Minutes
Tuesday, August 16, 2016
7:00 PM
Pride Room, Administration Building

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:04 PM in the Pride Room of the Administration Building by President Bill Newcomer with the Pledge of Allegiance. President Newcomer announced the Board attended the New Staff Reception prior to the start of the meeting.

Present: Paul Brinsky, Len Fornella, Lena Hannah, Alex Czaplicki (arrived at 7:39 PM), Alan Vezzi, Todd Petrillo, Teresa Burroughs (arrived at 7:53 PM), Bill Newcomer

Absent: Jen Iriti

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Bille P. Rondinelli, Superintendent; Assistant Superintendent David Deramo; Student Representative Katie Kenawell; Director of Finance Brian Tony; Assistant Director of Finance Maria Brewer Aguilar; High School Principal Aaron Skrbin; High School Assistant Principal Laura Hartzell; Middle School Principal Kristin Deichler; Middle School Assistant Principal Kevin Maurer; Intermediate School Principal Tom Kaminski; Elementary Principal Laurie Gray; Elementary/Intermediate School Assistant Principal Tyler Geist; Curriculum, Innovation & Technology Coordinator Stephanie DeLuca; Facilities Director Gene Manzini; Athletic Director Mark Keener; Teachers: Karla Schooley and Heather Morally; Joe Brennan, PJ Dick; David Esposito, Eckles Architecture; Steven Neergaard, Lindsay Bagwell, Abigail Phillips, Kristy Skerbetz, Lauren Windstein Katie Drozynski, Shawn Tomaszewski, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary Dr. Rondinelli announced the newly hired staff were recognized prior to the Board meeting and introduced previously approved employees Stephanie DeLuca, Curriculum, Innovation & Technology Coordinator and Kevin Maurer, Middle School Assistant Principal. She thanked the Administrators for a great opening day for staff.

Dr. Rondinelli explained the High School teachers who are planning to take students on an international trip to Europe in the summer of 2017 have concerns traveling because of the recent attacks in Nice. Mr. Skrbin added there are approximately 20 students signed up for the trip and to only postpone the trip until things calm down. He concluded if the trip is cancelled prior to the September deadline, all moneys would be refunded except for the $95 cancellation fee, which parents are aware of. The Board agreed, to ensure the safety of the students and chaperones the trip can be postponed.

Joe Brennan, PJ Dick provided an update on the High School Additions and Alterations Project. Areas reviewed included:

- Amount of change orders to date
- Current payment due
- Pictures of the brick installation

The Board inquired when the classrooms and Early Childhood Development area will be completed. Mr. Brennan responded the wing addition classrooms by December 2016 and the Early Childhood Development area by the 2nd semester.

- Change orders pending approval which included:
  - Add doors and hardware in accordance with ASI #009
✓ Add signage in accordance with ASI #012
✓ Add new room for snowmelt system ASI #026
✓ Delete replacement of stone sub-base in north parking lot
✓ Remove unsuitable soil in stadium parking lot

The Board discussed why the change orders are needed and where the core borings were done in the stadium parking lot. Dr. Rondinelli asked Mr. Brennan to provide to the Board where the core borings were done at the next meeting.

♦ Progress - General Contractor – demolition of old exterior (new interior) walls in Area A begins; paving for the year complete, balance to be completed next summer; masonry work continues in Areas F and H.
♦ Progress – Mechanical Contractor – front snowmelt complete as far as new work allows
♦ Progress – Electrical Contractor – keeping pace with rough-in work in masonry, repairing roadway and parking lot lights
♦ Progress – Plumbing Contractor – extension for water and gas lines as far as work permits; fire protection changes in fire system as required are complete along with new work in main entrance office areas
♦ Progress – Technology Contractor – staying ahead of other trades pulling communication cables to reconfigured spaces
♦ Progress – Stadium Improvement Contractor – receive new turf for end zones and centerfield artwork on August 16 with installation complete by August 19, weather permitting

The Board briefly discussed the new steps from the stadium parking lot to the upper road.

David Esposito, Eckles Architecture provided information resulting from the two meetings regarding classroom technology needs in the High School. He continued they are exploring the option of adopting interactive teaching tools in lieu of standard projectors. He concluded a prototype classroom and testing will be done prior to any pricing.

Dr. Rondinelli again raised concerns of the rubbish left on campus by the vendors working on the High School construction project. Mr. Brennan apologized and added at every bi-weekly meeting the vendors are reminded to clean the areas and he will continue to remind them.

Mr. Czaplicki arrived at 7:39 PM.

**Minutes**

The Board considered approval of Minutes from the following Board Meeting:

Committee Meeting July 19, 2016

**Financial Reports**

The Board Summary reports for April 2016 and May 2016 were enclosed for Board review and will be included on the Agenda for approval at the Regular Meeting.

The Financial Reports were provided to the Board review and will be included on the Agenda for approval at the Regular Meeting.

