



**Minutes of the South Fayette
Elementary PTA Meeting
March 11, 2004**



Lena Hannah - President
Dawn Byham - Vice-President
Betsy Challingsworth - Vice-President

Susan Flynn - Treasurer
Ann Guadagnino - Secretary

Lena Hannah called the meeting to order at 9:20 AM followed by the Pledge of Allegiance.

Inspirational Reading – “Thank You” – read by Lena Hannah.

Introductions were done by all present.

Lena Hannah introduced two guests today from the Carlynton School District.

Secretary’s Report

All present had an opportunity to review the minutes from the last regular meeting held on February 11, 2004. A motion to approve was made by Michelle Hillen-Robinson with a second by Diane Egan. All approved minutes will be posted on the South Fayette Elementary web site.

Treasurer’s Report

A copy of the report remains for file for review. The balance as of the meeting today is \$25,017.94.

The taxes have been mailed.

Susan Flynn has requested we purchase the new version of Quickbooks for our coming year. The version we have now was purchased 5 years ago. All present approved. The cost is \$205.95.

Committee Status Reports:

a) **Book Fair** – The next Book Fair is March 25 – 31. Kindergarten will go on the 25th. Grades 1-4 will attend the 26th-31st. The Book Fair will be left up through the Celebration of Excellence held on April 1, 2004. The set up will be on Tuesday, March 23rd at 9:00am and will be taken down on April 2nd at 9:00am. Anyone that can assist with either process is more than welcome.

b) **Box Tops** – Denise Bevarina-Moore will add the contest reminder to the announcements. Winners will receive gift certificates to the Book Fair.

c) **Certificates** – Shop N Save and Giant Eagle certificates continue to be sold.

They are moving at a slow steady pace. Order forms are available on-line and in the office.

d) **Family Fun Night** – The date is set for May 7th. One of the craft possibilities is spin art. We are trying to get three students from the Pittsburgh Technical Institute to do caricatures. We need someone to take on the face painting. Games we have from Entertainment Unlimited

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are the Basketball Toss, Baseball Throw, Football Throw and Plinko (or a game similar). We will also be running the Fishing Pond, Bean Bag Toss, and Bingo. Howard Mancone (the Mime) is booked and of course, Mike the Balloon Guy. The letters still need to go out for the auction items. We will again have a Pampered Chef party and use the hostess items to fill baskets for the auction.

- e) **Family Reading Night** – This will be held April 15th. We will have a craft, book swap and storyteller. If you are interested in helping, please let Betsy Challingsworth know.
- f) **Green and White Store** – Lena Hannah will run this but will need a co-chair. We will also need to have a committee to get this going and maintain it.
- g) **Labels** – The order has been placed for the Young Scientist Books, balls, bases, and soft Horse Shoe Pitch. We continue to collect for next year.
- h) **Market Day** – . A co-chair is needed. Please see Patty McLuckie if you are interested. We made more than \$600.00 profit this month. Pick up day is Monday, March 23rd at 3pm – 4pm.
- i) **Membership** – We will try to change the process for next year. We will have more up front work done for Meet The Teacher Day. If the membership packet for the family is not picked up that day, we will send it home once school begins. This should limit the duplication of information sent to each family. Dawn Byham will be chairing this committee for the coming year.
- j) **Receipts – Shop N Save** – The assembly will be about Rain Forrest. We will continue to collect receipts for next year's assemblies. We need to have \$250.00 per child to get the free assembly.
- k) **Reflections** – Dylan Witt (3rd grade) has moved onto the next round. Twenty one students participated overall for South Fayette. They will get to enjoy a Pizza Party for their efforts.
- l) **Science Fair** – Project numbers are getting assigned. Set up will take place Wednesday afternoon, March 31st from 3-4pm. Projects can be dropped off on Wednesday evening, March 31st from 7-8pm and 8-9am on Thursday, April 1st.

There will be a ribbon awarded to each participant. We will have a pizza party for all participants at a date to be announced.

Projects must be taken home from Celebration of Excellence.

- m) **SHE Committee** – There will be an assembly in October for grades 5th-9th dealing with Safety on the Internet. Agent Valentine will be doing the presentation. The evening before, there will be a parent meeting.

We would really like Health and Safety night to come back for this next year. If anyone is interested in spear heading this evening filled with great information, please see Lena Hannah.

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- n) **Track & Field Day** – The theme for this year will be The Olympics. The date is set for May 24th. Students will stay with their own classroom. Each Homeroom will represent a different country and make their flag. Ruth Klimek requested additional funds for this event. Cindy Hestad made a motion with a second by Ann Guadagnino to increase the budget back to \$500.00. This was approved by all.
- o) **Yearbook** – The yearbook will be mailed out today. We will order up to 15 more to keep for awards submission. This will come out of the general funds/Public Relations and not the yearbook budget. Lena Hannah made a motion for these additional copies with a second by Susan Flynn. There was no opposition.

Marcy Walasik is completing the bulletin board. There was discussion about ordering 4 additional bulletin boards to display these projects on a rotating basis. We will check into pricing for 4 more.

Unfinished Business:

- a) **Bylaws** – Changes are as follows:
Vice President of Programs – changed to Vice President 1
Vice President of Planning – changed to Vice President 2
Vice President of Public Relations – added

The Committees will be updated to reflect the current list.

The Cancel Meeting clause will be added.

The Membership Dues increase will be added. The dues will be \$6.00 for single, \$10.00 for family.

- b) **School Board** – The school board meetings are held the 3rd and 4th Tuesdays of the month. The 3rd Tuesday is the working meeting and the 4th Tuesday is the regular committee/voting meeting. The March meetings will be held on Tuesday, March 16 and March 23rd. Both meetings start at 7:00pm in the high school conference center.

New Business/ Upcoming Events:

- a) **Officers** – The officers for the 2004-2005 school year will be as follows:

President -	Cindy Hestad
Vice President -	Betsy Challingsworth
Vice President -	Michelle Stanek
Vice President Public Rel	Lena Hannah
Treasurer -	Diane Egan
Secretary -	Ann Guadagnino

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- b) **CHIPS Program** – This is scheduled for this summer. We may run it through the summer library program time. We will probably have sign up times to control the flow of people and so folks will not have to wait a long time.
- c) **Little Lions Ambassador** – This will be held one week in July and one week in August. Registration will be held Tuesday, March 30 at 6:30-8:00pm.
- d) **New Family Tea** – A date needs to be set for this event.
- e) **Grade Level Funds** – The funds have been used as follows:
 - K & 1st - Dinosaurs – Carnegie Museum
 - 2nd – Chinese New Year
 - 4th – Wild World of Animals
- f) **Teacher Appreciation Day** – The date is set for Tuesday, May 4th. A letter will be sent to all Homeroom Reps as a reminder.

Community News

The Ahsley McAuley Night At the Races will be held 3/13 at the Oakridge Fire Hall. There will be a spaghetti dinner benefit held on 4/3 at the Oakridge Fire Hall.

Kindergarten registrations currently stand at 140 students for the 2004-2005 school year.

Clean up PA Day is April 24th.

Round Robin/Feedback:

A motion for adjournment was made at 10:55am by Lena Hannah with a second by Denise Bevarina-Moore. There were 21 people in attendance. Thanks to those who attended!

The next PTA meeting is scheduled for April 5th, 2004 at 6:30pm –8:30pm. It will be held in the elementary library.

Respectively Submitted

Ann Guadagnino,
Secretary

Date Approved