill Newcomer with the Pledge of Allegiance. Mr. Newcomer announced prior to the start of the meeting, the Board had met in Executive Session to discussion litigation and personnel.

**Present:** Teresa Burroughs, Len Fornella, Frank Morelli, Bill Newcomer, Chris Niemann, Todd Petrillo, and Alan Wood

**Absent:** Lena Hannah and Jeff Smith

**Others:** W. Theodore Brooks, Tucker Arensberg, P.C.; Dr. Linda B. Hippert, Superintendent; Dr. Mary Ravita, Assistant Superintendent; Dr. Nanci Sullivan, Director of Pupil Personnel; George Safin, Director of Finance; Director of Transportation Donna Harshman; High School Principal Ann Bisignani; Assistant High School Principal Aaron Skrbn; Teachers Mary Quirk, Maureen Sirc; Debra Amelio-Manion, Craig Lee, Rosa Niemann, Natalie Kugler, Lisa Carney, Deana Carpenter, Linda Marcolini, John Marcolini, Andrea Marcolini, Amy Gavatora, Patty Sarnowski, Dane Hone, Gina Duncan, Jacquie Smith, Patty Morgan, Darell Frank, and Ruth Bell Superintendent's Assistant/Board Secretary

### Minutes

Petrillo seconded Morelli to approve the Minutes from the following Board Meetings:

Committee Meeting	September 16, 2008
Regular Meeting	September 23, 2008

Voice Vote – All Yes

### Financial Reports

The Condensed Expenditure Summary Report as of September 30, 2008, was provided to the Board.

Property Tax Collector's Report	No report
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Burroughs seconded Petrillo to accept the following Financial Reports for September 2008.

1. Treasurer's Report	George Safin
2. Earned Income	Central Tax
3. Middle School Activity Report	Carol Hunsinger
4. High School Activity report	Kathy Demnyan
5. Athletic Report	Joe Farkas
6. Aquatic Report	Bridget Amato

Voice Vote – All Yes

## **SUSPENSION OF BUSINESS TO HEAR FROM VISITORS**

Linda Marcolini – spoke of situation that arose between her daughter, cheerleaders and a cheerleading chaperone.

Andrea Marcolini – spoke about the incident between herself, cheerleaders and a cheerleading chaperone.

Debra Amelio-Manion – indicated she spoke at the last board meeting regarding a similar situation and asked the board what they were going to do about the situation.

### **Superintendent's Monthly Report – Dr. Linda B. Hippert**

At this time the Board skipped to Transportation, Item 2.

The Superintendent and Director of Transportation Donna Harshman recommend Board approval to enter into an agreement with the County of Allegheny to retrofit school buses. Director of Transportation provided the board with her rationale in applying for the grant.

Discussion followed.

The Board asked Donna to find out if the grant monies could be held for the district to be used at a later date.

Petrillo seconded Burroughs to table the discussion until November and to be kept informed when additional information becomes available.

Roll Call – Yes – Petrillo, Morelli, Burroughs, Fornella  
No – Niemann, Wood, Newcomer

### **Business Office**

Petrillo seconded Morelli on the recommendation of The Superintendent and Director of Finance George Safin for Board approval of payment of the interim delinquent tax collector fee in the amount of \$1,554.19 for 2007 delinquent taxes; penalty payment extends from August 27, 2008, to October 10, 2008; and for \$328.01 for 2006 delinquent taxes; penalty payment extends from August 29, 2008, to October 10, 2008; and for \$222.77 for 2005 delinquent taxes; penalty payment extends from August 29, 2008, to October 7, 2008; as per the statements submitted by Kevin Biber, Township Treasurer.

Roll Call – All Yes

Burroughs seconded Wood on the recommendation of The Superintendent, Director of Finance George Safin, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

Roll Call – All Yes

Niemann seconded Petrillo on the recommendation of The Superintendent, Director of Finance George Safin, and Jordan Tax for Board approval to refund William and Susan E. Sray the amount of \$374.36; and Harry and Marianne Black the amount of \$412.91, due to an official change order from the County Assessor's office.

Roll Call – All Yes

Morelli seconded Petrillo on the recommendation of The Superintendent and Assistant High School Principal Aaron Skrbin for Board approval to adopt a Memorandum of Understanding Regarding Evacuation with Carlynton and Chartiers Valley School Districts.

