

**Sign and return by
for 5 points**

South Fayette Middle School
Classroom Expectations: Library 6



Librarian: *Mrs. Clayton*

Each student who successfully completes this course will be able to:

- Conduct online searches using Power Library and the Internet
- Evaluate websites
- Complete an entire research project in class, using print and non-print materials, including a works cited page in MLA format

Library rules:

The library has a single rule: **show respect.**

Students are expected to:

- respect themselves,
- respect their classmates,
- respect the teacher,
- and respect all library materials.

This includes, but is not limited to, following directions, working quietly, and keeping hands/feet/objects to oneself.

Consequences will be enforced for students who cannot show respect in the library. Consequences include: warning, loss of book time, seat change, behavior assignment, phone call/email home to parents, and/or after school detention.

Library procedures:

- Enter the library quietly
- Use the first ten minutes of every class to read for BOB
- Place all work in-progress neatly in your table folder at the end of class
- If you complete your class work early, READ!
- At the end of class, leave table area and computer workstations clean and neat

Materials:

Students are expected to be prepared for class each day, with:

- a writing utensil (a pencil or pen)
- agenda
- something to read (BOB book or other book)

Grading Policies:

O	Outstanding	90-100%	Projects are 50% of your grade. Class work is 30% of your grade. Participation is 10% of your grade. BOB is 10% of your grade.
S	Satisfactory	70-89%	
U	Unsatisfactory	Less than 70%	

Attendance and procedures for make up work:

- Attendance is *extremely* important since most of our work can only be done in the library.
- Handouts or class work missed can be found in your table folder.
- Arrangements must be made by the student to make up work during activity period, before school, or after school. *It is the student's responsibility to complete missed assignments!*

BOB (Battle of the Books):

Students are required to read at least 3 books from a designated list throughout this course. Each day, class will begin with 10 minutes of reading a BOB book. You will also need to read at least 15 minutes at home every night to finish the book within the 3 week time period. After three weeks, you will complete a project about the book. At the end of the 12 weeks, we will compete in a Battle of the Books competition.

Library Materials:

- Library books are checked out for a period of two (2) weeks
- Library books can be renewed as long as no other student has requested the book
- Library fines are 5 cents a day when overdue
- New magazines cannot be checked out; old magazines can be checked out for one (1) week
- Reference materials may not be checked out
- *It is the student's responsibility to return books on time*

Technology Reminder:

When using computers in the library, all students must adhere to the guidelines outlined in the district's Acceptable Use Policy. Student use of the Internet is required to complete the objectives of this course. The Internet will be used for educational purposes only, students may not "surf" the web for entertainment purposes in the library!

Students may lose computer privileges if the Acceptable Use Policy is not followed.

Parent Signature _____

Parent email address _____

Student Signature _____