South Fayette Township School District

Regular Meeting

Minutes

Tuesday, February 21, 2017
7:00 p.m.

The Regular Meeting of the South Fayette Township Board of School Directors was called to order at 7:00 PM in the Pride Room in the Administration Building by President Fornella with the Pledge of Allegiance.

Present: Alan Vezzi, Alex Czaplicki, Lena Hannah, Teresa Burroughs, Jen Iriti, Bill Newcomer, Len Fornella

Absent: Paul Brinsky, Todd Petrillo

Others: Fred Wolfe, Tucker Arensberg; P.C.; Dr. Bille P. Rondinelli, Superintendent; Assistant Superintendent David Deramo; Student Representative Katie Kenawell; Director of Finance/HR Brian Tony; Assistant Director of Finance Maria Brewer Aguilar; Director of Technology and Innovation Aileen Owens; Network Systems Administrator Gene Manzini; Director of Transportation Donna Harshman; Assistant Director of Transportation Brandon Soubie; Director of Maintenance Dean Stewart; Custodial Supervisor Steve Timmins; Teacher Penny Miller, Jaime Chappel, Shaun Tomaszewski, Lindsey Bagwell, Gwen Rodi, Nicholas Rodi, Steve Niedenberger, Katie Drozynski, Scott Talarico, Carole Weiszer, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Steve Niedenberger, Senior Auditor from Hosack, Specht, Muetzel and Wood, LLP, provided the Board with the Audit Report for the period ending June 30, 2016 for the 2015-2016 school year. He added the opinion letter is an unqualified opinion which is the highest level opinion that can be rendered on a school district’s financial statements; it is also known as a clean audit of the financial statements. Mr. Niedenberger reviewed the following financial statements:

- Governmental Funds – revenues and expenditures, fund balance, capital projects, and capital reserve
- Proprietary Funds – food service
- Fiduciary Funds – student activities

He added federal expenditures did not require a single audit to be done due to the threshold change from $500,000 to $750,000 this past school year. Mr. Niedenberger thanked the Business Office for their cooperation with the audit.

The following 2017-2018 Budgets were presented to the Board:

- Introduction – Brian Tony once again reviewed the 2017-2018 budget timeline
- Technology software/programs – Aileen Owens
- Technology hardware – Gene Manzini
- Grounds – Gene Manzini
- Transportation – Donna Harshman
- Maintenance – Dean Stewart
- Custodial – Steve Timmins

Minutes

Newcomer seconded Vezzi on approval of Minutes from the following Board Meetings:
Financial Reports

Vezzi seconded Newcomer on approval of the following Financial Reports:

1. Aquatics Fund  
   Melissa DeGeorge
2. Athletic Fund  
   Mark Keener
3. High School Activity Fund  
   Harriet Dausch
4. Middle School Activity Fund  
   Harriet Dausch
5. Tax Collector Reports (January 2017)  
   Jordan Tax

Voice Vote – All Yes

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

Dr. Rondinelli announced the following:
- March 29 – AIU Annual Convention at Station Sheraton Station Square
- District participation in the Wellness Champion Challenge
- Broadway veteran actor Chuck Wagner and the original Beast from Beauty and the Beast presented a workshop at the MS
- February 23 – HP’s Z-Space Bus Tour at the MS
- February 24 – Annual Circle of Friends Mardi Gras Dance
- February 23 – 25 – MS Musical, Beauty and the Beast, JR
- March 31, April 1-2 – HS Musical, Mary Poppins
- Girls and Boys Basketball in first round of playoffs

Business Office

Hannah seconded Iriti on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the 2015-2016 School District Audit as prepared by Hosack, Specht, Muetzel & Wood.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West General Operating and Jointure Budget for 2017-2018 as follows:

<table>
<thead>
<tr>
<th>Budget Type</th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkway West General Operating</td>
<td>$5,919,322</td>
<td>$6,251,788</td>
</tr>
<tr>
<td>Parkway West Jointure</td>
<td>$476,534</td>
<td>$563,596</td>
</tr>
<tr>
<td>South Fayette’s Estimated Share</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parkway West General Operating</td>
<td>$426,587</td>
<td>$493,188</td>
</tr>
<tr>
<td>Parkway West Building Rental</td>
<td>$34,213</td>
<td>$35,067</td>
</tr>
<tr>
<td>Total</td>
<td>$460,800</td>
<td>$528,255</td>
</tr>
</tbody>
</table>

This budget information is based on 73.346 ADM’s attending Parkway West up from 68.044.

