South Fayette Township School District

Regular Meeting
Tuesday, June 25, 2019
7:30 PM
Pride Room, Administration Building

AGENDA

MEETING CALLED TO ORDER – President Jen Iriti

- Pledge of Allegiance
- Discussion – GPA configuration/mid-terms/finals – Principals
- 2019-2020 Final Budget Update – Brian Tony, Director of Finance and Maria Aguilar, Assistant Director of Finance (approval required June 25, 2019)

I. CONSENT AGENDA

1. Approval of the Minutes from the following Board Meetings:
   - Committee Meeting of the Board Tuesday, May 21, 2019
   - Regular Board Meeting Tuesday, May 28, 2019

2. Approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:
   - Aquatics Fund Sara Cremonese
   - Athletic Fund Mark Keener
   - High School Activity Fund Harriet Dausch
   - Middle School Activity Fund Harriet Dausch

3. The Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

4. Authorize payment of monthly invoices from the General Fund for the amount of $582,907.24 beginning with check number 65402 through check number 65602, the Cafeteria Fund for the amount of $32,026.74 beginning with check number 7814 through check number 7829, and the Construction Fund for the amount of $24,679.64 beginning with check number 598 through 601.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted May 23, 2006)
Old Business

- 2019-2020 budgeted amount for Johnson Controls (Simplex Grinnel) to perform fire alarm inspections is $36,705.00; 2018-2019 we paid $35,404.72
- CEC will inspect the Pupil Personnel building on July 1
- Stadium closure and signs

New Business

Superintendent’s Monthly Report – Dr. Kenneth F. Lockette

Student Representative Report

II. BUSINESS OFFICE

At the Committee Meeting of the Whole on June 18, 2019, the Board of School Directors approved the following items:

Quam seconded Vezzi on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the agreement with The Dr. Gertrude A. Barber Center, Inc. to provide Community Participation Support services for a student effective retroactive to June 10, 2019 through June 30, 2019.

Voice Vote – All Yes

Quam seconded Vezzi on the recommendation of the Superintendent, Director of Finance Brian Tony, and Network Systems Administrator Rob Warfield for Board approval to enter into an agreement with Consolidated Communications for local and long distance phone service for a period of two years beginning in July 1, 2019 through June 30, 2021. The monthly cost will be $1,227.05 plus applicable taxes. The PRI lines will be moved from the Pupil Personnel building to the High School data closet at no cost to the District.

Voice Vote – Petrillo, Hannah, Brinsky, Vezzi, Quam, Iriti - All Yes
Burroughs Abstained

1. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt the Final Budget for the 2019-2020 school year. The final budget revenue of $______________ and expenses of $______________ would balance with a millage rate and borrowing from the fund balance in the amount of $______________.

2. The School District Solicitor, the Superintendent, and Director of Finance Brian Tony recommend Board approval to adopt Resolution 19-01, 2019 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by $141.94. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2019.

3. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt revised Resolution 19-02 for the 2019-2020 school year permitting taxpayers to pay their real estate taxes in three (3) installments.
4. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt Resolution 19-03 Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs.

5. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt Resolution 19-04 Supporting Statewide Cyber Charter School Funding Reform.

6. The Superintendent and Director of Finance Brian Tony recommend Board approval of the following 2019-2020 tuition rates for non-resident students. This amount is determined by the Pennsylvania Department of Education in accordance with the requirements of Section 2561 of the Pennsylvania School Code.

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Tuition Rate</th>
</tr>
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<tbody>
<tr>
<td>Grades 7 through 12</td>
<td>$10,629.25</td>
</tr>
<tr>
<td>Grades K through 6</td>
<td>$10,087.77</td>
</tr>
<tr>
<td>Kindergarten (1/2 elementary)</td>
<td>$ 5,043.89</td>
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</tbody>
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7. The Superintendent and Director of Finance Brian Tony recommend Board approval to enter into a Contract of Service with the PA-Educator.net Clearinghouse. The term of the agreement is from July 1, 2019 through June 30, 2020, at a cost of $1,950.00. This price has remained the same since the 2014-2015 school year.

8. The Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the agreement with St. Anthony School Programs to provide educational services for two students on the campus of Duquesne University effective for the 2019-2020 school year.

9. The Superintendent, Director of Finance Brian Tony, and Facilities Director Steve Timmins recommend Board approval to renew the 1-year Service Contract Agreement with Simplex Grinnel, now known as Johnson Controls, to perform annual fire alarm inspections, cleaning, and sensitivity readings for the High School, Middle School, Intermediate School, Elementary School, and Stadium, effective July 1, 2019 through June 30, 2020.

10. The Superintendent, Director of Finance Brian Tony, Facilities Director Steve Timmins, and Maintenance Manager Reggie Hale recommend Board approval of the CoStar’s quote from Toby Karg Service Agency as the lowest bidder for the purchase and installation of one of the rooftop units at the High School. The quoted amount of $128,850.00 is included in the 2019-2020 capital reserve fund.

11. The Superintendent, Assistants to the Superintendent, and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval to enter into an agreement with Seneca Valley School District to provide on-line instructional programs for the high school effective for the period January 16, 2015 through June 30, 2020. (information provided)

12. The Superintendent and Director of Finance Brian Tony, recommend Board approval of the adjudication granting partial approval of the Application for LERTA Tax Abatement submitted by SoFay Realty Partners, LLC on April 30, 2019 for improvements constructed at Block/Block 256-S-32 resulting in a reduction in the assessed value of the improvements as follows: a reduction in the amount of $187,891 for tax year 2018-2019, a reduction in the amount of $845,340 for tax year 2019-2020, a reduction in the amount of $563,560 for tax year 2020-2021, a reduction in the amount of $281,780 for tax year 2021-2022 and a reduction in the amount of $140,890 for tax year 2022-2023. Beginning with tax year 2023-2024, the assessed value of the improvements at Block/Lot 256-S-32 shall be fully taxable at 100% of their assessed value.
13. The Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie recommend Board approval to award the bids to lease/purchase two Polaris Ranger 570 vehicles for snow removal and general use. The vehicles will be purchased through an additional lease schedule with Laurel Capital Corporation. The terms will be for thirty-six (36) months with a $1.00 buyout at the end; the tax exempt interest rate will be 3.29% and total purchase price of the two vehicles will be $28,937.32.

III. PERSONNEL

1. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval to hire Sarah Lutz as a Life Skills/Autistic Support teacher in the High School at the Bachelor's Step 1 rate of $48,081, effective for the 2019-2020 school year. This is a new position and included in the 2019-2020 proposed final budget.

2. The Superintendent and Elementary School Principal Laurie Gray recommend Board approval of the resignation of Stefanie Hudgins as a Student Monitor at the Elementary School. Her last day worked will be June 7, 2019.

3. The Superintendent and Elementary School Principal Laurie Gray recommend Board approval of the extension to the leave of absence request for Janelle Reck, Kindergarten teacher into the 2019-2020 school year. Her first day of work will be Monday, January 13, 2020.

4. The Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell recommend Board approval of the leave of absence request for Melanie Clonan, High School Spanish teacher effective on or about November 22, 2019.

5. The Superintendent and Director of Technology and Innovation Aileen Owens recommend Board approval to hire the following personnel for the Summer STEAM Institute effective retroactive to June 17, 2019:
   - Consultants at the EPR Rate of $38.25 per hour: Alex Hobbs
   - Student Assistants at the rate of $18.00 per hour (to be paid through the Grable Foundation):
     - Prateek Jukalkar
     - Zoe Koutavas
     - Priya Matreja

6. The Superintendent and Administrators recommend Board approval of Matthew Parrish, a student from Carlow University, to do his student teaching with Patrick McAndrew, Art teacher in the High school and with Emily Giovannucci, Elementary and Intermediate Art teacher during the first semester of the 2019-2020 school year. There will be no cost to the District.

