



South Fayette Township School District

Committee Meeting of the Whole

Tuesday, March 15, 2022

7:30 PM

Studio, High School

REVISED AGENDA

MEETING CALLED TO ORDER – President Jen Iriti

- Pledge of Allegiance
- Update – Social Emotional/Mental Health – Dr. Andler
- Presentation – Chill Room – Dr. Andler, Dr. Will Davies (*information provided*)
- Presentation – Rhithm App Pilot – Dr. Deichler
- Presentation – New Reading Series for ES/IS – Laurie Gray, Kristen Johnson
- Presentations – 2022-2023 Budgets:
 - ✓ Student Support Services – Dr. Rachel Andler
 - ✓ Diversity, Equity, and Inclusion – Dr. Chuck Herring
 - ✓ Technology – Rob Warfield, Tyler Hudak
 - ✓ Safety & Security – Tyler Geist, Kevin Maurer
 - ✓ Transportation – Brandon Soubie
 - ✓ Assistant to the Superintendent/Curriculum – Dr. Kristin Deichler

AGENDA APPROVAL:

1. The Superintendent and Solicitor recommend Board approval of the March 15, 2022, **revised** Committee Meeting of the Whole agenda. **New and revised motions, which were received and added today, are listed below:**
 - **Consider the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations. (*information provided*)**
 - **The Superintendent and Administrators recommend Board approval of (call as needed) substitute support personnel for the 2021-2022 school year, pending receipt of required documents. (needs Board action taken on March 15)**
 - **The Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and High School Principals recommend Board approval to run a pilot during the fourth quarter of the 2021-2022 school year within English 9 courses using the materials proposed to purchase next year from Houghton Mifflin Harcourt. There is no cost to the District to run the pilot. (*information provided*) (needs Board action taken on March 15)**
 - **The Superintendent and High School Principals recommend Board approval to permit Christine Elek and Eryn Carranza to accompany three students to participate in the PMEA All-State Ensemble at the PMEA State Conference at the Kalahari Resort in Poconos, Pennsylvania from Wednesday, April 6, 2022 through Saturday, April 8, 2022 (choir) and Sunday, April 9, 2022 (band). Students would be responsible for making up all school work during their**

absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and are included in the 2021-2022 budget. (information provided) (needs Board action taken on March 15)

I. CONSENT AGENDA (data in lilac) (includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)

1. Consider approval of Minutes from the following Board Meetings:

Committee Meeting of the Board	Tuesday, February 15, 2022
Regular Board Meeting	Tuesday, February 22, 2022

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

1. Athletic Fund	Mark Keener
2. High School Activity Fund	Rebecca Bruce
3. Middle School Activity Fund	Rebecca Bruce
4. Tax Collector Reports (December 2021 – February 2022)	Kevin Biber
5. Board Summary Report (February 2022)	Chris Juzwick

3. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. (information provided)
4. **The Superintendent and Administrators recommend Board approval to accept the provided list of gifts/donations. (information provided)**

Superintendent's Monthly Report – Dr. Michelle Miller

II. BUSINESS OFFICE (data in blue)

1. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the 2020-2021 School District Audit as prepared by Hosack, Specht, Muetzel & Wood, LLP. (presentation and information will be on March 22)
2. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the proposed 2022-2023 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,243,173.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,809,390.00. The South Fayette Township School District contribution to the Program of Services Budget is estimated to be \$41,209.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM). (information provided)

III. PERSONNEL (data in pink)

1. The Superintendent and Administrators recommend Board approval of (call as needed) substitute support personnel for the 2021-2022 school year, **pending receipt of required documents. (needs Board action taken on March 15)**

2. The Superintendent and Athletic Director recommend retroactive Board approval of an Assistant Boys Lacrosse Coach effective March 7, 2022, pending receipt of required documents. **(needs Board action taken on March 15)**
3. The Superintendent and Athletic Director recommend Board approval of a Volunteer Assistant Track and Field Coach, effective for the 2021-2022 season. **(needs Board action taken on March 15)**
4. The Superintendent and Intermediate School Principal recommend Board approval of an intermittent personal necessity leave of absence request for a Paraeducator in the Intermediate School effective retroactive to January 24, 2022. **(needs Board action taken on March 15)**
5. The Superintendent and Middle School Principal recommend Board approval to hire a Permanent Substitute Grade 8 History teacher in the Middle School, effective retroactive to December 1, 2021. **(needs Board action taken on March 15)**
6. The Superintendent and High School Principal recommend Board approval of the FMLA leave of absence request for a Paraeducator in the High School, effective retroactive to February 28, 2022 through March 16, 2022. **(needs Board action taken on March 15)**
7. The Superintendent and Middle School Principal recommend Board approval of EPRs for the 2021-2022 school year.
8. The Superintendent and High School Principal recommend Board approval of the placeholder to approve the High School Percussion EPR for the 2021-2022 school year.
9. The Superintendent and High School Principal recommend Board approval of the placeholder to approve a Carlow University student, to complete their principal internship with the High School Principal from June 1, 2022 through August 5, 2022, pending receipt of required documents.
10. The Superintendent and Director of Transportation recommend Board approval to hire a Substitute Bus Driver, pending receipt of required documents, effective for the 2021-2022 school year.
11. The Superintendent, Assistant to the Superintendent for Secondary Education, and Director of Finance/HR recommend Board approval of revised job description for the Elementary School Principal position, effective for the 2022-2023 school year.
12. Consider the recommendation of the Superintendent, Director of Finance/HR Brian Tony, and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler for Board approval of the Administrator Recruitment and Selection Reference Manual effective March 24, 2022.