**Superintendent’s Monthly Report – Dr. Bille P. Rondinelli**

Dr. Rondinelli again thanked the Administrators for a wonderful opening day with staff which included a session by Bill Flanagan, Chief Corporate Relations Officer with Allegheny Conference on Community Development. Dr. Rondinelli recognized Mr. Manzini for his 40 years of service and Mrs. Geisler for her 10 years of service. Mr. Deramo also recognized the student performers who participated in the opening day for staff; Audrey Logan, Maksim Shcherbatyuk and Garrett Willner, along with Ashumi Rokadia who
talked about Python and the 2nd grade students who led the Pledge of Allegiance. Dr. Rondinelli proudly announced two employees; Aileen Owens and Melissa Unger were quoted in an article on computational thinking and learning in Scientific American magazine.

**Business Office**

1. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Holy Family Institute Specialized Learning to provide educational services effective August 25, 2016.

2. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a Contract of Service with the PA-Educator.net Clearinghouse. The term of the agreement is from July 1, 2016 through June 30, 2017 and at a cost of $1,950.00. This price has remained the same since the 2014-2015 school year.

3. The Board considered the recommendation of the Superintendent, Assistant Superintendent David Deramo, Director of Pupil Personnel Dr. Mandi Skerbetz, and Director of Finance Brian Tony for Board approval to enter into an agreement with eSpark Learning to provide electronic resources to support student learning, effective August 1, 2016 through June 30, 2017 and pending final review of the agreement.

4. The Board considered approval for Superintendent Dr. Bille P. Rondinelli and Director of Technology and Innovation Aileen Owens to attend the Second Annual Summit on Next Generation High Schools on Monday, September 12, 2016 in Washington, D.C., at a cost to include travel, lodging, and meals.

   The Board agreed to vote on the above motion at the end of the meeting.

5. The Board considered approval for Superintendent Dr. Bille P. Rondinelli to attend The Education Advisory Board’s Superintendent Advisor Roundtable on Thursday, October 20, 2016 in Washington D.C., at a cost to include travel, lodging, and meals.

   Dr. Rondinelli added the expenses for this trip will be covered by The Education Advisory Board.

6. The Board considered approval for Superintendent Dr. Bille P. Rondinelli to attend the AASA Conference at a cost to include registration, lodging, travel, and meals. The conference is in New Orleans, Louisiana in March 2017. Dr. Rondinelli’s attendance at the conference is part of her approved contract with the South Fayette Township Board of School Directors.

**Personnel**

Personnel items were discussed in Executive Session.

Dr. Rondinelli announced votes will be taken following Executive Session.

**Education**

1. The Board considered the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval to purchase a new edition of Calculus: Early Transcendental Functions 6th edition, in addition to additional quantities, and digital access for an additional cost of $2,413.72 above the original cost budgeted in the
approved 2016-2017 budget. These resources will be used for all Calculus classes in the High School.

2. The Board considered the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to conduct a trial Lions Hearts club in the Intermediate School for the 2016-2017 school year.

3. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher to attend the National Conference on Student Activities in Madison, Wisconsin from Friday, December 2, 2016 through Sunday, December 4, 2016, at a cost to include registration, travel, lodging, meals and a substitute teacher. The costs are included in the approved 2016-2017 budget.

The motion below was tabled as Mr. Skrbin explained the December 2016 testing window will be utilized because of mid-term exams scheduled in January 2017.

4. Consider the recommendation of the Superintendent, Assistant Superintendent David Deramo, and High School Principal Aaron Skrbin for Board approval to run 3-hour delay days in the High School for the administration of the Keystone Exams during the January and May 2017 testing windows. Only the students being tested will report to school at the regular start time and the remainder of the high school students would report on a 3-hour delay schedule starting at 10:20 AM. This was previously approved for the December 2016 testing window. We will only be testing in January and May 2017.

5. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the changes to the 2016-2017 Parent-Student Handbook for the Elementary, Intermediate, and Middle Schools.

Mrs. Gray informed the Board the changes for the Elementary and Intermediate are not the Parent-Student Handbook, but the Faculty Handbook and asked for the motion to be corrected for the August 23, 2016. Mrs. Geisler confirmed the motion will be corrected.

Transportation

1. Informational: Student Transportation Letters were mailed Monday, August 8, 2016
2. Informational: Closing on bus financing is on Tuesday, August 16, 2016 with delivery of new busses to begin on August 17, 2016

Mr. Tony explained the closing will now occur no later than Monday, August 22, 2016 due to incorrect paperwork sent. He added the delivery dates will not be affected and the rate will remain the same.

Mrs. Burroughs arrived at 7:53 PM.

Athletics

1. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval to permit Joe Winans, Head Varsity Cross Country Coach and the Varsity Cross Country Team to travel to Hershey, Pennsylvania from September 23, 2016 to September 24, 2016 to compete in the PIAA Foundation Invitational at Hershey Park. Appropriate adult to student ratios for supervision will be assured by the administration. There would be no cost to the District.