Voice Vote – All Yes
Newcomer seconded Hannah on the recommendation of the Superintendent and Director of Finance Brian Tony for the Board to authorize continued participation of the South Fayette Township School District in the Western Pennsylvania Electricity Consortium for the purchase of electricity from Direct Energy only if the price is at or below our current price. This extension to the original agreement will begin on the meter read date in January 2019 for a period of twenty-four (24) months and the price will include all costs except distribution, and other related delivery utility charges as contained in the original agreement.

Voice Vote – All Yes

**Personnel**

Vezzi seconded Burroughs on the recommendation of the Superintendent for Board approval to accept the following retirement/resignations:

- Barb Levitt, Special Education teacher in the Intermediate School effective at the end of the 2016-2017 school year. Mrs. Levitt has been employed at South Fayette since August 1985
- Kathy Sisk-Frey, Elementary teacher effective at the end of the 2016-2017 school year. Mrs. Sisk-Frey has been employed at South Fayette since August 1980
- Sandra Fiumara, School Nurse in the Middle School effective at the end of the 2016-2017 school year. Mrs. Fiumara has been employed at South Fayette since August 2002
- Celeste Whaley, Administrative Assistant in the Pupil Personnel Department, effective June 5, 2017. Mrs. Whaley has been employed at South Fayette since May 2007
- Edward Paczan, Bus Driver effective at the end of the 2016-2017 school year. Mr. Paczan has been employed at South Fayette since August 2004
- Donna Michalowsky, English Language Arts teacher in the Middle School effective at the end of the 2016-2017 school year. Mrs. Michalowsky has been employed at South Fayette since June 1998

And on the recommendation of the Superintendent and Administrators for Board approval to grant a leave of absence request to Jessica Slencak, First Grade teacher effective at the end of the 2016-2017 school year.

And on the recommendation of the Superintendent and Administrators for Board approval of the intermittent FMLA leave of absence request for Jaimie Lilly, Paraeducator in the Middle School effective retroactive to January 18, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following as after school tutors for the 2016-2017 school year:

- Jodi August, Intermediate School PSSA English Language Arts
- Sandi Miller, Intermediate School PSSA English Language Arts
- Shane Coyne, Intermediate School PSSA Math
- Colleen English, Intermediate School PSSA Math
- Tori Bishop, Intermediate School PSSA Math
- Amy Guarino, Intermediate School PSSA Math
- Chelsea Faynor, Intermediate School PSSA Math

Voice Vote – All Yes
Iriti seconded Newcomer on the recommendation of the Superintendent and Administrators for Board approval of the following EPR position for the 2015-2016 school year:

| 6th Grade Camping Trip Nurse – 2 trips | Daniel Hughes |

Voice Vote – All Yes

Vezzi seconded Newcomer on the recommendation of the Superintendent, Athletic Director Mark Keener and Varsity Wrestling Coach Rick Chaussard for Board approval of Jason Santavicca, Junior High Wrestling Assistant Coach effective retroactive to December 21, 2016. Mr. Santavicca was approved in January 2017 for the 2016-2017 season which begins in November.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and the winter sport season Head Coaches for Board approval of the following compensations for the 2016-2017 season:

**Boys Basketball**
- Dave Mislan Head Coach $8,620.00
- G.J. Schaeffer Assistant Coach $6,333.34
- Mike Sherry Assistant Coach $6,333.33
- Dave Mislan Head 7th Grade Coach $2,870.00
- Josh Patterson Head 8th Grade Coach $6,333.33

**Girls Basketball**
- Matt Bacco Head Coach $8,620.00
- Steve Maiolo Assistant Coach $4,635.00
- Colleen Hough Assistant Coach $5,500.00
- Colleen Graeser Assistant Coach $4,335.00

**Winter Indoor Track**
- Scott Litwinovich Head Coach $3,040.00
- Joe Becker Assistant Coach $520.00
- Joe Winans Assistant Coach $1,000.00
- Elizabeth Kline Assistant Coach $1,000.00
- Marissa Kalsey Assistant Coach $520.00

**Varsity Swimming**
- Matt Tucker Head Coach $8,620.00
- Melanie Miller Assistant Coach $3,000.00
- Anthony Mannarino Assistant Coach & Diving $5,000.00

**Wrestling**
- Rick Chaussard Head Coach $7,255.00
- Jesse Byerly Assistant Coach $4,000.00
- Corey Del Mastro Assistant Coach $1,915.00
- Stefan Chaussard Head Jr. High Coach $4,500.00
- Jason Santavicca Assistant Jr. High Coach $1,915.00

And on the recommendation of the Superintendent and Athletic Director Mark Keener, and Head Boys Varsity Baseball Coach Ken Morgan for Board approval to hire Anthony Rossi as a Boys Assistant Varsity Baseball Coach effective for the 2016-2017 season.

Voice Vote – All Yes

New personnel items were discussed in Executive Session.
**Education**

Czaplicki seconded Iriti on the recommendation of the Superintendent, Assistant Superintendent David Deramo, and High School Principal Aaron Skrbin for Board approval to add the following as new courses in the high school for the 2017-2018 school year:

- Differentiated Math
- Leadership Studies II
- Partners Physical Education

And on the recommendation of the Superintendent, Assistant Superintendent David Deramo and High School Principal Aaron Skrbin for Board approval of the 2017-2018 High School Program of Studies.

And on the recommendation of the Superintendent, Assistant Superintendent David Deramo and Middle School Principal Kristin Deichler for Board approval of the 2017-2018 Middle School Program of Studies.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of the list of 2017 potential graduates, based on fulfilling all requirements for graduation.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Mr. Brian Garlick and Ms. Maureen Pedzwater to accompany 14 students to Seven Springs Ski Resort from Wednesday, April 19, 2017 through Friday, April 21, 2017 for the Pennsylvania Technology Student Association (TSA) State Competition. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes lodging, meals, and the conference registration fees.

And on the recommendation of the Superintendent for Board approval to permit David Deramo, Assistant Superintendent to attend the Carnegie Foundation 2017 Summit on Improvement in Education in San Francisco, California from Monday, March 27, 2017 through Wednesday, March 29, 2017. The cost will be approximately $2,500 and includes registration, travel, lodging, and meals and is included in the 2016-2017 budget.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval to hold the Little Lions Academy for students Kindergarten through grade 3 for one week during the summer of 2017. Classes would be scheduled the week of Monday, June 26, 2017 through Thursday, June 29, 2017 and will run from 9:30 AM to 12:00 PM. Instructors will be paid $300.00 per week.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Mary Quirk and Felix Yerace and an additional chaperone TBA to accompany the students involved with FBLA to travel to Hershey, PA from Sunday, April 2, through Wednesday, April 5, 2017, to participate in the Pennsylvania FBLA State Leadership Conference and Competition. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and registration fees which are included in the 2016-2017 budget. The District costs will be for substitute teachers for three days.

**Voice Vote – All Yes**

**Transportation**

There were no items discussed.
Athletics

Newcomer seconded Vezzi on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval for Head Football Coach Joe Rossi to attend the University of Central Florida Spring Football practice from Thursday, March 23, 2017 through Sunday, March 26, 2017. The District costs include a substitute teacher for 2 days. All expenses above and beyond the budgeted amount of $800 will be covered by the SFTD Club.

Voice Vote – All Yes

Construction

Iriti seconded Vezzi on the recommendation of the Superintendent, Director of Finance Brian Tony, and Joe Brennan, Project Manager, PJ Dick for Board approval of the following change orders for the High School Additions and Alterations Project for a total amount of $30,094.54:

- EC-005-1 – Conduit Repairs at Roadway Reconstruction $20,215.00
- EC-005-2 – Conduit Repairs at Gas Line Relocation $1,838.42
- EC-005-3 – Install Additional Lights in Room B003 (LGI/Conference Room) $840.42
- EC-005-4 – Remove and Reinstall Light Poles at Front Entrance of School $4,024.70
- EC-005-5 – ASI #42 – Electrical Portion of Batting Cage Area HVAC Modification $2,536.00
- EC-005-6 – RFI #164 – Area (F) Casework/Electrical Conflicts $640.00

Voice Vote – All Yes

Miscellaneous

Hannah seconded Newcomer on the recommendation of the Superintendent and Administrators for Board approval of the FINAL 2017-2018 school calendar.

