South Fayette Township School District

Regular Meeting

Minutes

Tuesday, July 28, 2015
7:00 PM

The Regular Meeting of the South Fayette Township Board of School Directors was called to order at 7:03 PM in the Pride Room in the Administration Building by Vice President Burroughs with the Pledge of Allegiance.

Present: Len Fornella (arrived at 7:05 PM), Alex Czaplicki, Lena Hannah, Todd Petrillo, Jen Iriti, Teresa Burroughs

Absent: Paul Brinsky, Bill Newcomer, Alan Vezzi

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Bille P. Rondinelli, Superintendent; Assistant Superintendent Dr. Michael Loughead; Student Representative Paige Franjione; Director of Finance Brian Tony; Assistant Director of Finance Maria Brewer Aguilar; Elementary Principal Laurie Gray; Alex Felser, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Minutes

Hannah seconded Petrillo on approval of Minutes from the following Board Meetings:

<table>
<thead>
<tr>
<th>Committee Meeting</th>
<th>June 16, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Meeting</td>
<td>June 23, 2015</td>
</tr>
</tbody>
</table>

Voice Vote – All Yes

Financial Reports

Czaplicki seconded Petrillo on approval of the following Financial Reports:

1. Aquatics Fund          Sara Cremonese
2. Athletic Fund          Mark Keener
3. High School Activity Fund Harriet Dausch
4. Middle School Activity Fund Harriet Dausch

Voice Vote – All Yes

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

Dr. Rondinelli announced the District received a letter from the PDE indicating the materials for PlanCon Part B, Schematic Design have been reviewed for the general overall organization and relationships of spaces, circulation patterns, and the utilization and adequacy of the site. The letter continued, the
Schematic Design of the project is approved subject to further refinement in preparation for PlanCon Part E, Design Development and the approval is based on a limited review of the documents submitted.

**Business Office**

Czaplicki seconded Hannah on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Donna Harshman for Board approval to award the bids to lease/purchase busses. The busses will be purchased through an additional lease schedule with Laurel Capital Corporation. The terms will be for sixty (60) months with a $1.00 buyout at the end, taxable interest rate is 3.31%, and total purchase price of the seven busses is $524,041.

Voice Vote – All Yes

Brian Tony gave a brief overview of the Extended Day Services current rates and a recommended average rate increase of 4.94% for the 2015-2016 school year.

Petrillo seconded Iriti on the recommendation of the Superintendent, Director of Finance Brian Tony, and Elementary School Principal Laurie Gray for the Board to approve the rent for Extended Day Services for the 2015-16 school year. The approved rate will be an average 4.94% increase from the 2014-2015 school year.

Voice Vote – All Yes

Iriti seconded Hannah on the recommendation of the Superintendent, Director of Finance Brian Tony, and Property Services/Facilities Director Gene Manzini for Board approval to advertise for bids for sealing of the roadways and parking lots on campus.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Property Services/Facilities Director Gene Manzini for Board approval to advertise for bids for tar and chip of the transportation parking lots.

And on the recommendation of the Superintendent, Director of Maintenance Dean Stewart, and Director of Facilities Gene Manzini for Board approval to enter into the annual (1-year) service agreement with Knight Sound and Lighting Inc., to provide service for our Microlite Relay System at the cost of $750.00. This is the same cost as last year.

Voice Vote – All Yes

Hannah seconded Petrillo on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Nanci Sullivan for Board approval of an Enrollment Contract with The University School to provide services for students for the 2015-2016 school year.

And on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Nanci Sullivan for Board approval to enter into an agreement with Western Psychiatric Institute to provide student services effective August 1, 2015.

And on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Nanci Sullivan for Board approval to enter into an agreement with the Bradley Center to provide student services effective for the 2015-2016 school year.

And on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Nanci Sullivan for Board approval to enter into an agreement with the DePaul Institute to provide student services effective for the 2015-2016 school year.

Voice Vote – All Yes
Personnel

Czaplicki seconded Petrillo on the recommendation of the Superintendent and Administrators for Board approval of the leave of absence request for Amy Krappweis, Learning Support teacher in the Intermediate School effective for the second and third nine-weeks of the 2015-2016 school year.

Voice Vote – All Yes

Petrillo seconded Iriti on the recommendation of the Superintendent and Administrators for Board approval to hire Jessica Rogowicz as a Special Education Learning Support teacher in the High School at the Master’s Step 7, salary of $55,650.00 for the 2015-2016 school year. This is a new position approved in the 2015-2016 budget.

Voice Vote – All Yes

Czaplicki seconded Petrillo on the recommendation of the Superintendent and Administrators for Board approval to hire the following personnel as consultants for the Summer STEAM Institute retroactive to June 15, 2015 at the EPR rate of $34.07 per hour.

- Melissa Unger
- Melissa Drake
- Brian Garlick
- Shad Wachter
- Lynette Lortz
- Anthony Mannarino

Voice Vote – All Yes

Czaplicki seconded Petrillo on the recommendation of the Superintendent and Aquatics Director Sara Cremonese for Board approval of the following effective July 29, 2015. All expenses are paid through the aquatic fund.

- Neha Joshi, $8.00 per hour as an Instructor
- Joseph Black, $8.00 per hour as an Instructor

Voice Vote – All Yes

Czaplicki seconded Petrillo on the recommendation of the Superintendent and Administrators for Board approval of the following mentor teachers for the 2015-2016 school year.

- Erin Giegerich
- Theresa Smyczek
- Kara Miles
- Tiffany Nickolas
- Sandi Miller
- Mark Kuglar
- Christine Thomas
- Tomee Jo Mirabito

Voice Vote – All Yes

Czaplicki seconded Petrillo on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Football Coach Joe Rossi for Board approval of Scott Litwinovich as an Assistant Varsity Football Coach for the 2015-2016 season.
And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of Joe Winans as the Head Boys & Girls Varsity Cross Country Coach retroactive to June 24, 2015.

And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval to retain the following coaches for the 2015-2016 season:

- Stefan Chaussard as the Head Boys & Girls 7th/8th Grade Cross Country Coach
- Tawnya Shrewsbury as an Assistant Varsity Cheerleading Coach
- Leah Williams as an Assistant Varsity Cheerleading Coach
- Morgan Harouse as the Head Middle School Cheerleading Coach

Voice Vote – All Yes

Czaplicki seconded Petrillo on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of the following resignations:

- Frank Kamalich as an Assistant Girls Varsity Softball Coach effective retroactive to June 30, 2015
- Matt Rouleau as an Assistant Boys Varsity Soccer Coach effective retroactive to July 15, 2015

Voice Vote – All Yes

Czaplicki seconded Petrillo on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of Matt Bacco as the Assistant Athletic Director at the salary of $6,665.00 for the 2015-2016 season.

Voice Vote – All Yes

Petrillo seconded Hannah on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Nanci Sullivan for Board approval of the following Paraeducators for the Elementary and High School Extended School Year Programs that ran from June 22 through July 23 to correct the number of hours to be paid per day from 3.0 to 3.5 hours per day. The District was closed on July 2 in observance of the July 4 holiday.

- Helen Cardillo
- Christine Madgich
- Kathleen Fischer
- Nanci Iannarelli

Voice Vote – All Yes

Czaplicki seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval to hire Rachel Geis as a 4th grade teacher at the Bachelor's Step 1 salary of $46,550 for the 2015-2016 school year. This position is due to a resignation.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Melanie Baldwin as a 3rd grade teacher at the Master's Step 1 salary of $48,550 for the 2015-2016 school year. This position is due to the approval of Tyler Geist as Elementary and Intermediate School Assistant Principal.

Voice Vote – All Yes
Czaplicki seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval to hire Nicole Bobrzynski as a Learning Support w/Functional Components teacher in the Middle School at the Master’s Step 1 salary of $48,550 for the 2015-2016 school year. This position is due to a resignation and re-assignment.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Amy Conley as a Personal Care Paraeducator in the Middle School at the probationary rate of $13.87 per hour and after completion of a successful probationary period the rate will be $17.34 per hour for the 2015-2016 school year. This position is due to enrollment.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Shayne Coyne as a Permanent 5th grade Substitute teacher at the Bachelor’s Step 1 salary of $46,550 prorated for the 2015-2016 school year. This position is due to a leave of absence.

Voice Vote – All Yes

Hannah seconded Petrillo on the recommendation of the Superintendent and Administrators for Board approval to hire Charles Herring as a Permanent Enrichment Substitute teacher in the Intermediate and Elementary Schools at the Master’s +45, Step 1 salary of $50,050, prorated for the 2015-2016 school year.

Voice Vote – All Yes

New personnel items were discussed in Executive Session.

Education

Petrillo seconded Hannah on the recommendation of the Superintendent, Assistant Superintendent Dr. Michael Loughead, and High School Principal Scott Milburn for Board approval to run 3-hour delay days in the High School for the administration of the Keystone Exams during the December 2015 and May 2016 testing windows. Only the students being tested will report to school at the regular start time and the remainder of the high school students would report on a 3-hour delay schedule starting at 10:20 AM.

Voice Vote – All Yes

Hannah seconded Petrillo on the recommendation of the Superintendent and Administrators for Board approval of the changes to the 2015-2016 Parent-Student, and Faculty Handbooks for the Elementary, Intermediate, Middle, and High Schools.

Voice Vote – All Yes

Transportation

Petrillo seconded Iriti on the recommendation of the Superintendent and Director of Transportation Donna Harshman for Board approval of the revised changes to the 2015-2016 Transportation Handbook, pending the additional title change of Tom Kaminski to the Interim Intermediate School Principal.

Voice Vote – All Yes

Athletics

Hannah seconded Iriti on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of the changes to the 2015-2016 Athletic Handbook for Students, Parents and Coaches.

Voice Vote – All Yes
**Construction**

Czaplicki seconded Petrillo on the Superintendent recommendation for Board approval to authorize Eckles Architecture & Engineering, Inc. to proceed with the construction document phase of the High School additions and alterations project based on the scope reflected in the design development progress documents and the design development cost estimates prepared by PJ Dick.

Voice Vote – All Yes

**Miscellaneous**

Czaplicki seconded Petrillo for the Board to consider appointing delegates to participate in the PSBA Delegate Assembly meeting to be held on Tuesday, October 13, 2015, prior to the regularly scheduled events of the main PASA-PSBA School Leadership Conference in Hershey, PA.

And on the recommendation of the Superintendent, High School Principal Scott Milburn, and Middle School Principal Dave Deramo for Board approval to accept the provided list of gifts/donations.

Voice Vote – All Yes

**Solicitor’s Report**

Mr. Wolfe had a few updates for Executive Session.

**Expenditures**

Czaplicki seconded Petrillo to authorize payment of monthly invoices from the General Fund for the amount of $1,231,704.99 beginning with check number 52978 through check number 53214 and the Cafeteria Fund for the amount of $12,560.68 beginning with check number 6698 through check number 6709.

Voice Vote – All Yes

**BOARD COMMITTEE REPORTS**

<table>
<thead>
<tr>
<th>Executive Committee Report</th>
<th>President Alan Vezzi</th>
</tr>
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<tbody>
<tr>
<td>President Vezzi was absent.</td>
<td></td>
</tr>
<tr>
<td>South Fayette Foundation</td>
<td>Len Fornella</td>
</tr>
<tr>
<td>Mr. Fornella had nothing to report.</td>
<td></td>
</tr>
<tr>
<td>PSBA/Legislative Committee Report</td>
<td>Lena Hannah</td>
</tr>
<tr>
<td>Mrs. Hannah had nothing to report.</td>
<td></td>
</tr>
<tr>
<td>Parkway West</td>
<td>Alan Vezzi</td>
</tr>
<tr>
<td>President Vezzi was absent.</td>
<td></td>
</tr>
<tr>
<td>SHASDA</td>
<td>Alex Czaplicki</td>
</tr>
<tr>
<td>Mr. Czaplicki had nothing to report.</td>
<td></td>
</tr>
</tbody>
</table>
SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Czaplicki seconded Fornella to suspend the meeting at 7:24 PM and enter into Executive Session to discuss legal and/or personnel matters.

Vice President Burroughs announced there will be votes taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 7:26 PM.

Iriti seconded Petrillo to exit Executive Session at 8:40 PM and return to the regular meeting.

Voice Vote – All Yes

Hannah seconded Petrillo on the recommendation of the Superintendent and Administrators for Board approval to hire Kellie Coll as a Special Education Learning Support w/Functional Components teacher in the Elementary School at the Master’s Step 9 salary of $58,025 for the 2015-2016 school year. This position is a new position.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Molly Fuchs as a Classroom Paraeducator in the High School at the probationary rate of $12.71 per hour and after completion of a successful probationary period the rate will be $15.88 per hour for the 2015-2016 school year. This position is due to enrollment.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Elizabeth Boutilier as a Classroom Paraeducator in the Elementary School at the probationary rate of $12.71 per hour and after completion of a successful probationary period the rate will be $15.88 per hour for the 2015-2016 school year. This position is due to enrollment.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Megan Vietmeier, High School English teacher effective for the 2015-2016 school year.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to increase Kelley Hallett, Special Education/Learning Support teacher’s hours for the 2015-2016 school year from 50% of full time status to 100% of full time status at the Bachelor’s Step 4 rate of $50,488, effective for the 2015-2016 school year.

Voice Vote – All Yes

Hannah seconded Petrillo to adjourn the meeting at 8:41 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary