The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:00 PM in the Pride Room of the Administration Building by Acting President Alan Vezzi with the Pledge of Allegiance.

Present: Len Fornella, Lena Hannah, Jen Iriti, Alan Vezzi

Absent: Paul Brinsky (contacted via phone at 9:01 PM), Alex Czaplicki, Todd Petrillo, Teresa Burroughs, Bill Newcomer

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Bille P. Rondinelli, Superintendent; Assistant Superintendent David Deramo; Director of Finance Brian Tony; Assistant Director of Finance Maria Brewer Aguilar; High School Principal Aaron Skrbin; High School Assistant Principal Laura Hartzell; Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca; Facilities Director Gene Manzini; Athletic Director Mark Keener; Teachers: Mariaelena Amato, Chelsea Faynor, and Victoria Bishop; Counselors: Justina Perrott and Michael Perrott; Joe Brennan, PJ Dick; David Esposito, Eckles Architecture; Katie Drozynski, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Dr. Rondinelli informed the Board the District received drawings from the Township with the proposed bus routes/stops for the proposed Hastings Development Phase 1 Plan. Ms. Harshman added she reviewed the proposal and communicated the following to Dr. Rondinelli via email:

- The buses will not enter the plan until construction is almost complete
- Keep the proposal for the buses to make a complete loop through the plan
- Don’t put stops in cul-de-sacs to keep buses from having to go in reverse
- Sidewalks are safer for students to walk to the bus stops
- Make sure buyers are aware the buses will not enter the plan until there is a clear route for the buses

The Board recommends a letter in writing be sent to the Township and developers of Ms. Harshman’s findings. The Board thanked the Township for keeping the District informed.

Joe Brennan, PJ Dick provided the Board with an update of the High School Construction Project. Areas reviewed included:

- Financials, including the total value of current contracts to date, approved and executed change orders to date, completed invoices to date, current payment due, and the balance to finish
- Pictures of Area G

The Board discussed the roof over Area G and whether there will be any ponding of water. Mr. Brennan indicated the roof will be sloped and the water from the existing roof will run onto the new roof.

- Final price of $96,417.96 for the change order that was approved in July for the wrestling room
- Confirmation of previous change orders and no new change orders

Dr. Rondinelli confirmed that Gary Hartz from the Township did a walk-through of the wrestling room and it is ready to use. Mr. Brennan added the design professionals will do their walk through and create a punch list of the wrestling room and track, which the line painting has been completed.

- Pending change orders under review by District Construction Team:
Over excavation in Area E
Credit for stone in Area E & G
Credit for roof dome in Area G, custom vs standard size, ASI #32
Site work changes at stadium stairs, ASI #34
Revised casework in Area F & H

Progress included:
- Area A – building shell complete/windows installed; mechanical, electrical, plumbing and fire protection rough-ins complete; finishes ongoing; ceiling grid installed/casework ongoing; flooring installation end of month
- Area B/C – new work complete, except for 4 new doors, expected delivery first week of November; all glass installed except for security window which will be addressed over the holiday break; wire shelving complete; delivery of solid surface top at half wall
- Area E – foundations incomplete, two small foundations need installed after lower level structural steel and backfill against retaining wall completed, possibly installing floor at lower level and installing a taller pier to keep contractor on schedule and at no cost difference to the District; masonry wall installation ongoing; underground plumbing/electrical nearly complete; structural steel scheduled to begin week of November 21
- Area F & H – windows installed; interior ground face block complete; painting and ceiling grid complete; unit ventilators installed, final connections ongoing; lighting complete, electrical trims continuing; white and tack boards complete, casework ongoing; flooring begins end of month; scheduled move over Christmas break still on track
- Area G – 2nd floor concrete complete; exterior metal framing 90% complete; sheathing nearly complete; air barrier installation started, exterior masonry began and will continue after air barrier in place; interior metal stud framing on 1st floor nearly complete, door frames set; interior metal framing on 2nd floor continues; ductwork rough-in complete at 1st floor and mechanical, electrical, fire protection rough-in continues; roof drains, curbs, parapet framing and sheathing complete, roofing material delivered; roof work begins week of November 14; roof tie-in work above library continues; water detention tank work complete
- Stadium – all work complete, including line striping; punch list walk-through scheduled and performed by design professionals
- Wrestling Room – work complete except for a couple minor items
- Window mock up meeting was held and went well
- Pictures of progress including Yarborough temp seeding/hay in Area A

The Board discussed the possibility of repurposing the windows being removed from the library or to salvage the common parts for repairs to other windows.

The Board discussed taking a tour of the High School prior to cold/snow begins. The Board agreed to meet at the High School Library at 5:45 PM prior to the Reorganization Meeting scheduled on December 5, 2016.

Justina Perrott, Middle School Guidance Counselor explained the 339 Plan as a State mandated law to develop a career, curriculum, and development plan for all students in grades K through 12 and have it complete by the Spring of 2017. She added the main goal is to have students at an early age identify who they are as a person and their strengths and what they want to do after graduation. She added there are 13 sections to the Plan and can include the following:
- Outline curriculum by grade level
- Develop individual career plans based on a students’ interests/aspirations beginning in grade 8
- Develop building level goals for counselors
Create an Advisory Council of 15-18 individuals to include educators, parents, students, business/community members, and post secondary students; meet bi-annually to brainstorm goals and what can be done for students beyond grade 12.

Dr. Rondinelli added the 339 Plan may eventually fall under the governance of the state audit.

**Minutes**

The Board considered approval of the Minutes from the following Board Meetings:

- Committee Meeting: October 18, 2016
- Regular Meeting: October 25, 2016

**Financial Reports**

The Financial Reports were provided to the Board for review and will be included on the Agenda for approval at the Regular Meeting.

**Superintendent’s Monthly Report – Dr. Bille P. Rondinelli**

Dr. Rondinelli congratulated Brandon Flannery, High School Business Education teacher on winning the Pennsylvania Business Education Association Teacher of the Year Award for 2016. She added the following:

- November 23 – Social Media 101 on cyber safety for students in grades 5 through 12
- December 6 – Social Media 101 on cyber safety for parents
- Holiday food and gift drives, including the Stuff-a-Bus beginning November 29
- The District hosted Leadership Pittsburgh and thanked Mr. Fornella and Mrs. Iriti for attending and Maureen Pedzwater for coordinating
- December 5 – Board Reorganization Meeting and tour of the High School
- Recognized the successful seasons of the fall sports teams
- Holiday chorus and band concerts in December
- Seeds of Change project with Fort Cherry School District coordinated by Stephanie DeLuca and Aileen Owens
- TRECT presentations by some teachers and students
- November 29 – Libraries of the Future w/Mark Ray from the Vancouver School District
- November 17 – ES/IS Science/Innovation Fair
- November 19 – HS Fall Showcase

**Business Office**

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to continue participation in the Allegheny Intermediate Unit Joint Purchasing Board for 2017-2018 school year.

2. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, Tax Collector Anne Beck, and Jordan Tax for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

Mr. Tony added there will be one additional refund from Jordan Tax for approval at the November 22 meeting.

3. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to designate the following from Unassigned Fund Balance retroactive to June 30, 2016. (needs Board action taken on November 15)

   - Commitment for OPEB $1,600,000.00
Mr. Tony explained how these amounts are determined from the audit and how unanticipated expenditures and revenues affect the fund balance.

The Board briefly discussed the questions/concerns the senior citizens have regarding their taxes and also being asked by other residents and to make sure the Senior Citizen District Finance meeting invites all community members.

The Board also discussed the options for the 2017-2018 budget of approving a resolution to not exceed the index or to have the Business Office apply for the exceptions and leave their options open. They agreed to have the Business office prepare a 2017-2018 Proposed Preliminary Budget and apply for the exceptions.

4. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into a Memorandum of Understanding with the Allegheny Intermediate Unit to provide telephone voice interpretation for non-English speaking parents and families for the period effective February 10, 2017 through February 10, 2018. The cost is a one-time annual fee of $120 with payment of actual usage costs at a rate not to exceed $1.25 per minute.

**Personnel**

Personnel items were discussed in Executive Session.

**Education**

1. The Board considered the recommendation of the Superintendent, Assistant Superintendent Dave Deramo, and Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca for Board approval to conduct a trial Girls Who Code Club in the Intermediate, Middle, and High Schools depending on enrollment for the 2016-2017 school year.

2. The Board considered the recommendation of the Superintendent for Board approval to permit Dr. Mandi Skerbetz, Director of Pupil Personnel to attend the National Counsel for Exceptional Children (CEC) Conference in Boston, Massachusetts from Wednesday, April 19, 2017 through Saturday, April 22, 2017. The cost of the trip will be paid through the RISE Grant from the University of Pittsburgh’s School of Education.

3. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval for Band Director Eryn Carranza and Assistant Band Director Adam Wazenegger to travel with the band to Nashville, Tennessee from Thursday, March 16, 2017 through Sunday, March 19, 2017 for their annual Band Trip. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There would be no cost to the district.

4. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher to attend the National Association of Secondary School Principals (NASSP) Student Leadership Advisory Committee Meeting in Washington, D.C. from
Wednesday, February 1, 2017 through Sunday, February 5, 2017. The costs of the trip will be covered by the NASSP. The costs to the District will be for a substitute teacher.

**Transportation**

There were no additional items discussed.

**Athletics**

1. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener and Head Varsity Swim Coach Matt Tucker for Board approval to permit the Boys and Girls Varsity Swim teams to travel to York, Pennsylvania to participate in a swim meet from Friday, January 13, 2017 through Saturday, January 14, 2017. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

2. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener and Head Varsity Wrestling Coach Rick Chaussard for Board approval to permit the Varsity Wrestling team to travel to Bedford, Pennsylvania to participate in a wrestling tournament from Thursday, January 26, 2017 through Sunday, January 29, 2017. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

3. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Junior High Wrestling Coach Stefan Chaussard for Board approval to permit the Junior High Wrestling team to stay overnight (if necessary) at the Southwest Regional Tournament (Norwin, PA) on Friday, February 17, 2017. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The District will supply transportation to the tournament. The District will not be responsible for the cost of the overnight accommodations.

4. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener and Head Girls Varsity Softball Coach Olesia Stasko for Board approval to permit the Girls Varsity Softball team to travel to Myrtle Beach, South Carolina to participate in a softball tournament. The tentative plans are to travel from Wednesday, March 22, 2017 through Sunday, March 26, 2017. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

5. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener and Head Girls and Boys Varsity Indoor Track Coach Scott Litwinovich for Board approval to permit the Indoor Track teams to travel to Penn State to compete in the Kevin Dare Invitational. Tentative travel plans are from 12:00 Noon on Friday, January 6, 2017 through 12:00 AM on Sunday, January 8, 2017 (dependent on length of event). Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

6. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener and Head Girls and Boys Varsity Indoor Track Coach Scott Litwinovich for Board approval to permit the Indoor Track teams to travel to the following indoor track meets. The District will supply transportation to and from the meets:

   - Spire Scholastic Open on January 13, 2017 at Geneva, Ohio
   - Youngstown State Open on January 21, 2017 at Youngstown, Ohio
Coaching personnel were discussed in Executive Session.

**Construction**

There were no additional items discussed.

**Miscellaneous**

There were no items discussed.

**Expenditures**

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Hannah seconded Fornella to suspend the meeting at 8:33 PM and enter into Executive Session to discuss legal and/or personnel matters.

Acting President Vezzi announced there will be votes taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 8:35 PM.

Fornella seconded Hannah to exit Executive Session at 9:00 PM and return to the committee meeting.

Voice Vote – All Yes

Mr. Brinsky was contacted via phone for the purpose of voting.

Iriti seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teachers and support personnel:

- Michael Crago, Health & Physical Education
- Emma Dantry, Nurse, pending receipt of required documents
- Lisa Bonnaure, Bus Aide, at the rate of $17.33 per hour
- Tami Aubrey, Bus Aide, at the rate of $17.33 per hour
- Mary Stracka, Paraeducator, at the rate of $9.65 per hour; Personal Care Paraeducator at the rate of $10.65 per hour, pending receipt of required documents
- Dotty Jones, Paraeducator, at the rate of $9.65 per hour; Personal Care Paraeducator at the rate of $10.65 per hour, pending receipt of required documents
- Diamond Linn, English 7-12, pending receipt of required documents
- Dawn McCullough, BCIT K-12, pending receipt of required documents

And on the recommendation of the Superintendent and Administrators for Board approval to hire Mark Stehlik as a substitute BCIT teacher in the High School effective November 21, 2016 at half the daily substitute rate, pending receipt of required documents.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Basketball Coach Dave Mislan for Board approval of a status change for Josh Patterson from an
Assistant Varsity Boys Basketball Coach to the Head Boys 7/8th Grade Basketball Coach for the 2016-2017 season.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Basketball Coach Dave Mislan for Board approval to hire G.J. Schaeffer as an Assistant Varsity Boys Basketball Coach effective for the 2016-2017 season, pending receipt of required documents.

Voice Vote – All Yes

Hannah seconded Fornella to adjourn the meeting at 9:06 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary