South Fayette Township School District

Committee Meeting of the Whole

Tuesday, May 21, 2019
7:30 PM
Pride Room, Administration Building

AGENDA

MEETING CALLED TO ORDER – President Jen Iriti

- Pledge of Allegiance
- Discussion – Strategic Planning – Dr. Lockette
- Discussion – Disciplinary Policies/Handbook
- 2019-2020 Proposed Final Budget Presentation (for approval) – Brian Tony, Maria Aguilar

I. CONSENT AGENDA (data in lilac) (includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)

1. Consider approval of Minutes from the following Board Meetings:

   Special Meeting    Monday, April 1, 2019
   Committee Meeting of the Whole  Tuesday, April 16, 2019
   Regular Meeting    Tuesday, April 23, 2019

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

   - Aquatics Fund    Sara Cremonese
   - Athletic Fund    Mark Keener
   - High School Activity Fund    Harriet Dausch
   - Middle School Activity Fund    Harriet Dausch

3. Consider the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations. (information provided)

4. Expenditures were submitted for Board review to be approved at the Regular Board Meeting. (information provided)

Superintendent’s Monthly Report – Dr. Kenneth F. Lockette

II. BUSINESS OFFICE (data in blue)

Due to the Act 1 timeline which requires the 2019-2020 Proposed Final Budget be approved 30 days prior to the approval of the 2019-2020 Final Budget, the Board is required to approve the 2019-2020 Proposed Final Budget at the May 21, 2019 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2019-2020 Final Budget at the June 25, 2019 meeting.
1. The Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval to enter into an agreement with Bayada Home Health Care, Inc., to provide an in-school nurse for a student effective retroactive to May 20, 2019 through June 30, 2020. (needs Board action taken on May 21)

2. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Proposed Final Budget for the 2019-2020 school year. The proposed final budget revenue of $______________ and expenses of $______________ balances with a millage rate of ______, and borrowing from the Fund Balance in the amount of $_______________. This will leave a total estimated fund balance of $_______________. We will continue to look at the budgeted revenue and expense amounts throughout the next month, making recommendations to further revise the 2019-2020 Final Budget. (We are required by law to adopt the 2019-2020 final budget by June 30, 2019.) (needs Board action taken on May 21)

3. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2019, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.

4. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to appoint the School Depository for the 2019-2020 school year as follows:
   - PNC Bank (Main Depository)
   - Pennsylvania Treasurer’s INVEST Program (Investment Account)
   - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
   - Citizens Bank (Construction Fund Account)
   - PLGIT (Construction Fund Account)

5. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Davis Skerbetz for Board approval of the Educational Services Agreement with the Allegheny Intermediate Unit for the 2019-2020 school year.

6. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Bayada Home Health Care, Inc., to provide in-school home health aide care for a student effective August 1, 2019 through June 30, 2020.

7. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Bayada Home Health Care, Inc., to provide basic nursing care for students effective July 1, 2019 through June 30, 2020.

8. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with The Watson Institute to provide consultative services and community based instruction services effective July 1, 2019 through June 30, 2020.

9. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval to award the bids to lease/purchase the following buses. The costs are included in the 2019-2020 budget:

   - PNC Bank (Main Depository)
   - Pennsylvania Treasurer’s INVEST Program (Investment Account)
   - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
   - Citizens Bank (Construction Fund Account)
   - PLGIT (Construction Fund Account)
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<th>Company</th>
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<tr>
<td>Bluebird of Pittsburgh</td>
<td>Three – 72 Passenger</td>
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<td>One – 84 Passenger</td>
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<td>Bluebird of Pittsburgh</td>
<td>One – 24 Passenger/Lift</td>
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<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$496,691.00</strong></td>
</tr>
</tbody>
</table>

10. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval to award the bids to lease/purchase buses. The buses will be purchased through an additional lease schedule with Laurel Capital Corporation. The terms will be for sixty (60) months with a $1.00 buyout at the end; the tax exempt interest rate will be 3.147% and total purchase price of the three-72 passenger buses, one-84 passenger bus, one-24 passenger bus, and one 24 passenger lift will be $496,691.00.

Information – 2019 Homestead and Farmstead Exclusion Resolution 19-01, the final will be approved in June 2019.

III. PERSONNEL *(data in pink)*

1. Personnel items will be discussed in Executive Session.

IV. EDUCATION *(data in white)*

1. Consider the recommendation of the Superintendent for Board retroactive approval to permit Aileen Owens, Director of Technology & Innovation to attend and present at the NSF Synthesis & Design Workshop at Pepperdine University in Malibu, California from Sunday, May 12, 2019 through Tuesday, May 14, 2019. The cost of the trip includes travel, lodging, and meals and will be paid for by the NSF Grant.

2. Consider the recommendation of the Superintendent for Board approval for Middle School Principal Kristin Deichler and Middle School Assistant Principal Kevin Maurer to attend, present at, and receive national recognition for receiving the School to Watch Re-designation Level I at the national conference of the National Forum for Middle School Grades Reform in Washington, D.C. from Wednesday, June 26, 2019 through Saturday, June 29, 2019. The cost of the trip includes travel, lodging, and meals and is included in the 2018-2019 budget.

3. Consider the recommendation of the Superintendent, Assistants to the Superintendent, and Middle School Principal Kristin Deichler for Board approval to permit Stephanie Harris, Grade 7 ELA/History teacher to attend the Digital Promise Challenge Institute in Monterey, California from Sunday, July 7, 2019 through Thursday, July 11, 2019. This is part of her responsibility as a Digital Promise Fellow and all expenses will be paid for by Digital Promise.

4. Consider the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval to conduct a trial Lions of Steel Club in the Elementary School effective for the 2019-2020 school year. *(information provided)*

5. Consider the recommendation of the Superintendent, Middle School Music teacher Jessica Horzempa, and High School Music teacher Christine Elek for Board approval for the South Fayette Township School District to host the American Choral Directors Association (Western PA Chapter) Mucho Macho Festival at the High School on Friday, November 8, 2019. There will be no cost to the district.
6. Consider the recommendation of the Superintendent, Elementary School Principal Laurie Gray, and Intermediate/Elementary School Associate Principal Tyler Geist for Board approval to conduct tutoring for Title I reading students during the summer of 2019. The tutoring will run from June 17, 2019 through July 18, 2019, not including July 4, 2019. The first session will run from 9:00 AM to 10:30 AM and the second session will run from 10:40 AM to 12:10 PM. The costs for the reading specialists will be covered with Title I funds.

V. TRANSPORTATION *(data in green)*

1. There are no items to discuss.

VI. ATHLETICS *(data in salmon)*

1. There are no items to discuss.

VII. CONSTRUCTION *(data in white)*

1. There are no additional items to discuss.

VIII. MISCELLANEOUS *(data in yellow)*

1. Consider the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the first reading of PSA Board Policy 150 Title I – Comparability of Services.

2. Consider appointing delegates to participate in the PSBA Delegate Assembly meeting to be held on Friday, October 18, 2019, in conjunction with the PASA-PSBA School Leadership Conference in Hershey, PA.

3. **Consider the recommendation of the Superintendent and Assistants to the Superintendent for Board approval of the 2019-2022 Strategic Plan which includes the following overarching goals.**
   - **Strategic Goals:**
     - Increase cultural and global competencies
     - Identify and address social and emotional needs
     - Address future growth in enrollment
     - Create a comprehensive communications plan
     - Enhance safety and security
   - **Curriculum Goals:**
     - Align teaching practices to vision
     - Redesign District assessment practices
     - Integrate the arts throughout the curriculum
     - Refine the curriculum process
     - Develop flexible career pathways

The Comprehensive Plan, submitted and approved by the Pennsylvania Department of Education in November 2018 included the areas of Special Education, Student Services (chapter 12), Curriculum, Assessment, Professional Development, New Teacher Induction, Graduation Requirements, and Technology.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**
The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted May 23, 2006)

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.