If your child (ren) is getting picked up from school, complete this note and send it to school with your child or send an email by 2:00 PM to the teacher and Diana Maitland, attendance secretary (djmaitland@southfayette.org), informing them of the following:

STUDENT: ____________________________________________________________

TEACHER: __________________________________________________________

STUDENT WILL BE PICKED UP ON (DATE) ___________________________ AT (TIME) ________________________

STUDENT WILL BE PICKED UP BY: __________________________________________

PARENT SIGNATURE: _____________________________________________________

Please note that the student pickup location for students in PM Kindergarten, First, and Second grade is located on the side of the building at the Discovery Garden (Door B3). Door opens at 3:15 PM and driver’s license must be shown.

*AM Kindergarten students get picked up at the receptionist desk located in the front of the Elementary school. Please be here no later than 11:40.