



Minutes of the South Fayette Elementary PTA Meeting January 12, 2004



Lena Hannah - President
Dawn Byham - Vice-President
Betsy Challingsworth - Vice-President

Susan Flynn - Treasurer
Ann Guadagnino - Secretary

Lena Hannah called the meeting to order at 1:05 PM followed by the Pledge of Allegiance.

Secretary's Report

All present had an opportunity to review the minutes from the last regular meeting held on November 11th, 2003. A motion to approve was made by Dawn Byham and Karen O'Donnell Marshall. All approved minutes will be posted on the South Fayette Elementary web site.

The inspirational reading titled "The Heart of a Woman" was read by Cindy Hestad.

Introductions were done by all present.

Treasurer's Report

Lena Hannah reviewed the Balance sheet in Susan Flynn's absence. The balance stands at \$41,871.11. We still have due: approximately \$10,000.00 for the playground equipment and COGS for the Holiday Mart. A copy of the report will remain on file for review.

Committee Status Reports:

- a) **Accelerated Reader** – Seven classes had snacks and a video for reaching their goal. There are five more that need to schedule their fun. First grade will begin at the beginning of the third grading period. We decided to keep the football fields for classroom tracking for the remainder of the year. We need to make 6 additional fields for the first grade classrooms.
- b) **Book Fair** – The next Book Fair is March 25 – 31. Kindergarten will go on the 25th. Grades 1-4 will attend the 26th-31st. Denise Bevarina-Moore will send home a note with this information. The Book Fair will be left up through the Celebration of Excellence held on April 1, 2004. It will be taken down on April 2nd.

Approximately \$2800.00 was used for the half priced shopping at the Scholastic Warehouse. These books are used for the Level 1 incentives for Accelerated Reading as well as for Title 1, the baskets for Family Reading Night, and Family Fun night.

- c) **Box Tops** – We received a check in December for \$838.15 for labels turned in the first half of the year. Shopping On-line through the Box Tops web site also yields money for the school. There are many stores to shop from so please take a look. We received \$8.00 to date through this.

A contest will kick off on January 19th. Winners will be awarded certificates for the March Book Fair. There will be 1 winner per grade level. There will also be a "2nd Chance Prize" awarded. Every child who turns in box tops will have their name entered into this drawing. At the close of the contest, a name will be selected for the same Book Fair certificate prize.

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Winners per grade level are not eligible for the 2nd chance prize.

Box Tops funds the summer reading program. Last year we used \$650.00 for the program. We are ahead of that benchmark this year. However, due to the extended summer break, the program will run longer.

- d) **Certificates** – Shop N Save and Giant Eagle certificates continue to be sold. There was an order placed with Giant Eagle in November for \$4000.00. This was increased with approval to get the profit to 4%. The last of the GE certificates sold at the PTA meeting. A motion was made by Cindy Hestad and approved by all present to order another \$4000.00 in GE certificates. We will have 45 days from activation date to pay on this order.

We continue to sell Shop N Save certificates and order these in \$1000.00 increments (and continue to get the 4% profit).

We will continue to monitor this and evaluate the process.

- e) **Family Fun Night** – The date is set for May 7th. The deposit was sent to Howard Mancone (the mime). He will perform for 2 hours.

Mike The Balloon Guy will be booked for the evening. He will be available for 3 hours.

The Silent Auction letters for donations will be sent out in March.

- f) **Family Game Night/Bake Sale** – Fun was had by all. Thanks to Dawn Byham and everyone who helped out. The bake sale yielded a profit of 267.41 (after expenses).
- g) **Family Reading Night** – This will be held sometime in April (no definite date set). Some ideas for the evening include a Puppeteer and/or Story Teller.

If you are interested in helping, please let Betsy Challingsworth know.

- h) **Family Resource Center** – There is no update.

- i) **Labels for Education** – Judy Dobies reported we have 22,000 points banked. We have 7,000 points bundled, 500 bonus points for doing the food drive in December and another 500 bonus points for doing the Fire Prevention Week/Assembly.

UPC codes will only be accepted on the Goldfish.

- j) **Market Day** – Pick up is Monday, January 26th, 2004

Patty McLuckie needs a co-chair for this committee. She will co chair next year with someone and then that person will take over the following year. If you are interested, please let her know.

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k) **Membership** – The state PTA has increased the amount of dues the PTA owes therefore it will be necessary to increase our membership dues. Once approved, the local bylaws will need to be updated and approved.

l) **Receipts – Shop N Save** - Linda Racculia needs help counting and bundling the receipts. If you can take a bag, please see Linda. Please do not forget to deposit your receipts in the South Fayette box in the South Fayette Shop N Save. Although the box is in the South Fayette store, the receipts can be from any Shop N Save.

These receipts will pay for an assembly on The Rainforrest which will take place in May.

m) **Reflections** – There was an increased participation. Dylan Witt (grade 3) has been selected to advance to the next level of the competition. Good luck Dylan.

n) **Science Fair** – The projects will be on display during Celebration of Excellence on April 1, 2004. There is a meeting on Wednesday, January 15th, 2004 for the Science Fair Committee. The first notice with the registration form has been sent out. It will also be available on the web site. A reminder notice with guidelines and ideas will be sent out soon.

The deadline for registration is Wednesday, February 4, 2004.

o) **SHE Committee** –

Safety – The Advance Warning System as well as other elementary improvements has been submitted to Denise Bevarina-Moore and Dr. Hippert.

Health – We need someone to take on the organization of Health and Safety. If anyone is interested, please see Lena Hannah.

Environment – There is nothing new to report.

p) **School Pride/Parent Resource Center** – The Hill Brothers Assembly was held. The performance was about Respect/Responsibility and Team Work. Thanks to Ms. Goff for practicing the songs with the children the week prior to the assembly.

The BEE Awards continue to be sent home. By the end of the year, all children will have received one.

A banner for the hall is being considered. Nothing definite has been decided. One of the possibilities is “Bully Free School”.

q) **Track and Field Day** – The date has been set for May 24th (rain or shine). More information to follow at a later date.

r) **Yearbook** – It needs to be done by the end of February (due to the shortened school year). The deadline for submitting photos is January 30, 2004. Cindy Hestad is working on the schedule to meet and work on the yearbook.

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The yearbook will increase in price this year. It was necessary to do so in order to break even. The pre order price will be \$15.00. The re-order price is \$20.00. A motion was made by Betsy Challengworth with a second by Michelle Stanek to accept the increase. The extra funds (on late orders) will be held and used towards the yearbook next year.

Unfinished Business:

- a) **Officers** – The people interested in the officer positions for the 2004-2005 school year are:
President – Cindy Hestad
Vice President 2 – Betsy Challengworth
Vice President 2 – Michelle Stanek
Treasurer – Diane Egan
Secretary – Ann Guadagnino

Anyone else interested, please submit your name.

The Nominating Committee (Dawn Byham, Judy Dobies, and Michelle Hillen-Robinson) will circulate a form for additional nominations.

New Position – A new position to the board has been created – VP Public Relations. This position will work more with Community Outreach. Lena Hannah is interested in this position. This position was approved and will be added to the Bylaws.

- b) **Bylaws** – The bylaws will be updated and approved at the next meeting. The changes will be:
Vice President 1 instead of Vice President of Programs
Vice President 2 instead of Vice President of Planning
Increase the amount to join the membership. An amount will be determined at a future meeting.
Position of Vice President of Public Relations to be added.
- c) **School Board** – The committee meeting is Tuesday, January 20, 2004. The regularly scheduled board meeting is Tuesday, January 27th. As parents and tax payers, these are really important to attend if at all possible.

New Business/ Upcoming Events:

- a) **Calendar** – will be done in March for the 2004-2005 school year.
- b) **Valentine's Party** – The AM Kindergarten party will be held on Friday, February 13th at 10:30am. The PM Kindergarten and grades 1-4 parties will be held on Friday, February 13th at 2:15pm.
- c) **Little Lions Academy** – This will be held again this summer. If you have a special talent that you would like to teach, please consider this opportunity. You will have to apply, have clearances and an update TB test. More information will be sent home with the children.

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Please take a look at the volunteer sign up lists and see if something will fit your schedule.

Community News

Please see Diane Egan regarding the Ashley McAuley Benefit information.

Round Robin/Feedback:

A motion for adjournment was made at 2:43pm by Betsy Challingsworth with a second by Ann Guadagnino. There were 24 people in attendance. Thanks to those who attended!

The next PTA meeting is scheduled for February 11, 2004 at 6:30pm-8:30 PM. It will be held in the elementary library.

Respectively Submitted

Ann Guadagnino,
Secretary

Date Approved