Personnel items were discussed in Executive Session.
Construction

There were no additional items discussed.

Miscellaneous

1. The Board considered the recommendation of the Superintendent for Board approval to endorse the following as PSBA candidates:
   - ______________ as President-elect (one year term)
   - ______________ as Vice President (one year term)
   - ______________ Insurance Trustee (term ends 12/31/2018)
   - ______________ Insurance Trustee (term ends 12/31/2019)
   - ______________ Insurance Trustee (term ends 12/31/2017)

Expenditures

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Petrillo seconded Vezzi to suspend the meeting at 7:58 PM and enter into Executive Session to discuss legal and/or personnel matters.

President Newcomer announced there will be votes taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 8:01 PM.

Czaplicki seconded Vezzi to exit Executive Session at 8:07 PM and return to the committee meeting.

Voice Vote – All Yes

Petrillo seconded Brinsky for Board approval for Superintendent Dr. Bille P. Rondinelli and Director of Technology and Innovation Aileen Owens to attend the Second Annual Summit on Next Generation High Schools on Monday, September 12, 2016 in Washington, D.C., at a cost to include travel, lodging, and meals.

Voice Vote – All Yes

Czaplicki seconded Vezzi on the recommendation of the Superintendent and Administrators for Board approval to hire Kristina Schelb as the Health and Physical Education teacher in the Intermediate School at the Bachelor’s Step 1 rate of $46,950 for the 2016-2017 school year.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Adam Wazenegger as the Instrumental and General Music teacher in the Middle School at the Master’s Step 2 rate of $50,556 for the 2016-2017 school year.
And on the recommendation of the Superintendent and Administrators for Board approval to hire Tomasina Crapis as a Science (Biology) teacher in the High School at the Master’s Step 1 rate of $48,950 for the 2016-2017 school year.

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following for the 2016-2017 school year:

- Nicole Hoegerl, Special Education teacher in the Middle School at the Master’s +30 Step 3 rate of $52,575
- Stephanie Wherry, Grade 6 Social Studies Permanent Substitute at the Bachelor’s Step 1 rate of $46,950, prorated

And on the recommendation of the Superintendent and Administrators for Board approval of the provided list of substitutes for the 2016-2017 school year.

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teachers and support staff for the 2016-2017 school year:

- Sara Taormina, Elementary K-6
- Elena Mott, Grades 4-8 (All Subjects 4-6, Math 7-8)/Math 7-12/Family-Consumer Science PK-12
- Kaitlyn Weber, Grades PK-4, pending receipt of required documents
- Christina Crivelli, Music, pending receipt of required documents
- Hillarie Bauer, Nurse, pending receipt of required documents
- Kelley Thomas, Communications 7-12/English 7-12/Social Studies 7-12, pending receipt of required documents
- Jaime Denton, Biology 7-12, pending receipt of required documents

And on the recommendation of the Superintendent and Director of Technology and Innovation Aileen Owens for Board approval to hire the following personnel as consultants for the Summer STEAM Institute retroactive to June 13, 2016 at the EPR rate of $35.00 per hour:

- Melissa Unger
- Stephanie DeLuca
- Elizabeth Poluszjeko
- Anthony Mannarino
- Stacey Barth
- Samantha Bozzer
- Scott Philipp
- Lynette Lortz
- Mark Kuglar
- Shad Wachtler

And on the recommendation of the Superintendent and Administrators for Board approval to grant a leave of absence request to Theresa Smyczek, High School Special Education teacher effective November 1, 2016.

And on the recommendation of the Superintendent and Administrators for Board approval of a homebound tutor for the 2016-2017 school year. The tutor will be a current employee or a substitute teacher previously approved by the Board.

And on the recommendation of the Superintendent and Director of Transportation Donna Harshman for Board approval of the following as substitute bus drivers for the 2016-2017 school year:
And on the recommendation of the Superintendent and Administrators for Board approval for Maura Miglioretti, a Duquesne University student to complete her practicum experience with Gretchen Tucci, Assistant Director of Pupil Personnel during the 2016-2017 school year. There will be no cost to the District.

And on the recommendation of the Superintendent and Aquatics Director Melissa DeGeorge for Board approval to hire Nova David as an Instructor at the rate of $8.00 per hour effective August 24, 2016.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Soccer Coach Wayne Capra for Board approval of a status change for Tracey Sharrow Presel from a paid Girls 7th/8th Grade Assistant Soccer Coach to a Volunteer Girls 7th/8th Grade Assistant Coach for the Fall 2016-2017 season.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Soccer Coach Wayne Capra for Board approval of Chelsea Faynor as a paid Girls 7th/8th Grade Soccer Coach for the Fall 2016-2017 season.

Voice Vote – All Yes

Petrillo seconded Vezzi to adjourn the meeting at 8:09 PM.

Voice Vote – All Yes

________________________________
Cynthia Geisler, Board Secretary