South Fayette Township School District

Regular Meeting
Tuesday, May 23, 2017
7:00 PM
Pride Room, Administration Building

AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- Introduce Student Representative for 2017-2018 – Kristen Davis
- 2017-2018 Proposed Final Budget Presentation, Brian Tony, Director of Finance; Maria Aguilar, Assistant Director of Finance

I. MINUTES

Approval of Minutes from the following Board Meetings:

Committee Meeting of the Whole  Tuesday, April 18, 2017
Regular Meeting  Tuesday, April 25, 2017

II. FINANCIAL REPORTS

The following Financial Reports were submitted for Board review and have been reviewed by the Superintendent and Secondary Administration:

1. Aquatics Fund  Melissa DeGeorge
2. Athletic Fund  Mark Keener
3. High School Activity Fund  Harriet Dausch
4. Middle School Activity Fund  Harriet Dausch
5. Board Reports – November/December 2016  Maria Aguilar

Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted May 23, 2006)
III. BUSINESS OFFICE

Due to the Act 1 timeline which requires the 2017-2018 Proposed Final Budget be approved 30 days prior to the approval of the 2017-2018 Final Budget, the Board is required to approve the 2017-2018 Proposed Final Budget at the May 23, 2017 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2017-2018 Final Budget at the June 27, 2017 meeting.

1. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt the Proposed Final Budget for the 2017-2018 school year. The proposed final budget revenue of $_______________ and expenses of $_______________ balances with a millage rate of $$, and borrowing from the Fund Balance in the amount of $______________. This will leave a total estimated fund balance of $________________. The Business Office will continue to look at the budget numbers throughout the next month, making recommendations to further reduce the 2017-2018 budgetary expenses. (We are required by law to adopt the 2017-2018 final budget by June 30, 2017.)

2. The School District Solicitor, the Superintendent, and Director of Finance Brian Tony recommend Board approval to adopt Resolution 17-03, 2017 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by $147.39 (could change prior to the Final Budget being passed in June). In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2017.

3. The Superintendent and Director of Finance Brian Tony recommend Board approval to utilize Mockenhaupt Benefits Group to prepare the Biennial Actuarial Valuation Report for the District’s OPEB amount as of July 1, 2016 and July 1, 2017 for an estimated amount not to exceed $5,900.00. The District utilized Mockenhaupt for our previous OPEB Valuation in 2015 at a cost $5,800.00.

4. The Superintendent and Director of Finance Brian Tony recommend Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2017, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.

5. The Superintendent and Director of Finance Brian Tony recommend Board approval to appoint the School Depository for the 2017-2018 school year as follows:
   - PNC Bank (Main Depository)
   - Pennsylvania Treasurer’s INVEST Program (Investment Account)
   - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
   - Citizens Bank (Construction Fund Account)
   - PLGIT (Construction Fund Account)

6. The Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval to enter into an agreement with Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions to provide licensed health care providers for supplemental staffing services effective retroactive to April 25, 2017.
7. The Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval to enter into an agreement with the AIU to provide services for a student through the Community School West – Alternative Education for Disruptive Youth Program effective retroactive to April 25, 2017.

8. The Superintendent, Assistant Superintendent David Deramo, Director of Pupil Personnel Dr. Mandi Skerbetz, and Director of Finance Brian Tony recommend Board approval to renew the license agreement with eSpark Learning to provide electronic resources to support student learning in grades 1 and 2, effective August 1, 2017 through June 30, 2018. The cost of the 1-year agreement is $26,280 and is included in the 2017-2018 Instructional Technology Budget.

9. The Superintendent, Custodial and Facilities Manager Steve Timmins, and Director of Finance Brian Tony recommend Board approval to enter into a 3 year agreement with D.H. Bertenthal & Sons to provide paper products for the District at an estimated first year cost of $30,100 effective July 1, 2017. The costs are included in the 2017-2018 Custodial Budget.