IV. EDUCATION *(data in white)*

1. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval to pilot the Rhithm App, a K-12 student and staff wellness check-in tool, effective retroactive to March 21, 2022, in two grade levels, one at the Intermediate School and one at the Middle School. *(information provided)* **(needs Board action taken on March 15)**

2. The Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and High School Principals recommend Board approval to run a pilot during the fourth quarter of the 2021-2022 school year, within Algebra 2 courses using the materials proposed to purchase next year from Cengage. The potential cost to run the pilot is \$3,022 (10% of the quote for the purchase of a 6-year subscription), which will be deducted from the total purchase price if the subscription is purchased. The pilot cost will be covered by funds in the 2021-2022 budget. **(needs Board action taken on March 15)**
3. **The Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and High School Principals recommend Board approval to run a pilot during the fourth quarter of the 2021-2022 school year within English 9 courses using the materials proposed to purchase next year from Houghton Mifflin Harcourt. There is no cost to the District to run the pilot. (information provided) (needs Board action taken on March 15)**
4. **The Superintendent and High School Principals recommend Board approval to permit Christine Elek and Eryn Carranza to accompany three students to participate in the PMEA All-State Ensemble at the PMEA State Conference, at the Kalahari Resort in Poconos, Pennsylvania from Wednesday, April 6, 2022 through Saturday, April 8, 2022 (choir) and Sunday, April 9, 2022 (band). Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and are included in the 2021-2022 budget. (information provided) (needs Board action taken on March 15)**
5. Consider the recommendation of the Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler for Board approval to enter into an agreement with EduLink to purchase COMPLY, a compliance software tool, effective July 1, 2022, and to continue for a period of one year, at a cost of \$9,858, which includes a 5% PA-EETEP client discount. The funds to cover the cost will be included in the 2022-2023 budget. *(information provided)*
6. Consider the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, Elementary School Principal Laurie Gray, and Intermediate School Assistant Principal Kristen Johnson for Board approval to adopt and purchase the new reading series Houghton Mifflin Harcourt Into Reading, for the Elementary and Intermediate Schools. *(information provided)*
7. Consider the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Kristin Deichler, and Middle Principal Dr. Erin Crimone for Board approval of the changes to the 2022-2023 Middle School Program of Studies. *(information provided)*
8. Consider the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education, and High School Principals for Board approval of the following changes to the 2022-2023 High School Program of Studies:
 - Honors Python III change name to Honors Advanced Python
 - Option 1 - Prerequisite Pathway for Honors Advanced Python
 - Option 2 – Prerequisite Pathway for Honors Advanced Python
9. Consider the recommendation of the Superintendent, High School Principal Dr. Laura Hartzell, and Director of Finance Brian Tony for Board approval to dispose of the attached list

of textbooks in the High School as per Board Policy 706.1. The District will attempt to resell the textbooks; if not, they will be donated. (*information provided*)

10. Consider the recommendation of the Superintendent and High School Principals for Board approval to permit Brian Garlick, Jeff Sgro, and an additional female chaperone to be determined, to accompany the High School Underwater Robotics Club (approximately 20 students) to participate in the 2022 MATE (Marine Advanced Technology Education) Mid-Atlantic Regional UROV Competition, at East Tennessee State University, in Johnson City, Tennessee from Friday, May 13, 2022 through Sunday, May 15, 2022. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip will be paid for through fundraising efforts. (*information provided*)
11. Consider the recommendation of the Superintendent, Network Systems Administrator Rob Warfield, and Director of Innovation, Strategic Partnerships, and Instructional Technology Dr. Matt Callison for Board approval to permit Tyler Hudak, Technology Integration Specialist and AJ Mannarino, Middle School Technology Teacher, to attend the International Society for Technology in Education (ISTE) Conference in New Orleans, Louisiana, from Sunday, June 26, 2022, through Wednesday, June 29, 2022. The cost of the conference includes registration, travel, lodging, and meals, and is included in the 2021-2022 budget.

V. TRANSPORTATION (*data in green*)

1. There are no items to discuss.

VI. ATHLETICS (*data in salmon*)

1. Coaching personnel items will be discussed in Executive Session.

VII. CONSTRUCTION (*data in white*)

1. There are no items to discuss.

VIII. MISCELLANEOUS (*data in yellow*)

1. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the final reading of the following revised policies and attachment:
 - Policy 610 Purchases Subject to Bid/Quotation
 - Policy 611 Purchases Budgeted
 - Attachment 626 Procurement – Federal Programs
2. Consider Board approval of the first reading of the revisions to the policies in Section 000 – Local Board Procedures, as reviewed by the Superintendent, Solicitor, and Board Members. (*information provided*)

Board Comments

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted May 23, 2006)

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.