



South Fayette Township School District

Committee Meeting of the Whole

Minutes

Tuesday, January 21, 2020
7:30 PM

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:42 P.M. in the Pride Room of the Administration Building by President Len Fornella with the Pledge of Allegiance. President Fornella apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Todd Petrillo, Lena Hannah, William Ainsworth, Teresa Burroughs, Alan Vezzi, Tom Iagnemma, Len Fornella

Absent: Paul Brinsky, Jen Iriti

Others: Chris Voltz, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Alexandra Bennett; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho; Interim Director of Student Support Services Dr. Conchetta Bell; High School Principal Dr. Laura Hartzell; Athletic Director Mark Keener; Teachers Angela Hoffman and Jeannie Scott; and Cynthia Geisler, Superintendent's Assistant/Board Secretary

Dr. Lockette informed the Board of the following:

- High School Spring Band/Orchestra Concert moved to Monday, May 4, 2020 due to a conflict of events
- AIU Annual Convention of School Board Directors being held March 31, 2020, along with the election of AIU Board Members
- Board Recognition will be on January 28, 2020, in the High School Conference Center and a new Board photo will be taken

Dr. Lockette stated there is a minority job fair being held in Washington DC on February 29, 2020, that he would like Middle School Principal Kevin Maurer, Intermediate School Assistant Principal Kristen Johnson, and Diversity/Inclusion Facilitator Dr. Charles Herring to attend. Dr. Lockette is also asking the Board to permit the District to post in March for anticipated teaching positions, to give the District a head start on filling these anticipated positions.

The Board discussed the Diversity and Equity building signs need to have stricter wording which will have to be reflected in the Board policies. Dr. Lockette will work up new wording for the signs and send to the Board for review.

Brian Tony reviewed the 2020-2021 Budget timeline with the Board approving the motion not to exceed the index in December; budget presentations will begin in February with the buildings first, followed by Student Support Services, then department budgets finishing in March.

Consent Agenda

1. The Board considered approval of the Minutes from the following Board Meetings:

Committee Meeting	November 19, 2019
Regular Meeting	November 26, 2019
Reorganization and Regular Meeting	December 2, 2019

2. The Board considered approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Aquatics Fund	Sara Cremonese
Athletic Fund	Mark Keener
High School Activity Fund	Rebecca Bruce
Middle School Activity Fund	Rebecca Bruce

3. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.
4. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the provided list of gifts/donations.
5. The Board considered to approve the expenditures that were submitted for Board review to be approved at the Regular Board Meeting.

Superintendent's Monthly Report – Dr. Kenneth Lockette

Dr. Lockette reported the following:

- He and Dr. Evancho met with the Allegheny Land Trust regarding potential partnerships on the recently purchased Meyer Farm in the township; land is five minutes from the campus and scheduling a tour of the farm with middle and high school science teachers to look at potential programming
- District named to the 10th Annual AP District Honor Roll for expanding opportunity and improving performance for AP students
- District hosted PA Music Education Association (PMEA) Regional High School Chorus Festival on January 17, attended by schools from Allegheny and surrounding counties
- District hosted PA Association for Middle Level Education (PAMLE) Western Region Professional Development Institute on January 20, with breakout and workshop sessions led by some District Middle School staff, and area institutes including the World Affairs Council of Pittsburgh and the Children's Museum of Pittsburgh
- Will provide a list presentations and discussions for agendas for the next few months, including updates on the Comprehensive Communications Plan which includes the new website; curriculum updates; discussion regarding graduation requirements, Strategic Plan update, to name a few
- Competitive cheerleading squad won the PIAA State Championship and will be traveling with the Girls Cross Country team to be recognized at the State Capital on February 3, 2020
- Upcoming Spring theatre productions are *The Lion King Jr.* at the Middle School and *Newsies* at the High School

Business Office

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West General Operating and Jointure Budget for 2020-2021 as follows:

	<u>2019-2020</u>	<u>2020-2021</u>
Parkway West General Operating Budget	\$6,691,838	\$6,994,089
Parkway West Jointure Budget	\$ 707,687	\$ 723,154
<u>South Fayette's Estimated Share of the Budget</u>		
Parkway West General Operating Budget	\$ 481,114	\$ 499,103
Parkway West Jointure Budget	<u>\$ 52,793</u>	<u>\$ 53,783</u>
Total	\$ 533,907	\$ 552,886

This budget information is based on 78.08 ADM's (year 2 of 5 year rolling average)

2. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval to authorize the administration to advertise for bids for three – 72 passenger buses, one – 48 passenger bus, two – 24 passenger vans, and one – 24 passenger lift van with two wheelchair slots for the 2020-2021 school year.

Mr. Tony commented all of these buses may not need to be purchased.

3. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval of the purchase and installation of 43 dashboard cameras from SEON at a total cost of \$11,974.00. The cost will be paid for with the 2019-2020 Transportation budget.

Mr. Tony commented these cameras will capture front and side views.

4. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Interim Director of Student Support Services Dr. Conchetta Bell for Board approval to enter into an Employment Options Center School-to-Work Transition Services Agreement with McGuire Memorial to provide Adult Training for a special needs student effective January 29, 2020. Board approval is subject to the solicitor's final review and approval.

Dr. Bell commented this is a transition program for one student once a week March through May 2020.

Personnel

For Minute purposes, the Superintendent proudly announced that tenure had been earned by the following teacher who has fulfilled all requirements as set forth in Pennsylvania School Code, Title 24, PS 11-1108.

- Sarah Sweet, Intermediate School Guidance Counselor

Personnel items were discussed in Executive Session.

Education

1. The Board considered the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval for Gina Roth and Shannon Roche, High School Math teachers to attend the Texas Instruments T3 International Conference in Dallas, Texas from Thursday, March 12, 2020, through Sunday, March 15, 2020. The costs of the trip include registration, travel, lodging, meals, and two substitute teachers for two days. The costs are included in the 2019-2020 budget.

The Board discussed the purpose of this trip and asked for estimated costs for trips going forward be part of the motions.

2. The Board considered the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval to permit Christine Elek, High School Chorus teacher to accompany seven students to participate in the PMEA Region I All-State Chorus at Hickory High School in Hermitage, Pennsylvania from Wednesday, February 26, 2020, through Friday, February 28, 2020. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and are included in the 2019-2020 budget.
3. The Board considered the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for retroactive Board approval for Eryn Carranza, High School Band teacher who attended the Midwest Band and Orchestra Clinic in Chicago, Illinois from Thursday, December 19, 2019, through Saturday, December 21, 2019. The costs of the trip for registration, travel, and lodging was paid for with a travel rewards program. The costs to the District were for meals and a substitute teacher for two days and were included in the 2019-2020 budget.

The Board discussed why this is being approved after the fact. Dr. Hartzell added the costs to the District for the above trip was \$305.00.

4. The Board considered the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to change the 3-hour delay days in the High School for the administration of the Keystone Exams to 2-hour delay days during May 2020 testing window. The 3-hour delay days were previously Board approved in July 2019. Only the students being tested will report to school at the regular start time and the remainder of the high school students will report on a 2-hour delay schedule starting at 9:20 AM.
5. The Board considered the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to run a 3-hour delay day in the High School for the administration of the PSATs on October 14, 2020. Only the students being tested will report to school at the regular start time and the remainder of the high school students would report on a 3-hour delay schedule starting at 10:20 AM.
6. The Board considered approval for the team of Superintendent Dr. Kenneth Lockette, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and Director of Technology and Innovation Aileen Owens to attend the Digital Promise – League of Innovative Schools Spring Cohort meeting in Los Angeles, California from Sunday, March 22, 2020, through Wednesday, March 25, 2020. The cost of the trip includes registration, travel, lodging, and meals, with a portion of those costs to be reimbursed to the District. The costs are included in the 2019-2020 budget.

The Board discussed the purpose of three administrators attending this conference.

Transportation

Informational – Safety Meeting scheduled for all drivers and mechanics on January 22, 2020

There were no additional items discussed.

Athletics

1. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Director of Finance Brian Tony for retroactive Board approval of the quote of \$19,900 from PA CoStars vendor Institutional Specialties, Inc. for the purchase and installation of a Daktronics scoreboard for the pool. The cost will be paid for from the athletic contingency fund and the anonymous donation being made.
2. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Cheerleading Coach Maggie Conosciuto for Board approval to permit the Varsity Cheerleaders to travel to Orlando, Florida to compete in the UCA High School Nationals in Walt Disney World. The team would tentatively depart the District on Thursday, February 6, 2020, and tentatively return on Monday, February 10, 2020. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.

Mr. Keener added administrators traveling on these trips will be Mr. Bacco with the cheerleaders and Mr. Maurer with the baseball team.

The Board agreed to vote on the above motions at the end of the meeting.

3. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Baseball Coach Ken Morgan for Board approval to permit the Boys Baseball team to travel to Tampa, Florida to participate in a baseball tournament. The plans are to depart on Friday, March 20, 2020, and return on Monday, March 23, 2020. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.
4. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval for Head Football Coach Joe Rossi to attend the OHSFCA Football Conference in Columbus, Ohio from Thursday, February 6, 2020, through Saturday, February 8, 2020, to learn new trends in football. The cost of meals and lodging will be paid for by the Football Boosters. The cost to the District is for one substitute for one day.

Coaching personnel were discussed in Executive Session.

Construction

There were no items discussed.

Miscellaneous

1. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 233 Suspension and Expulsion.

2. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.
3. The Board appointed the following:
 - Lena Hannah - PSBA Representative
 - Thomas Iagnemma – PSBA Alternate Representative
 - Lena Hannah – South Fayette Foundation for Excellence (SFFE) Representative
 - Len Fornella – South Fayette Foundation for Excellence (SFFE) Alternate Representative

Board Comments

There were no comments.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments.

Ainsworth seconded Burroughs to suspend the meeting at 8:23 P.M. and enter into another Executive Session to discuss legal and/or personnel matters.

President Fornella announced votes will be taken after Executive Session.

Voice Vote – All Yes

Hannah seconded Petrillo to exit Executive Session at 9:16 P.M. and return to the committee meeting.

Voice Vote – All Yes

Burroughs seconded Ainsworth on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval of the resignation of Alexandra Surunis, Permanent Substitute English teacher in the High School with an effective date to be determined.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to hire Jodie Ptak as a Long Term English substitute teacher in the High School effective January 22, 2020, pending receipt of required documents, at the rate of \$130.00 per day.

And on the recommendation of the Superintendent and Interim Director of Student Support Services Dr. Conchetta Bell for Board approval to hire Lisa Sweeney as a Classroom Paraeducator in the Middle School effective pending receipt of required documents, at the probationary rate of \$14.30 per hour. After completion of a successful probationary period, the rate will be \$17.87 per hour.

And on the recommendation of the Superintendent and Food Service Director Tricia Wood for Board approval to hire Sandra Sabina as Food Service employee in the High School effective for the 2019-2020 school year, pending receipt of required documents, at the probationary rate of \$10.40 per hour. After completion of a successful probationary period the rate will be \$13.00 per hour.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.

There were no comments at this time.

Voice Vote – All Yes

Burroughs seconded Ainsworth on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teachers and support personnel:

- Carly Anton, Grades PK-4/Grades 5-6
- Lauren Kimicata, Grades PK-4
- Michelle Kornrich, Grades PK-4
- Ashley Iagnemma, PreK-4
- Angela Scalamogna, Art Education
- Matthew Parrish, Art Education, pending receipt of required documents
- Aislin Shannon, PK-4 Early Childhood, pending receipt of required documents
- Alphonsa Amudha, Paraeducator at the rate of \$9.65 per hour and Personal Care Paraeducator at the rate of \$10.65 per hour
- James Casey, Substitute Food Service Transporter at the rate of \$10.00 per hour and Substitute Bus Aide at the rate of \$8.65 per hour, pending receipt of required documents

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.

There were no comments at this time.

Voice Vote – Petrillo, Hannah, Ainsworth, Burroughs, Vezzi,
Fornella – All Yes
Abstained - Iagnemma

Hannah seconded Petrillo on the recommendation of the Superintendent, Athletic Director Mark Keener, and Director of Finance Brian Tony for retroactive Board approval of the quote of \$19,900 from PA CoStars vendor Institutional Specialties, Inc. for the purchase and installation of a Daktronics scoreboard for the pool. The cost will be paid for from the athletic contingency fund and the anonymous donation being made.

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SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.

There were no comments at this time.

Voice Vote – All Yes

Ainsworth seconded Vezzi to adjourn the meeting at 9:18 P.M.

Voice Vote – All Yes

Cynthia Geisler, Board Secretary