10. The Superintendent, Director of Finance Brian Tony, and Director of Transportation Donna Harshman recommend Board approval to award the bids to lease/purchase the following buses. If the order is placed prior to May 31, 2017, the District will receive a $1,800 rebate. The costs are included in the 2017-2018 budget:

<table>
<thead>
<tr>
<th>Company</th>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bluebird of Pittsburgh</td>
<td>Two – 72 Passenger</td>
<td>$171,682.00</td>
</tr>
<tr>
<td>Bluebird of Pittsburgh</td>
<td>One – 48 Passenger</td>
<td>$ 83,510.00</td>
</tr>
</tbody>
</table>

IV. PERSONNEL

At the Committee Meeting of the Whole on May 16, 2017, the Board of School Directors approved the following item:

Czaplicki seconded Vezzi on the recommendation of the Superintendent and Administrators for Board approval to hire Dawn McCullough as the Lead Computer Science teacher in the High School at the Bachelor’s Step 5 rate of $53,067.00 effective for the 2017-2018 school year.

Voice Vote – All Yes

1. The Superintendent recommends Board approval of the following title changes effective July 1, 2017:
   - Laura Hartzell, High School Assistant Principal to High School Associate Principal
   - Tyler Geist, Intermediate/Elementary School Assistant Principal to Intermediate/Elementary School Associate Principal

2. The Superintendent and Administrators recommend Board approval of the leave of absence request for Sarah Manly, Grade 5 teacher effective on or about October 26, 2017.

3. The Superintendent and Food Service Director Tricia Wood recommend Board approval for the administration to post the following food service positions for the High School:
   - General Worker – Cashier Day
   - General Worker – Deli #3
   - General Worker – Deli #4
4. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the following personnel for the Extended School Year Program that will operate for 5 weeks in the summer of 2017:

- Special Education teachers at the rate of $36.00 per hour, maximum 4.0 hours of instruction and planning per day:
  - Elizabeth Kline
  - Chelsea Faynor
  - Benjamin Laughton
  - Maura Schmidt
- Personal Care Paraeducators at the rate of $17.86 per hour for the 2016-2017 school year and $18.39 per hour for the 2017-2018 school year, maximum 3.5 hours per day:
  - Nancy Iannerelli (KR)
  - Helen Cardillo (CC)
  - Chrissy Magdich (MM)
  - Leann Luck (KS)
  - TBD
- Classroom Paraeducators at the rate of $16.36 per hour for the 2016-2017 school year and $16.85 per hour for the 2017-2018 school year, maximum 3.5 hours per day:
  - Tammy Caye (AF/HS)
  - Kathleen Fischer
  - Patty Campanella
  - Lauren Kimicata
- Rebecca Meeder, Speech and Language Therapist will be paid for 3.0 to 3.5 hours of instruction and planning per week at the rate of $36.00 per hour
- Tanya Brehm, Speech and Language Therapist will be paid for 2.5 to 3.0 hours of instruction and planning per week at the rate of $36.00 per hour

5. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the following substitute (daily/as needed) personnel for the Extended School Year Program that will operate for 5 weeks in the summer of 2017:

- Special Education teachers at the rate of $36.00 per hour, maximum 4.0 hours of instruction and planning per day:
  - Theresa Smyczek
  - Kara Pappas
- Classroom Paraeducators at the rate of $16.36 per hour for the 2016-2017 school year and $16.85 per hour for the 2017-2018 school year, maximum 3.5 hours per day:
  - Amy Guarino
  - Kelly DiGiacomo
- Personal Care Paraeducators at the rate of $17.86 per hour for the 2016-2017 school year and $18.39 per hour for the 2017-2018 school year, maximum 3.5 hours per day:
  - Amy Guarino
  - Kelly DiGiacomo

6. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz, recommend Board approval of the following staff for the Extended School Year Program and Little Lions Academy that will operate in the summer of 2017.

- Cathy Reon, School Certified Nurse will be paid $36.00 per hour. The ESY program will operate from June 19 through July 20 from 9:00 AM to 12:00 PM; the Little Lions Academy will operate from June 26 through 29 from 9:30 AM through 12:00 PM.
7. The Superintendent and Administrators recommend Board approval for the following instructional tutor at the rate of $36.00 per hour during the summer of 2017:
   - Theresa Smyczek, instruction in Senior Graduation Project for up to 15 hours

8. The Superintendent and Administrators recommend Board approval of the following list of instructors for the Little Lions Summer Academy 2017, provided they submit all of the required documentation. Instructors will be paid $300 per session. The Academy will operate for one week, the week of June 26 through 29 (4 days). This program is at no cost to the District and is supported through the $50 registration fee.

   Instructors:
<table>
<thead>
<tr>
<th>Shane Coyne</th>
<th>Rachel Geis</th>
<th>Christa Fornella</th>
<th>Melissa Contis</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicky Aweidah</td>
<td>Rich Briggs</td>
<td>Josh Patterson</td>
<td>Johnna Valenti</td>
</tr>
<tr>
<td>Kathy Lesica</td>
<td>Conchetta Bell</td>
<td>Katie Nelson</td>
<td></td>
</tr>
</tbody>
</table>

9. The Superintendent and Administrators recommend Board approval to hire Rebecca Rudy for the hybrid online Summer Remediation Geometry Course that will run from June 19 through July 27, 2017. Ms. Rudy will be paid for a total of 40 hours of instruction at the rate of $36.00 per hour.

10. The Superintendent and Administrators recommend Board approval to hire Rebecca Rudy for the hybrid online Summer Remediation Algebra I Course that will run from June 19 through July 27, 2017. Ms. Rudy will be paid for a total of 40 hours of instruction at the rate of $36.00 per hour.

11. The Superintendent and Administrators recommend Board approval for Christopher Petricca, a student at Duquesne University, to complete his student teaching with Charlotte Rudolph, Elementary and Intermediate School teacher from September 5, 2017 through October 20, 2017, pending receipt of required documents. There will be no cost to the district.

12. The Superintendent and Administrators recommend Board approval for Carole Aiello, a student at Point Park University, to complete her K-12 principal practicum at the Intermediate School during the summer of 2017, pending receipt of required documents. There will be no cost to the district.

13. The Superintendent recommends Board approval of the following reappointments:
   (a) Maria Brewer Aguilar as School Board Treasurer for the 2017-2018 school year at the stipend of $1,500.00
   (b) Tucker Arensberg, P. C. as School District Solicitor, with Fred Wolfe being lead attorney as per correspondence. The recommended fee structure for 2017-2018 is listed below:

<table>
<thead>
<tr>
<th>Rates for 2016-2017</th>
<th>Rates for 2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partners $140.00 per hour</td>
<td>Partners $145.00 per hour</td>
</tr>
<tr>
<td>Associates $130.00 per hour</td>
<td>Associates $135.00 per hour</td>
</tr>
<tr>
<td>Paralegals $90.00 per hour</td>
<td>Paralegals $95.00 per hour</td>
</tr>
</tbody>
</table>

   The recommended monthly retainer for 2017-2018 is $450.00, representing no change from 2016-2017.
14. The Superintendent, Athletic Director Mark Keener, and Boys Head Varsity Soccer Coach Rob Eldridge recommend Board approval of Joseph A. Luxbacher as a Boys Varsity Assistant Soccer Coach for the 2017-2018 school year, pending receipt of required documents.

15. The Superintendent, Athletic Director Mark Keener, and the spring head coaches recommend Board approval of the following compensations to be paid in June 2017:

### Boys Baseball
- **Head Coach**: Ken Morgan — $6,835.00
- **Assistant Coach**: Jason Sharp — $645.00
- **Assistant Coach**: Sam Taylor — $2,500.00
- **Assistant Coach**: Brandon Dittmar — $3,500.00
- **Assistant Coach**: Andrew Barney — $2,500.00
- **Assistant Coach**: Anthony Rossi — $1,650.00

### Girls Softball
- **Head Coach**: Olesia Stasko — $6,835.00
- **Assistant Coach**: Lindsay Daniels — $5,397.50
- **Assistant Coach**: Judy Kirkpatrick — $5,397.50