Voice Vote – All Yes

Hannah seconded Iriti on the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

Voice Vote – All Yes

Solicitor’s Report

Mr. Wolfe had nothing to report.

Expenditures

Newcomer seconded Vezzi to authorize payment of monthly invoices from the General Fund for the amount of $681,455.39 beginning with check number 57348 through check number 57558, the Cafeteria Fund for the amount of $58,873.76 beginning with check number 7147 through check number 7165, and the Construction Fund for the amount of $992,529.93 beginning with check number 00158 through check 00165.

Voice Vote – All Yes
Board Comments

There were no comments at this time.

BOARD COMMITTEE REPORTS

Executive Committee Report

President Len Fornella

President Fornella had nothing to report.

South Fayette Foundation

Len Fornella

Mr. Deramo reported the following were discussed at the Foundation Board meeting:
- Student scholarships
- Scholarship fund raiser, Battle of the Buildings in honor of former teacher Debbie Kuntz
- Annual Golf Outing on July 17, 2017
- EITC money - $5,000 received from John Taormina, PJ Dick
- $65,000 donation from the estate of Dolly Iannarelli

PSBA/Legislative Committee Report

Lena Hannah

Mrs. Hannah reported she attended the PSBA Winter Town Hall meeting in Monroeville and some of the information from the Town Hall meeting can be used for the public financial meeting on March14. Dr. Rondinelli thanked Mrs. Hannah for attending and also thanked Board members and Administration for participating in a planning meeting to prepare for the March 14 event from 7:00 to 8:30 PM.

Parkway West

Alan Vezzi

Mr. Vezzi reported business as usual and the facilities upgrades continue. He added the April meeting and Honor Society Induction will be held at South Fayette.

SHASDA

Alex Czaplicki

Mr. Czaplicki announced the Student Forum will be held on March 16. Mrs. Hannah added March 16 is also the AIU Legislative Forum on Education and Mrs. Iriti added that is also the night of the Township’s 175th Anniversary celebration.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

Scott Talarico and Carole Weiszer, Firwood Drive requested the tax penalty bill they received to be waived as they original tax bill was sent the mortgage company who never sent it to them. They called the county and talked to a Vanessa who told them the taxes were paid, not realizing they meant only the county taxes were paid and not the Township or School taxes.

Iriti seconded Newcomer to suspend the meeting at 8:18 PM and enter into Executive Session to discuss legal and/or personnel matters.

President Fornella announced there will be votes after Executive Session.

Voice Vote – All Yes

Executive Session convened at 8:26 PM.

Vezzi seconded Newcomer to exit Executive Session at 10:13 PM and return to the regular meeting.

Voice Vote – All Yes
Czaplicki seconded Newcomer on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teachers for the 2016-2017 school year:

- Janice Krewson, Registered Nurse, pending receipt of required documents
- Rachel Scott, Registered Nurse, pending receipt of required documents
- Kelsey Fox, Grades PK-4, pending receipt of required documents

Voice Vote – All Yes

Czaplicki seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval to hire Rob Warfield as the Network Systems Administrator effective March 1, 2017 at the salary rate of $72,000, prorated for the 2016-2017 school year. Mr. Warfield’s next eligibility date for a salary increase is July 1, 2018, and will be partially dependent on attaining certain IT certifications. These certifications will be established in the first 30-45 days of his new role.

Voice Vote – All Yes

Newcomer seconded Burroughs on the recommendation of the Superintendent and Administrators for Board approval to hire Lee Ann Jubas as the Network Systems Specialist effective March 1, 2017 at the salary rate of $42,000, prorated for the 2016-2017 school year. Mrs. Jubas’ next eligibility date for a salary increase is July 1, 2018, and will be partially dependent on attaining certain IT certifications. These certifications will be established in the first 30-45 days of her new role.

Voice Vote – All Yes

Newcomer seconded Czaplicki on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into an Independent Contractor Agreement with GeneYES & Co. to provide construction liaison and consultant services to the District on its High School Additions and Alterations project for the period March 1, 2017 through August 31, 2017 at a total cost of $24,000 in accordance with the terms of said Independent Contractor Agreement.

Voice Vote – Vezzi, Czaplicki, Hannah, Iriti, Newcomer, Fornella – All Yes

Burroughs – No

Newcomer seconded Burroughs to adjourn the meeting at 10:46 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary