



South Fayette Township School District

Committee Meeting of the Whole

Minutes

Tuesday, May 17, 2022

7:30 PM

The Committee Meeting of the Whole of the South Fayette Township Board of School Directors was called to order at 7:34 PM in the Studio, in the High School by President Jen Iriti with the Pledge of Allegiance. President Iriti apologized for the late start announcing the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Joe Welch, Tom Iagnemma, Jen Iriti

Present Virtually: Teresa Burroughs (exited the meeting at 7:45 PM), Prajakta Patankar, Bill Ainsworth

Absent: Paul Brinsky, Lena Hannah, Len Fornella

Others: Chris Voltz, Tucker Arensberg, P.C.; Dr. Michelle Miller, Superintendent; Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Chris Juzwick; Network Systems Administrator Rob Warfield; Cynthia Geisler, Superintendent's Assistant/Board Secretary, and attached list of attendees.

President Iriti announced the meeting is being recorded.

Brian Tony and Chris Juzwick provided the following updates regarding the 2022-2023 Proposed Final Budget and areas discussed:

- Proposed Final Budget needs Board approval at the May 24, 2022 meeting
- On public display for 30 days prior to June 28, 2022, approval of the 2022-2023 Final Budget
- Enrollment
- Revenue/expenditure running totals
- Millage options: no increase, 26.7; .5 millage increase to 27.2; to the index of 1.2015 millage increase to 27.9015

Mrs. Burroughs exited the meeting at 7:45 PM.

- Chill Room funding possibly from PCCD grant
- Commercial real estate for 2022-2023
- Costs associated with new construction projects; effect on the budget

Dr. Deichler provided the following information regarding the District Hall of Fame:

- Inaugural nominations open from May 18, 2022 through June 17, 2022
- Celebrate successes at South Fayette and beyond in the academics, arts, and athletics
- Must be graduated at least five years
- Recognition reception on September 22 and at September 23 home football game
- Direct questions to Mark Keener, Athletic Director

Dr. Deichler presented the following regarding the 2022-2025 Strategic Plan:

- New theme: Future-Focused, Student-Centered, Innovation-Driven
- Portrait of a Lion Learner – seven characteristics

- Mission Statement and Vision Statement slight revisions from previous statements
- Shared Values remain the same
- Five Strategic Goals:
 - Support the well-being of the whole learner and school staff
 - Increase future-focused, high quality learning opportunities for all learners
 - Increase the academic growth and achievement for all learners
 - Address future growth and demographics in enrollment to anticipate needs and plan for expansion
 - Create a comprehensive communications plan to engage and involve our community, families, and learners
- Three Equity, Inclusion, and Belonging Integrated Tenets
- Possible action items for each Strategic Goal
- Process in place for parents to review new curriculum; getting ahead of possible issues
- Action items will be prioritized by realistic, necessary, and high priority and will be included in Operational Planning each year for implementation either at the building or district level

Dr. Miller added, her, Dr. Deichler and the Academic Team will be presenting this work and the alignment at the AASA Learning 25 Summit at the national conference in Washington DC in June.

AGENDA APPROVAL:

Welch seconded Iagnemma on the recommendation of the Superintendent and Solicitor for Board approval of the May 17, 2022, Committee Meeting of the Whole agenda.

Voice Vote – All Yes

Consent Agenda

1. The Board considered approval of Minutes from the following Board Meetings:

Committee Meeting	Tuesday, April 19, 2022
Regular Meeting	Tuesday, April 26, 2022

2. The Board considered approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Rebecca Bruce
Middle School Activity Fund	Rebecca Bruce
Board Summary Report (April 2022)	Chris Juzwick

3. Expenditures were submitted for Board review to be approved at the Regular Board Meeting.

Superintendent’s Monthly Report – Dr. Michelle Miller

Dr. Miller reported:

- Friday, April 29, 2022, the High School hosted the annual Mini-THON to support Four Diamonds, their mission “to conquer childhood cancer by assisting children treated at Penn State Hershey Children’s Hospital and their families through superior care, comprehensive support and innovative research;” over 600 students participated in activities/dancing for 12 hours straight, raised \$258,365.16. A tremendous milestone for the program and students; over the lifetime of the event, reached the MILLION DOLLAR mark by raising \$1,068,600.04. Mini-THON efforts led by high school business teacher, Brandon Flannery and colleagues; this year’s senior chairs Annika Henkel, Dea Monz, and Matt Sgro.

- Senior student Aidan Albert worked with classmates/peers, administrators, and parents to lead a panel titled Power of Inclusive Partnerships on Thursday, May 19th, 2022, at 7:00 PM in the High School Theatre; those attending will hear about the impact of programs such as Best Buddies, Independent Study, and Partners in Physical Education; part of Remake Learning.
- May 14, 2022 – attended prom held on the Gateway Clipper; Prom Sponsor Mrs. Shrewsberry organized an outstanding event for students.
- Little Lions graduated last week from Little Lions pre-K program; Mrs. Dennison and student helpers held an amazing ceremony; student helpers introduced their pre-k friend, personalizing the event; welcome the Lions to Kindergarten in the fall.
- Upcoming senior events: Senior picnic, Senior walk celebrating the graduates by entire student body, Senior parade; and Commencement on June 9 at 7PM; rain dates are June 10 and 11.
- May 31, 2022 – K-5 Funfest, a fundraising event for the South Fayette Education Foundation; for students to dance and activities at the stadium.
- Boys lacrosse played Sewickley Academy in WPIAL playoff this evening and won 17-1.
- Boys baseball also playing in WPIAL playoffs starting 8:30 PM.

Business Office

Due to the Act 1 timeline which requires the 2022-2023 Proposed Final Budget be approved 30 days prior to the approval of the 2022-2023 Final Budget, the Board is required to approve the 2022-2023 Proposed Final Budget at the May 24, 2022 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2022-2023 Final Budget at the June 28, 2022 meeting.

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Proposed Final Budget for the 2022-2023 school year. The proposed final budget revenue of \$ _____ and expenses of \$ _____ balances with a millage rate of _____, and borrowing from the Fund Balance in the amount of \$ _____. This will leave a total estimated fund balance of \$ _____. We will continue to look at the budgeted revenue and expense amounts throughout the next month, making recommendations to further revise the 2022-2023 Final Budget. (We are required by law to adopt the 2022-2023 final budget by June 30, 2022.)
2. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2022, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.
3. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to appoint the School Depository for the 2022-2023 school year as follows:
 - PNC Bank (Main Depository)
 - Pennsylvania Treasurer's INVEST Program (Investment Account)
 - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
 - Citizens Bank (Construction Fund Account)
 - PLGIT (Construction Fund Account)

- The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to renew the following insurance policies for 2022-2023 as proposed by CMRegent and UPMC through Arthur J. Gallagher Risk Management Services Inc.:

	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
• Package, with Auto, plus Fraudulent Impersonations (CMRegent)	\$140,781	\$147,627	\$151,440
• Umbrella (CMRegent-\$10,000,000 coverage)	\$ 20,795	\$ 20,784	\$ 20,856
• Workers Compensation (UPMC)	\$126,176	\$118,454	\$120,684
• School Leaders Errors/Omissions (CMRegent)	\$ 19,654	\$ 18,382	\$ 19,174

Sports and Student Accident Insurance – Bollinger Insurance Company, as follows:

• Athletic Plan AAA – Primary	\$ 18,648	\$ 18,648	\$ 18,648
• Student Plan – School Time Coverage	\$ 30	\$ 30	\$ 30
• Student Plan – 24-hour coverage	\$ 113	\$ 113	\$ 113

- The Board considered the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval to renew the agreement with the Keystone Oaks School District and the Project Succeed Consortium effective for the 2022-2023 school year.
- The Board considered the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval of the 2022-2023 Allegheny Intermediate Unit Title III Consortium Memorandum of Understanding.
- The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler for Board approval of the Educational Services Agreement, including Addendum A: Special Education Services, with the Allegheny Intermediate Unit for the 2022-2023 school year.
- The Board considered the recommendation of the Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler for Board approval of an Affiliation Agreement between the District and Duquesne University for education students to complete field placements, student teaching, and internships, effective June 1, 2022 to June 1, 2027. There will be no cost to the district.
- The Board considered the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and Director of Student Support Services Dr. Rachel Andler for Board approval to enter into an Affiliation Agreement between the District and Robert Morris University School of Nursing, Education and Human Studies, for students to complete their internship/practicum, pre-clinical, and student teaching, effective for a period beginning May 25, 2022 through June 30, 2023. There will be no cost to the district.
- The Board considered the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval of an Articulation Agreement between the District and Waynesburg University, for psychology students to obtain their required field experience, effective for one year beginning June 1, 2022. There will be no cost to the district.

11. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler for Board approval to enter into an agreement with Hope Learning Center to provide educational and therapeutic services for the 2021-2022 school year, including ESY services.
12. The Board considered the recommendation of the Superintendent, Facilities Director Steve Timmins, and Director of Finance Brian Tony for Board approval of a 1-year extension to the lawn maintenance contract with Shamrock Lawn Maintenance, as per the bid specifications from the current contract of July 1, 2018. The cost is included in the proposed 2022-2023 budget.
13. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Network Systems Administrator Rob Warfield for Board approval of a Managed Print Service Agreement, including PaperCut Software and required licenses with AmCom effective June 1, 2022, for sixty (60) months for all printers, monthly maintenance, and service throughout the District. The lease rate will be \$1,488 (printers and PaperCut software) per month, plus overage charges for black and white at \$0.007 per print and for color at \$0.07 per print. Projected annual savings for the District is a minimum of \$5,760.00.

Information – 2022 Homestead and Farmstead Exclusion Resolution 22-01, the final will be approved in June 2022.

Personnel

1. The Superintendent and Administrators recommend Board approval of (call as needed) substitute support personnel for the 2021-2022 school year: **(needs Board action taken on May 17)**
2. The Superintendent, Director of Finance, and Facilities Director recommend the Board to approve the hiring of a Maintenance Manager, effective upon release from current employer and pending receipt of required documents. **(needs Board action taken on May 17)**
3. The Superintendent, Assistant to the Superintendent for Secondary Education, and Elementary School Associate Principal recommend Board approval to hire a Kindergarten teacher in the Elementary School effective for the 2022-2023 school year. This is due to a retirement. **(needs Board action taken on May 17)**

President Iriti announced the above three motions will be voted on at the end of the agenda.

4. The Superintendent and Intermediate School Principal recommend Board approval of the leave of absence request for Intermediate School STEAM teacher, effective August 18, 2022.
5. The Superintendent, Facilities Director, and Custodial Shift Manager recommend Board approval of the retirement/resignation of a Custodian in the Middle School. The employee's last day worked will be August 1, 2022.
6. The Superintendent and Director of Student Support Services recommend Board approval of EPRs.
7. The Superintendent and Director of Student Support Services recommend Board approval of personnel for the Extended School Year Program that will operate for 5 weeks in the summer of 2022.

8. The Superintendent recommends Board approval of the reappointments of School Board Treasurer and School District Solicitor.
9. The Superintendent and Assistant to the Superintendent for Secondary Education recommend Board approval to hire a teacher for the Hybrid Online Summer Remediation Geometry Course that will run from June 13, 2022, through July 21, 2022. The teacher will be paid for a total of 40 hours of instruction at the current EPR rate.
10. The Superintendent and Assistant to the Superintendent for Secondary Education recommend Board approval to a teacher for the Hybrid Online Summer Remediation Algebra I Course that will run from June 13, 2022, through July 21, 2022. The teacher will be paid for a total of 40 hours of instruction at the current EPR rate.
11. The Superintendent and Assistant to the Superintendent for Secondary Education recommend Board approval for a student from Robert Morris University, to complete his pre-student teaching in the High School from August 18, 2022 through December 21, 2022, pending receipt of required documents. There will be no cost to the District.
12. The Superintendent and Athletic Director recommend Board approval of the resignation of the Head Boys Tennis Coach effective at the conclusion of the 2022 spring season.
13. The Superintendent, Athletic Director, and Head Varsity Football Coach recommend Board approval of an Assistant Football Coach, pending receipt of required documents, effective for the 2022-2023 season.
14. The Superintendent, Athletic Director, and Head Girls Varsity Softball Coach recommend Board approval of the status change for a paid Assistant Softball Coach to a Volunteer Assistant Softball Coach, effective for the 2021-2022 season.
15. The Superintendent, Athletic Director, and Head Boys Varsity Baseball Coach recommend Board approval of the status change for a Volunteer Assistant Baseball Coach to a paid Assistant Baseball Coach effective for the 2021-2022 season.
16. The Superintendent, Athletic Director, and the spring head coaches recommend Board approval of compensations to be paid in June 2022.
17. The Superintendent and Athletic Director recommend Board approval for Assistant Athletic Director to receive the last half of his pay in June 2022, for the 2021-2022 school year. The other portion was paid in December 2021.
18. The Superintendent and Athletic Director recommend Board approval for Assistant Athletic Director to receive the last half of her pay in June 2022, for the 2021-2022 school year. The other portion was paid in December 2021.
19. The Superintendent and Director of Transportation recommend Board approval of the resignation of a Bus Driver. The last day worked will be June 8, 2022.

Education

1. The Superintendent and High School Principals recommend Board approval to permit James Hausman and an additional chaperone TBD to accompany 10-12 students to participate in the 2022 Technology Student Association (TSA) National Conference being held at the Gaylord Texan Resort and Convention Center in Grapevine, Texas, from Sunday, June 26,

2022 through Thursday, June 30, 2022. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the district. **(needs Board action taken on May 17)**

President Iriti announced the above motion will be voted on at the end of the agenda.

2. The Board considered the recommendation of the Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler for Board approval for the High School to partner with Catalyst Connection to provide the opportunity for students to participate in their Industrial Manufacturing Technician (IMT) Pre-Apprenticeship Program effective for the 2022-2023 school year. There will be no cost to the district.
3. The Board considered the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and High School Principal Dr. Laura Hartzell for Board approval of the following as online course providers for the 2022-2023 school year. The costs will be included in the proposed 2022-2023 budget.
 - Educere
 - Edgenuity through Seneca Valley
 - University of Missouri
 - Waterfront Learning (AIU)
4. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the 2022-2025 Strategic Plan.

Transportation

There were no items discussed.

Athletics

There were no items discussed.

Construction

There were no items discussed.

Miscellaneous

1. The Board considered approval of the final reading of the revisions to the policies in Section 100 – Programs (revised policies 100 – 116), as reviewed by PSBA, the Superintendent, Solicitor, and Board Members.
2. The Board considered approval of the first reading of the revisions to the policies in Section 100 – Programs (revised policies 117 – 146), as reviewed by PSBA, the Superintendent, Solicitor, and Board Members.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Patankar seconded Welch on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teacher and support personnel for the 2021-2022 school year:

- Marilyn Werner, as a Paraeducator at the rate of \$12.50 per hour
- Makenna Marino, PK – 4

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Facilities Director Steve Timmins for the Board to approve the hiring of Athanasios Tsourekis as the Maintenance Manager at the salary of \$74,000, prorated, effective upon release from his current employer and pending receipt of required documents.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and Elementary School Associate Principal Tyler Geist for Board approval to hire Patricia Cortese as a Kindergarten teacher in the Elementary School at the Master's Step 2 rate of \$53,225, effective for the 2022-2023 school year. This is due to a retirement.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTIONS.

There were no comments at this time.

Voice Vote – All Yes

Welch seconded Ainsworth on the recommendation of the Superintendent and High School Principals for Board approval to permit James Hausman and an additional chaperone TBD, to accompany 10-12 students to participate in the 2022 Technology Student Association (TSA) National Conference being held at the Gaylord Texan Resort and Convention Center in Grapevine, Texas, from Sunday, June 26, 2022 through Thursday, June 30, 2022. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the district.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.

There were no comments at this time.

Voice Vote – All Yes

Ainsworth seconded Welch to adjourn the meeting at 8:49 PM.

Voice Vote – All Yes

Cynthia Geisler, Board Secretary