### Spring Track
- **Head Coach**: Scott Litwinovich — $8,620.00
- **Assistant Coach**: Joe Winans — $3,620.00
- **Assistant Coach**: Elizabeth Kline — $3,900.00
- **Assistant Coach**: Anthony Mannarino — $3,900.00
- **Assistant Coach**: Wes Chappel — $3,900.00
- **Assistant Coach**: Joe Becker — $3,597.00
- **Assistant Coach**: Marissa Kalsey — $838.00
- **Head 7/8th Grade Coach**: Stefan Chausard — $3,060.00
- **Asst. 7/8th Grade Coach**: Josh Patterson — $1,820.00
- **Asst. 7/8th Grade Coach**: Rachel Losego — $1,500.00

### Girls & Boys 7/8th Grade Swimming
- **Head Coach**: Matt Tucker — $4,000.00
- **Assistant Coach**: Melanie Miller — $2,500.00

### Girls 7/8th Grade Volleyball
- **Head Coach**: Scott Sundgren — $4,950.00
- **Assistant Coach**: Micki Cerchiaro — $4,440.00

### Cheerleading
- **Competitive Cheerleading**
  - **Maggie Conoscuito**: Should receive the last half of her pay in June 2017 which is $1,020.00 (half of $2,040.00). The other half was paid in December 2016.

  - **Maura McCarthy**: Should receive the last half of her pay in June 2017 which is $1,010.00 (half of $2,020.00). The other half was paid in December 2016.
**Team Cheerleading**

Maggie Conoscuito

Should receive the last half of her pay in June 2017 which is $2,760.00 (half of $5,520.00). The other half was paid in December 2016.

Morgan Harouse

Should receive the last half of her pay in June 2017 which is $1,800.00 (half of $3,600.00). The other half was paid in December 2016.

Nicole Bobrzynski

Should receive the last half of her pay in June 2017 which is $1,100.00 (half of $2,200.00). The other half was paid in December 2016.

Maura McCarthy

Should receive the last half of her pay in June 2017 which is $1,067.50 (half of $2,135.00). The other half was paid in December 2016.

16. The Superintendent, Athletic Director Mark Keener, and Head Varsity Cheerleading Coach Maggie Conoscuito recommend Board approval of Elizabeth Frambes as an Assistant Varsity Cheerleading Coach effective for the 2017-2018 school year.

17. The Superintendent, Athletic Director Mark Keener, Girls Head Varsity Basketball Coach Matt Bacco recommend Board approval of Danielle Kirker as a Girls Assistant Varsity Basketball Coach effective for the 2017-2018 season, pending receipt of required documents.

18. The Superintendent, Athletic Director Mark Keener, and Head Varsity Football Coach Joe Rossi recommend Board approval of Joe Faini as a 7th/8th Grade Volunteer Assistant Football Coach for the 2017-2018 season.

19. The Superintendent and Athletic Director Mark Keener recommend the Board to approve the compensation amount of $3,417.50 (half portion of $6,835.00) for Assistant Athletic Director Matt Bacco for the 2016-2017 school year. The other portion was paid in December 2016.

20. The Superintendent and Administrators recommend Board approval of the leave of absence request for Danelle Matz, High School English teacher effective on or about June 29, 2017 and returning approximately October 9, 2017.

21. The Superintendent and Administrators recommend Board approval of the resignation of Caroline Obradovich as a Student Monitor in the Elementary School and as a Bus Aide effective at the end of the 2016-2017 school year.

22. The Superintendent, Athletic Director Mark Keener and Head Boys Varsity Soccer Coach Rob Eldridge recommend Board approval of Alex Ford as a Boys Assistant Varsity Soccer Coach effective for the 2017-2018 school year, pending receipt of required documents.

23. New personnel items will be discussed in Executive Session.

**V. EDUCATION**

At the Committee Meeting of the Whole on May 16, 2017, the Board of School Directors approved the following item:
Iriti seconded Vezzi on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of Tom Isaac as an additional chaperone in addition to James Hausman and Maureen Pedzwater to accompany five students to participate in the 2017 Governor’s STEM Team State Competition being held at the Thaddeus Stevens College of Technology in Lancaster, Pennsylvania from Thursday, May 18, 2017 through Friday, May 19, 2017. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes lodging, transportation, meals, and conference registration fees and is included in the 2016-2017 budget.