Roll Call – All Yes

## **Personnel**

Fornella seconded Petrillo on the recommendation of The Superintendent and Administrators for Board approval to accept the following resignations:

- a. Peter Schepis, Substitute Teacher and Middle School Football Coach effective September 24, 2008
- b. Sandra Mahoney, Student Monitor, effective October 24, 2008
- c. Joe Sgro, Food Service employee effective October 17, 2008

and to hire the following personnel for the 2008-09 school year:

- a. Joe Sgro, Transportation employee effective October 6, 2008, at the rate of \$15.66 per hour, per contract. Director of Transportation Donna Harshman requests the probationary period be waived
- b. Linda Yurchak-Drain, On-line Tutor for Liberty Station, at the rate of \$27.72 per hour, per contract. Hours will be based on student enrollment in the program.
- c. The following day-to-day substitutes (call as needed)
  - Kylie Rectenwald, Certified Early Childhood
  - Megan Gillespie, Certified Early Childhood and Elementary
  - Jessica Yuhas, Certified Elementary
  - Samantha Folmer, Certified Elementary
  - Amy Reed, Certified Elementary and Reading Specialist
  - Daniel Degnan, Certified English 7-12
  - Mary Kristin Carnivale, Certified Nurse
  - Ryan Wachter, Certified Music and Instructional Technology Specialist
  - Terry Oberst, Certified Special Education
  - Joseph Cohen, Custodian
  - Katrina Henry, Custodian
  - Kimberly Walker, Paraeducator, Student Monitor, Food Service, Administrative Assistant/Receptionist
  - Frank Holeva Jr., Food Service
- d. The following tutors for Math at the Elementary School. The tutoring program will run from October 28, 2008, through March 12, 2009, and will be paid with funds through the Accountability Grant. Tutors will be paid \$27.72 per hour, per contract:
  - Molly Golding, Grade 3
  - Linda Brentin, Grade 3
  - Mark Kuglar, Grade 4
  - Gina Mondì, Grade 4
- e. The following tutors for Math and Language Arts at the Middle School. The tutoring program will run from October 20, 2008, through March 12, 2009, and will be paid with funds through the Accountability Grant. Tutors will be paid \$27.72 per hour, per contract:
  - Darcy Kotts, Math
  - Laura LeBlanc, Math
  - Scott Litwinovich, Math

- Barb Rickel, Math
  - Jennifer Karnbauer, Math
  - Angela Pedrotti, Language Arts
  - Donna Michalowsky, Language Arts
  - Jodi Osterman, Language Arts
  - Sandi Miller, Language Arts
- f. Confirm the hiring of Patty Wauthier, Bus Aide, at the rate of \$13.70, per hour, per contract, with seniority beginning January 28, 2008.
- g. Alma Kauffman, Bus Aide, at the rate of \$13.70 per hour, per contract, effective September 22, 2008; with all days worked as a substitute to be counted toward the probationary period.

Roll Call – All Yes

Morelli seconded Burroughs on the recommendation of The Superintendent and Primary Elementary School Principal Laurie Gray for Board approval to grant a leave of absence for Heather Morally beginning January 12, 2009, through April 7, 2009. Mrs. Morally meets all requirements for this leave; and on the recommendation of The Superintendent and Assistant Director of Pupil Personnel and School Psychologist Gretchen Tucci to have Molly Billings from Duquesne University intern with Mrs. Tucci to fulfill the requirements to obtain her School Psychology Certification. This would be at no cost to the District; and on the recommendation of The Superintendent to have Beverly Arbore from the University of Pittsburgh intern with Dr. Hippert to fulfill the requirements to obtain her Superintendent's Certification. This would be at no cost to the District.

Voice Vote – All Yes

### **Education**

Morelli seconded Petrillo on the recommendation of The Superintendent and Assistant Superintendent Dr. Mary Ravita for Board approval, per Board Policy 706.1, to dispose of the following materials as obsolete:

<b>Copyright Date</b>	<b>Title</b>	<b>Qty</b>
1999	World Almanac – 2000, Millennium Collector's Edition	4
1952	Beginning Dictionary	11
1965	High School Dictionary	1
1935	Thorndike Century Junior Dictionary, Revised Edition	1
1998	Intro to Computer Science using C++	18
1998	Intro to Computer Science Using C++ Manual	1
1998	Intro to Computer Science Using C++ Workbook	2
1997	A Practical Approach to C++ Instructor Manual	1
1998	Workbook to Accompany C++ for You++ AP Edition	1
1998	Textbook to Accompany C++ for You++ AP Edition	1
1998	Object-Oriented Programming Using C++	1
1994	C++ How to Program	1
1993	Teach Yourself ... Pascal, 2 <sup>nd</sup> Edition, disc included	1
1994	Problem Solving & Programming in Turbo Pascal, 1 <sup>st</sup> Edition	1
1993	Turbo Pascal, 4 <sup>th</sup> Edition, disc included	1
1986	Simply Pascal, A Beginners Workbook	10
1986	A Guide to Programming in Turbo Pascal	1
1995	A-Plus Pascal	1
2004	C++ A Beginner's Guide, 2 <sup>nd</sup> Edition	1
1997	Visual C++ Getting Started	1

1996	Intro to C++	1
1997	Visual C++ Professional Edition Software Package for Windows 95 and Windows NT	2
1997	Programming in C++	1
1998	Using C++ An Intro to Programming	1
1998	Fundamentals of C++	1
1996	Intro to Computer Science with C++	1
1991	Micro-Exam II Test Generator & Grade Book Software	1
1988	HyperStudio for Windows Tutorial, disc included	1
1995	Using Turbo Pascal 6.0 – 7.0 3 <sup>rd</sup> Edition and disc	1
	C++ Program Design 2 <sup>nd</sup> Edition with CD	1
2001	Precalculus Graphical, Numerical, Algebraic 5 <sup>th</sup> Edition	35
1997	Discovering Geometry an Inductive Approach	120
1997	Discovering Geometry an Inductive Approach Study Guide and Answer Key	3
1997	Discovering Geometry an Inductive Approach Teacher's Resource	5
1997	Discovering Geometry with the Geometer's Sketchpad Blackline Masters	2
1995	Merrill Algebra 2 with Trigonometry	35
1993	Merrill Geometry Applications and Connections	4
1992	Merrill Algebra 1 Applications and Connections	13
1997	Texas Instruments TI-93 Plus Calculator	1
1998	Texas Instruments TI-93 Plus Calculators	4
1999	Texas Instruments TI-93 Plus Calculators	4

Dr. Ravita will contact book vendors to obtain if there is any interest in purchasing the books and post to eBay as appropriate prior to disposing.

Roll Call – All Yes

Burroughs seconded Morelli on the recommendation of The Superintendent and High School Principal Ann Bisignani for Board approval to permit the High School Marching Band to travel to Myrtle Beach, South Carolina, from Friday, April 24, 2009, through Monday, April 27, 2009. Appropriate adult to student ratios for supervision will be assured by the administration.

Roll Call – Yes – Niemann, Wood, Petrillo, Morelli,  
Burroughs, Newcomer  
No - Fornella

### **Transportation**

Niemann seconded Wood on the recommendation of The Superintendent and Director of Transportation Donna Harshman for Board approval of the bus stops and routes for the 2008-09 school year. For audit purposes, records will be kept in the transportation office.

Roll Call – All Yes

The Superintendent and Director of Transportation Donna Harshman recommend Board approval to enter into an agreement with the County of Allegheny to retrofit school buses. This item was discussed earlier in the agenda.

## **Athletics**

Petrillo seconded Fornella on the recommendation The Superintendent and Athletic Director Joe Farkas recommend Board approval to accept the following resignations:

- Renee McNally, Varsity Cheerleading Coach/Program Coordinator effective December 1, 2008
- Shannon Coyle, Varsity Cheerleading Chaperone effective December 1, 2008

Discussion followed.

Voice Vote – All Yes

Petrillo seconded Morelli on the recommendation of The Superintendent, Athletic Director Joe Farkas, and Head Coach Matt Tucker for Board approval to hire the following:

- ◆ Nick Benvenuti, Assistant Varsity Swim Coach

and to approve the following compensations for the 2008-09 school year:

### **Boys Basketball**

- ◆ Dwayne Canton, Assistant Varsity Coach \$3,400.00
- ◆ Rich Zewe, Assistant Varsity Coach \$1,500.00
- ◆ Mark Keener, Assistant Varsity Coach \$5,700.00
- ◆ Rich Mack, 7<sup>th</sup> Grade Head Coach \$2,200.00
- ◆ Joe DiDonato, 7<sup>th</sup> Grade Assistant Coach \$1,900.00
- ◆ Alex Hobbs, 8<sup>th</sup> Grade Head Coach \$2,200.00

### **Girls Basketball**

- ◆ Steve Maiolo, Assistant Varsity Coach \$5,200.00
- ◆ Colleen Hough, Assistant Varsity Coach \$5,300.00
- ◆ Colleen Hough, 8<sup>th</sup> Grade Head Coach \$3,200.00
- ◆ Marie Ford, 7<sup>th</sup> Grade Head Coach \$3,200.00

### **Swimming & Diving**

- ◆ Nick Benvenuti, Assistant Varsity Coach \$1,235.08
- ◆ Nick Benvenuti, Assistant 7<sup>th</sup>/8<sup>th</sup> Grade Coach \$1,200.00
- ◆ Stephanie Reinweld, Assistant Varsity Coach \$3,500.00
- ◆ Stephanie Reinweld, Assistant 7<sup>th</sup>/8<sup>th</sup> Grade Coach \$1,700.00
- ◆ Chris Rebholz, Diving Coach \$3,500.00
- ◆ Matt Tucker, Head 7<sup>th</sup>/8<sup>th</sup> Grade Coach \$3,500.00

### **Wrestling**

- ◆ Bob Reasey, Head Junior High Coach \$3,536.00

### **Winter Track**

- ◆ Joe Winans, Assistant Varsity Coach \$1,293.75
- ◆ David Iannetti, Assistant Varsity Coach \$517.50
- ◆ Jim Spicer, Assistant Varsity Coach \$517.50

### **Football (revised due to resignation)**

◆ Scott Litwinovich, Assistant Varsity Coach	\$3,000.00
◆ Bill Yost, Assistant Varsity Coach	\$2,750.00
◆ Bob Harrah, Assistant 7 <sup>th</sup> /8 <sup>th</sup> Grade Coach	\$2,300.00
◆ Rick Chaussard, Assistant 7 <sup>th</sup> /8 <sup>th</sup> Grade Coach	\$2,300.00

Roll Call – All Yes

### **Construction**

The Board discussed options for future construction to accommodate elementary school overcrowding along with dates required for decision making. Options discussed/proposed by the Board include:

- a. Make the decision to proceed with construction planning with the intent to borrow for construction in March 2010 with occupancy 2013-14 school year.
- b. Make the decision to delay construction planning and utilize trailers for future growth. Consider options for placement of additional trailers.
- c. Leasing space off campus in the area
- d. Purchase/build metal buildings
- e. Renting from schools in the area that may have additional classroom space
- f. Utilizing the Army barracks building for classrooms
- g. Converting the middle school auditorium to classrooms
- h. Convert former administration building
- i. Leasing space at Alpine Point
- j. Other options not yet identified

The Board asked that discussion of the educational plan be added to the future agendas along with the items listed above.

### **Miscellaneous**

#### **Informational**

At the Regular Board Meeting held on August 26, 2008, the Board decided not to adopt Board Policy 006.1 Use of Speakerphones. This policy is optional and the Board is not required to adopt this policy. This policy has been removed from the list for approval.

Morelli seconded Petrillo on the recommendation of The Superintendent for Board approval of the second reading of revised School District Policies listed:

- 000 School District Policy/Procedure/Administrative Regulations.
- 001 Name and Classification.
- 002 Authority and Powers
- 003 Functions.
- 004 Membership
- 005 Organization
- 006 Meetings
- 007 Distribution
- 008 Organization Chart
- 011 Board Governance Standards/Code of Conduct
- 100 Strategic Plan
- 101 Mission Statement

- 102 Academic Standards
- 103 Nondiscrimination in School and Classroom Practices
- 103 Attachment Complaint Form
- 104 Nondiscrimination in Employment and Contract Practices
- 104 Attachment Nondiscrimination in Employment and Contract Practices
- 105 Curriculum Development
- 105.1 Curriculum Review by Parents/Guardians and Students
- 105.2 Exemption from Instruction
- 106 Guides for Planned Instruction
- 107 Adoption of Planned Instruction
- 108 Adoption of Textbooks
- 109 Resource Materials
- 110 Instructional Supplies
- 301 Creating a Position
- 302 Employment of Superintendent and Assistant Superintendent
- 304 Employment of District Staff
- 305 Employment of Substitutes
- 306 Employment of Summer School Staff
- 307 Student Teachers/MAT Interns
- 308 Employment Contract/Board Resolution
- 309 Assignment and Transfer
- 310 Abolishing a Position
- 606 Tax Collection
- 607 Tuition Income
- 608 Bank Accounts
- 609 Investment of District funds
- 610 Purchases Subject to Bid/Quotation
- 611 Purchases Budgeted
- 612 Purchases Not Budgeted
- 613 Cooperative Purchasing
- 614 Payroll Authorization
- 615 Payroll Deductions
- 616 Payment of Bills
- 617 Petty Cash
- 618 Student Activity Funds
- 619 District Audit
- 621 Local Taxpayer Bill of Rights
- 622 GASB Statement 34
- 624 Taxable Fringe Benefits
- 626 Federal Fiscal Compliance
- 626AR Federal Fiscal Compliance

Roll Call – All Yes

Fornella seconded Petrillo on the recommendation of The Superintendent for Board approval of the first reading of revised School District Policies listed:

- 111 Lesson Plans
- 112 Guidance Counseling
- 113 Special Education
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Management Techniques



D. Parkway West

Frank Morelli

Was on vacation at the time of the last Parkway West meeting and was not able to attend

E. SHASDA

Todd Petrillo

The meeting last month featured the Principal of the Year as the speaker. The next SHASDA meeting is scheduled for Thursday.

F. South Fayette Foundation

Len Fornella

A meeting is scheduled with Maureen Pedzwater to review the by-laws and make sure we have all of the information we need to move forward.

Morelli seconded Petrillo to adjourn the meeting at 8:51 p.m.

Voice Vote – All Yes

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William Newcomer, Board President

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Ruth Bell, Board Secretary