South Fayette Township School District

Regular Meeting

Tuesday, March 27, 2018
7:30 PM
Pride Room, Administration Building

AGENDA

Executive Session held at 6:30 PM to discuss personnel and/or legal matters.

MEETING CALLED TO ORDER – President Alan Vezzi

- Pledge of Allegiance
- HS Construction Update – PJ Dick
- 1-1 Financial Commitment (Projected) – Rob Warfield, Brian Tony
- 2018-2019 Budget Presentations:
  - Introduction – Brian Tony
  - Maintenance and Grounds – Dean Stewart
  - Athletics – Mark Keener
  - Technology – Aileen Owens, Rob Warfield, and Kim Sahady

I. MINUTES

Approval of minutes from the following Board Meeting:

Regular Board Meeting Tuesday, February 20, 2018

II. FINANCIAL REPORTS

The following Financial Reports were submitted for Board review and have been reviewed by the Superintendent and Secondary Administration:

1. Aquatics Fund
   Melissa DeGeorge
2. Athletic Fund
   Mark Keener
3. High School Activity Fund
   Harriet Dausch
4. Middle School Activity Fund
   Harriet Dausch
5. Board Summary Reports October/November 2017
   Maria Aguilar

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted May 23, 2006)

Superintendent’s Monthly Report – Dr. Kenneth Lockette
III. BUSINESS OFFICE

At the Committee Meeting of the Whole on March 20, 2018, the Board of School Directors approved the following item:

Brinsky seconded Newcomer on the recommendation of the Superintendent and Assistant Superintendent Dave Deramo for Board approval to enter into a new three-year agreement with Atlas Rubicon to purchase curriculum management software. The three-year agreement will save the District $4,257.00 over the 3 individual year agreements. Below are the yearly costs:

- **2018-2019**: $10,050.00 (included in the 2018-2019 budget)
- **2019-2020**: $10,850.00
- **2020-2021**: $11,644.00

Voice Vote – All Yes

1. The Superintendent, Director of Finance Brian Tony, Solicitor Fred Wolfe, Tax Collector Kevin Biber, and Jordan Tax Service recommend Board approval of the attached list of Real Estate Refunds due to reduction in assessment and/or overpayment.

2. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval to renew the agreement with the Keystone Oaks School District and the Project Succeed Consortium for the 2018-2019 school year.

3. The Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart recommend Board approval of the revised costs for the three year agreement with Waste Management for trash removal effective July 1, 2018 through June 30, 2021. The lower costs listed below represent a 2% increase for 2018-2019 and 2019-2020 and a rate hold for 2020-2021:

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>2 yard hopper per empty</td>
<td>$13.22</td>
<td>$13.48</td>
<td>$13.48</td>
</tr>
<tr>
<td>4 yard hopper per empty</td>
<td>$16.35</td>
<td>$16.68</td>
<td>$16.68</td>
</tr>
<tr>
<td>8 yard hopper per empty</td>
<td>$21.65</td>
<td>$22.08</td>
<td>$22.08</td>
</tr>
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   The above motion was previously approved with higher costs for 2019-2020 and 2020-2021 at the February 27, 2018 meeting.

IV. PERSONNEL

At the Committee Meeting of the Whole on March 20, 2018, the Board of School Directors approved the following item:

Brinsky seconded Newcomer on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teacher and support personnel:

- Ryan McCartney, Social Studies/Special Ed 7-12, retroactive to February 26, 2018
- Chelsea Pendergast, Special Ed PK-8/Grades PK-4, pending receipt of required documents
- Traci Goforth, Nurse License, pending receipt of required documents
Voice Vote – All Yes

1. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval for Katelyn Luke, a student at Edinboro University to intern at the District as a School Psychologist for the 2018-2019 school year, pending receipt of required documents. Ms. Luke will be paid a stipend of $5,000 ($2,500 in December and $2,500 in April) using ACCESS monies.

2. The Superintendent and Dr. Mandi Skerbetz recommend Board approval of the retirement/resignation of Bernadette Bonner, Paraeducator in the High School effective at the end of the 2017-2018 school year.

3. The Superintendent and High School Principal Aaron Skrbin recommend Board approval of the following EPR positions for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>HS Spring Musical Sound Manager</th>
<th>Christine Elek</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Spring Musical Stage Manager</td>
<td>Tyler Smith</td>
</tr>
</tbody>
</table>

4. The Superintendent and Administrators recommend Board approval of the intermittent FMLA leave of absence request for Danielle Matz, High School English teacher with the effective date to be determined.

5. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval to grant a leave of absence request to Lauren Windstein, 5th Grade teacher effective on or about May 14, 2018.

6. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval of the resignation of Samantha Bozzer, 4th Grade teacher effective at the end of the 2017-2018 school year.

7. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval of the following EPR position for the 2017-2018 school year:

| Mentor Teacher for Victoria Schreffler | Chelsea Martini (prorated) |

8. The Superintendent and Director of Transportation Brandon Soubie recommend Board approval to hire John Albert as a Bus Driver effective March 28, 2018, at the rate of $20.49 per hour. After completion of a successful probationary period, the rate will be $25.62 per hour. This position was left vacant due to James Yerkey being hired as a mechanic.

9. The Superintendent and Administrators recommend Board approval to hire Susan Vasalani as the Substitute Call-Off Person, effective July 1, 2018, at an annual stipend of $6,000.

10. The Superintendent, Athletic Director Mark Keener, and Head Cheerleading Coach Maggie Conoscuito recommend Board approval of the resignation of Morgan Harouse as the Middle School Head Cheerleading Coach effective at the end of the 2017-2018 school year.
11. The Superintendent, Athletic Director Mark Keener, and Head Varsity Football Coach Joe Rossi recommend Board approval of Ben Maracek as an Assistant Varsity Football Coach effective for the 2018-2019 fall sport season, pending receipt of required documents.

12. New personnel items will be discussed in Executive Session.

V. EDUCATION

At the Committee Meeting of the Whole on March 20, 2018, the Board of School Directors approved the following item:

Brinsky seconded Newcomer on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit James Hausman and Aileen Owens to accompany five students to participate in the 2018 Governor’s STEM Team State Competition being held at Thaddeus Stevens College of Technology in Lancaster, Pennsylvania from Thursday, May 17, 2018 through Friday, May 18, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget.

Voice Vote – All Yes

1. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit James Hausman and Aileen Owens to accompany five students to participate in the 2018 Governor’s STEM Team State Competition being held at Thaddeus Stevens College of Technology in Lancaster, Pennsylvania. The revised trip is from Wednesday, May 16, 2018 through Friday, May 18, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget. (information provided)

2. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Brian Garlick and Maureen Pedzwater to accompany 19 students to participate in the 2018 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 18, 2018 through Saturday, April 21, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget.

3. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Mary Quirk, Maureen Sirc, Patrick McAndrew, and Tyler Smith to accompany 37 students to participate in the 2018 FBLA State Leadership Conference in Hershey, Pennsylvania from Sunday, April 8, 2018 through Wednesday, April 11, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and registration fees which are included in the 2017-2018 budget.

4. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Brian Garlick, Lisa Passyn, and an additional chaperone to accompany 17 students to
participate in the 2018 MATE-PA NorthEast Regional UROV Competition at Villanova University in Valley Forge, Pennsylvania from Friday, May 11, 2018 through Saturday, May 12, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and the conference registration fees which are included in the 2017-2018 budget.

5. The Superintendent and High School Principal Aaron Skrbin recommend Board approval of the following as online course providers for the 2018-2019 school year. The costs will be included in the 2018-2019 budget:
   - Educere
   - Edgenuity through Seneca Valley
   - University of Missouri
   - Waterfront Learning (AIU)

6. The Superintendent, Intermediate School Principal Tom Kaminski, and Intermediate/Elementary Associate Principal Tyler Geist recommend Board approval to hold an Intermediate Summer STEAM Camp in the summer of 2018. The camp will be held from Monday, July 9, 2018 through Thursday, July 12, 2018 between the hours of 9:00 AM and 12:00 PM and will be open to students entering grades 4, 5, and 6. The registration fee of $100 per child will cover the cost of all staffing and programming.

7. The Superintendent, Elementary School Principal Laurie Gray, and Intermediate/Elementary Associate Principal Tyler Geist recommend Board approval to hold an Elementary Summer STEAM Camp in the summer of 2018. The camp will be held from Monday, July 9, 2018 through Thursday, July 12, 2018 between the hours of 1:00 PM and 4:00 PM and will be open to students entering grades 2 and 3. The registration fee of $100 per child will cover the cost of all staffing and programming.

8. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Felix Yerace to attend the National Student Councils (NSC) Region 2 Conference in Ocean City, New Jersey from Friday, April 27, 2018 through Sunday, April 29, 2018. The Pennsylvania Association of Student Councils (PASC) will cover the costs of Mr. Yerace’s attendance at the conference. The costs to the District will be for one substitute teacher for one day.

9. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Felix Yerace to attend training for the Clifton Strengths Program in Nashville, Tennessee from Monday, June 4, 2018 through Friday, June 8, 2018. This training will assist Mr. Yerace as the Graduation Project Coordinator. The costs of the trip will be paid for by Mr. Yerace. The costs to the District will be for one substitute teacher for three days.

10. The Superintendent and Director of Technology and Innovation Aileen Owens recommend Board approval to permit Lynette Lortz to attend AP Computer Science Principles curriculum training at Code.org in Phoenix, Arizona from Sunday, June 24, 2018 through Friday, June 30, 2018. The High School is offering two semester long courses in the 2018-2019 school year. The cost of the trip includes travel, lodging, meals, and training and will be paid for by regional funding from the Allegheny Intermediate Unit organized by Tyler Samstag, Director of Instructional Innovation.
VI. TRANSPORTATION
1. There are no additional items to discuss.

VII. ATHLETICS
1. There are no additional items to discuss.

VIII. CONSTRUCTION
1. There are no additional items to discuss.

IX. MISCELLANEOUS
1. The Superintendent, Assistant Superintendent David Deramo, and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the required Special Education Plan document mandated by the PDE Comprehensive Plan Process. This document has been available for public review on the South Fayette Township School District website since February 16, 2018. During this public comment period, no changes or additions have been recommended.

2. The Superintendent and Administrators recommend Board approval of the first reading of revised Board Policy 610 Purchases subject to Bid/Quotation.

3. The Superintendent and Administrators recommend Board approval of the first reading of revised Board Policy 906 Public Complaint Procedures.

4. The Superintendent and Administrators recommend Board approval of the first reading of revised Board Policy 918 Title I Parent and Family Engagement.

5. The Superintendent and Administrators recommend Board approval to accept the provided list of gifts/donations.

6. The Superintendent recommends Board approval to nominate William L. Cooper to serve as the School Board Trustee for the Western Region, for a two-year period effective April 30, 2018. (information provided)

Solicitor's Report

X. EXPENDITURES
1. Authorize payment of monthly invoices from the General Fund for the amount of $493,558.78 beginning with check number 62159 through check number 62370, the Cafeteria Fund for the amount of $83,261.61 beginning with check number 7519 through check number 7536, and the Construction Fund for the amount of $7,856.94 beginning with check number 574 through check 575.

BOARD COMMITTEE REPORTS

A. Executive Committee Report
   President Alan Vezzi

B. South Fayette Foundation
   Len Fornella
C. PSBA/Legislative Committee Report Lena Hannah
D. Parkway West President Alan Vezzi
E. SHASDA Alex Czaplicki

Board Comments

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings* adopted May 23, 2006)

Adjourn