South Fayette Township School District

Committee Meeting of the Whole

Tuesday, January 21, 2020
7:30 PM
Pride Room, Administration Building

AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- Informational – High School Spring Band/orchestra Concert moved to Monday, May 4, 2020
- Informational – AIU Annual Convention of School Board Directors, March 31, 2020, and election of AIU Board Members *(information provided)*
- Informational – Board Recognition January 28, 2020, High School Conference Center (new Board photo will be taken)
- Discussion – Anticipated Position Posting Job Fair February 29, 2020 – Dr. Lockette
- Discussion – Diversity and Equity Building Signs – Dr. Lockette *(information provided)*
- Review – 2020-2021 Budget Timeline – Brian Tony

I. CONSENT AGENDA *(data in lilac)* *(includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)*

1. Consider approval of the Minutes from the following Board Meetings:

   - Committee Meeting November 19, 2019
   - Regular Meeting November 26, 2019
   - Reorganization and Regular Meeting December 2, 2019

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

   - Aquatics Fund Sara Cremonese
   - Athletic Fund Mark Keener
   - High School Activity Fund Rebecca Bruce
   - Middle School Activity Fund Rebecca Bruce

3. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment. *(information provided)*

4. Consider the recommendation of the Superintendent and Administrators for Board approval of the provided list of gifts/donations. *(information provided)*

5. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. *(information provided)*
II. BUSINESS OFFICE *(data in blue)*

1. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West General Operating and Jointure Budget for 2020-2021 as follows:

<table>
<thead>
<tr>
<th></th>
<th>2019-2020</th>
<th>2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkway West General Operating Budget</td>
<td>$6,691,838</td>
<td>$6,994,089</td>
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<tr>
<td>Parkway West Jointure Budget</td>
<td>$707,687</td>
<td>$723,154</td>
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</table>

**South Fayette’s Estimated Share of the Budget**

<table>
<thead>
<tr>
<th></th>
<th>2019-2020</th>
<th>2020-2021</th>
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</thead>
<tbody>
<tr>
<td>Parkway West General Operating Budget</td>
<td>$481,114</td>
<td>$499,103</td>
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<tr>
<td>Parkway West Jointure Budget</td>
<td>$52,793</td>
<td>$53,783</td>
</tr>
<tr>
<td>Total</td>
<td>$533,907</td>
<td>$552,886</td>
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</tbody>
</table>

This budget information is based on 78.08 ADM’s (year 2 of 5 year rolling average)

2. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval to authorize the administration to advertise for bids for three – 72 passenger buses, one – 48 passenger bus, two – 24 passenger vans, and one – 24 passenger lift van with two wheelchair slots for the 2020-2021 school year.

3. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval of the purchase and installation of 43 dashboard cameras from SEON at a total cost of $11,974.00. The cost will be paid for with the 2019-2020 Transportation budget. *(information provided)*

4. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Interim Director of Student Support Services Dr. Conchetta Bell for Board approval to enter into an Employment Options Center School-to-Work Transition Services Agreement with McGuire Memorial to provide Adult Training for a special needs student effective January 29, 2020. **Board approval is subject to the solicitor’s final review and approval.** *(information provided)*

III. PERSONNEL *(data in pink)*

For Minute purposes, the Superintendent proudly announces that tenure has been earned by the following teacher who has fulfilled all requirements as set forth in Pennsylvania School Code, Title 24, PS 11-1108.

- Sarah Sweet, Intermediate School Guidance Counselor

1. Personnel will be discussed in Executive Session.

IV. EDUCATION *(data in white)*

1. The Superintendent and High School Principal Dr. Laura Hartzell recommend Board approval for Gina Roth and Shannon Roche, High School Math teachers to attend the Texas Instruments T3 International Conference in Dallas, Texas from Thursday, March 12, 2020, through Sunday, March 15, 2020. The costs of the trip include registration, travel, lodging, meals, and two substitute teachers for two days. The costs are included in the 2019-2020 budget. *(Needs Board action taken on January 21)*
2. The Superintendent and High School Principal Dr. Laura Hartzell recommend Board approval to permit Christine Elek, High School Chorus teacher to accompany seven students to participate in the PMEA Region I All-State Chorus at Hickory High School in Hermitage, Pennsylvania from Wednesday, February 26, 2020, through Friday, February 28, 2020. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and are included in the 2019-2020 budget. (needs Board action taken on January 21)

3. Consider the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for retroactive Board approval for Eryn Carranza, High School Band teacher who attended the Midwest Band and Orchestra Clinic in Chicago, Illinois from Thursday, December 19, 2019, through Saturday, December 21, 2019. The costs of the trip for registration, travel, and lodging was paid for with a travel rewards program. The costs to the District were for meals and a substitute teacher for two days and were included in the 2019-2020 budget.

4. Consider the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to change the 3-hour delay days in the High School for the administration of the Keystone Exams to 2-hour delay days during May 2020 testing window. The 3-hour delay days were previously Board approved in July 2019. Only the students being tested will report to school at the regular start time and the remainder of the high school students will report on a 2-hour delay schedule starting at 9:20 AM.

5. Consider the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to run a 3-hour delay day in the High School for the administration of the PSATs on October 14, 2020. Only the students being tested will report to school at the regular start time and the remainder of the high school students would report on a 3-hour delay schedule starting at 10:20 AM.

6. Consider approval for the team of Superintendent Dr. Kenneth Lockette, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and Director of Technology and Innovation Aileen Owens to attend the Digital Promise – League of Innovative Schools Spring Cohort meeting in Los Angeles, California from Sunday, March 22, 2020, through Wednesday, March 25, 2020. The cost of the trip includes registration, travel, lodging, and meals, with a portion of those costs to be reimbursed to the District. The costs are included in the 2019-2020 budget.

V. TRANSPORTATION (data in green)

Informational – Safety Meeting scheduled for all drivers and mechanics on January 22, 2020

1. There are no items to discuss.

VI. ATHLETICS (data in salmon)

1. The Superintendent, Athletic Director Mark Keener, and Director of Finance Brian Tony recommend retroactive Board approval of the quote of $19,900 from PA CoStars vendor Institutional Specialties, Inc. for the purchase and installation of a Daktronics scoreboard for the pool. The cost will be paid for from the athletic contingency fund and the anonymous donation being made. (needs Board action taken on January 21)
2. The Superintendent, Athletic Director Mark Keener, and Head Varsity Cheerleading Coach Maggie Conoscuito recommend Board approval to permit the Varsity Cheerleaders to travel to Orlando, Florida to compete in the UCA High School Nationals in Walt Disney World. The team would tentatively depart the District on Thursday, February 6, 2020, and tentatively return on Monday, February 10, 2020. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District. (information provided) (needs Board action taken on January 21)

3. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Baseball Coach Ken Morgan for Board approval to permit the Boys Baseball team to travel to Tampa, Florida to participate in a baseball tournament. The plans are to depart on Friday, March 20, 2020, and return on Monday, March 23, 2020. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District. (information provided)

4. Consider the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval for Head Football Coach Joe Rossi to attend the OHSFCA Football Conference in Columbus, Ohio from Thursday, February 6, 2020, through Saturday, February 8, 2020, to learn new trends in football. The cost of meals and lodging will be paid for by the Football Boosters. The cost to the District is for one substitute for one day.

5. Coaching personnel will be discussed in Executive Session.

VII. CONSTRUCTION (data in white)

1. There are no items to discuss.

VIII. MISCELLANEOUS (data in yellow)

1. Consider the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 233 Suspension and Expulsion. (information provided)

2. Consider the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 610 Purchases Subject to Bid/Quotation. (information provided)

3. Appoint the PSBA Representative/Alternate Representative and the South Fayette Foundation for Excellence (SFFE) Representative/Alternate Representative.

Board Comments

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted May 23, 2006)

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.