Voice Vote – All Yes

1. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Jim Hausman to accompany four students to New York City, New York from Saturday, September 23, 2017 through Sunday, September 24, 2017 to attend the Maker Faire. The students will be formally recognized at the Maker Faire for winning first place in the Digital Promise Filmmakers Video competition. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and will be covered by Digital Promise. There will be no cost to the District.

2. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Mary Quirk, and John Good, Peters Township High School FBLA Advisor to accompany the students involved with FBLA to travel to Anaheim, California from Tuesday, June 27, 2017 through Monday, July 3, 2017 to participate in the FBLA National Leadership Conference. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and registration fees which are included in the 2016-2017 budget.

3. The Superintendent, Director of Technology and Innovation Aileen Owens, Assistant Superintendent David Deramo, Middle School Principal Kristin Deichler, and Middle School Assistant Principal Kevin Maurer recommend Board approval to add Python Game Design as a new course in the Middle School for the 2017-2018 school year.

VI. TRANSPORTATION

1. There are no items to discuss.

VII. ATHLETICS

1. There are no items to discuss.

VIII. CONSTRUCTION

1. The Superintendent, Director of Finance Brian Tony, and Joe Brennan, Project Manager, PJ Dick recommend Board approval of the following change orders for the High School Additions and Alterations Project for a total credit amount of $(6,479.00):

   - GC-012-1 ASI #37 – Delete Science Lab Tables ($8,129.00)
   - GC-012-2 ASI #48 Add Mirror in FCS/Child Care Room A146 $1,650.00
2. Eckles Architecture submitted for Board approval the following additional furniture packages for the High School Additions and Alterations Project, totaling $28,028.78. The total credit amount of $5,618.47 will be applied to reduce the additional amount to $22,410.31 which requires Board approval:

<table>
<thead>
<tr>
<th>Furniture Dealer</th>
<th>Package Awarded</th>
<th>Contract Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson Interiors</td>
<td>15b</td>
<td>$5,235.78</td>
</tr>
<tr>
<td>Power Tower</td>
<td>3d</td>
<td>$5,586.00</td>
</tr>
<tr>
<td>Wenger</td>
<td>21</td>
<td>$5,251.00</td>
</tr>
<tr>
<td>Yarborough Development, Inc.</td>
<td>22</td>
<td>$8,656.00</td>
</tr>
<tr>
<td>Charge Tech</td>
<td>3b</td>
<td>$3,300.00</td>
</tr>
</tbody>
</table>

IX. MISCELLANEOUS

1. The Superintendent and Administrators recommend Board approval of the final reading of revised Board Policy 249 Bullying/Cyberbullying in accordance with PSBA.

2. The Superintendent and Administrators recommend Board approval to accept the provided list of gifts/donations.

3. The Superintendent and Administrators recommend Board approval of the first and final reading of the following revised and new Board policies in accordance with PSBA:

   - Board Policy 610 – Purchases Subject to Bid/Quotation
   - Board Policy 611 – Purchases Budgeted
   - Board Policy 612 – Purchases Not Budgeted
   - Board Policy 613 – Cooperative Purchasing
   - Board Policy 616 – Copy of Payment of Bills
   - Board Policy 626 – Federal Fiscal Compliance (new)
   - Board Policy 626.1 – Travel Reimbursement – Federal Programs (new)
   - Board Policy 808 – Food Services
   - Board Policy 827 – Conflict of Interest (new)

Solicitor’s Report

X. EXPENDITURES

1. Authorize payment of monthly invoices from the General Fund for the amount of $378,727.78 beginning with check number 57965 through check number 58160, the Cafeteria Fund for the amount of $53,456.49 beginning with check number 7206 through check number 7226, and the Construction Fund for the amount of $1,216,812.72 beginning with check number 00182 through check 00191.

Board Comments

Student Representative Report
BOARD COMMITTEE REPORTS

A. Executive Committee Report
   President Len Fornella
B. South Fayette Foundation
   Len Fornella
C. PSBA/Legislative Committee Report
   Lena Hannah
D. Parkway West
   Alan Vezzi
E. SHASDA
   Alex Czaplicki

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

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Suspend

An Executive Session will be held to discuss personnel and/or legal issues.