7. The Superintendent, Facilities Director Steve Timmins, and Custodial Shift Supervisor Steve Lower recommend Board approval to hire the following as Custodians, effective pending receipt of required documents, at the probationary rate of $11.02 per hour. After completion of a successful probationary period, the rate will be $13.78 per hour.
   - Gary Hegedus
   - Mark Talerico
8. The Superintendent, Athletic Director Mark Keener, and High School Principal Aaron Skrbin recommend Board approval of the following coaches for the 2019-2020 season:

**Boys Baseball**
- Head Coach: Ken Morgan
- Assistant Coach: Brandon Dittmar
- Assistant Coach: Andrew Barney
- Assistant Coach: Steve Harris
- Assistant Coach: Jonathan Kletzli
- Assistant Coach: Marc Snider
- Volunteer Assistant Coach: Glenn Stewart
- Volunteer Assistant Coach: Jim Kirker
- Volunteer Assistant Coach: Sam Mersinger
- Volunteer Assistant Coach: Austin Pintar

**Girls Softball**
- Head Coach: Olesia Stasko
- Assistant Coach: Lindsey Daniels
- Assistant Coach: Judy Kirkpatrick
- Assistant Coach: Chelsea Martini

**Girls & Boys Swimming/Diving**
- Head Coach: Matt Tucker
- Assistant Coach/Diving Coach: A.J. Mannarino
- Head 7/8th Grade Coach: Matt Tucker
- Assistant 7/8th Grade & Varsity Coach: Melanie Miller
- Volunteer Diving Coach: John Gray

**Track and Cross Country**
- Spring Head Coach/Track Coordinator: Scott Litwinovich
- Spring Assistant Track Coach: Joe Winans
- Spring Assistant Track Coach: Elizabeth Kline
- Spring Assistant Track Coach: A.J. Mannarino
- Spring Assistant Track Coach: Wes Chappel
- Spring Assistant Track Coach: Lauren Szechy
- Head 7/8th Grade Track Coach: Matt Timcheck
- Assistant 7/8th Grade Track Coach: Julia Denison
- Assistant 7/8th Grade Track Coach: Joe Faini

- Winter Head Coach/Track Coordinator: Scott Litwinovich
- Winter Assistant Track Coach: Joe Winans
- Winter Assistant Track Coach: Elizabeth Kline
- Winter Assistant Track Coach: Lauren Szechy

**Girls 7/8th Grade Volleyball**
- Head Coach: Scott Sundgren
- Assistant Coach: Micki Cerchiaro
- Volunteer Coach: Danielle Rudolph

9. The Superintendent, Athletic Director Mark Keener along with Head Girls Varsity Soccer Coach Kate Munnell recommend Board approval of Christina Sweeney as an Assistant Varsity Girls Soccer Coach effective for the 2019-2020 season, pending receipt of required documents.
10. The Superintendent, Athletic Director Mark Keener along with Head Varsity Boys Basketball Coach Dave Mislan recommend Board approval of the resignation of Frank Halloran as an Assistant Boys Basketball Coach effective for the 2019-2020 season.

11. The Superintendent, Athletic Director Mark Keener along with Head Varsity Cheerleading Coach Maggie Conoscuito recommend Board approval of Kristina Schelb as the Head Middle School Cheerleading Coach effective for the 2019-2020 season.

12. The Superintendent recommends Board approval of the salaries for administrators and non-union support employees.


14. The Superintendent and Aquatics Director Lizzy Buckholt recommend Board approval to hire the following aquatics personnel effective retroactive to June 17, 2019:
   - Cassandra Biber, Head Lifeguard at the rate of $12.00 per hour
   - Kerry McAdams, Instructor at the rate of $10.00 per hour
   - Paige Miller, Instructor at the rate of $10.00 per hour

15. New personnel items will be discussed in Executive Session.

IV. EDUCATION

At the Committee Meeting of the Whole on June 18, 2019, the Board of School Directors approved the following item:

Brinsky seconded Hannah on the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval to permit Mary Quirk, FBLA Advisor to accompany the students involved with FBLA to travel to San Antonio, Texas from Thursday, June 27, 2019 through Wednesday, July 3, 2019, to participate in the FBLA National Leadership Conference. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and registration fees which are included in the 2018-2019 budget.

Voice Vote – All Yes

1. The Superintendent recommends Board approval for Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho to attend and present at the Play Make Learn Conference and the Literacy by the Lake Conference, both at the University of Wisconsin, in Madison, Wisconsin from Thursday, August 8, 2019 through Saturday, August 10, 2019. The cost of the trips include travel, lodging, and registration fees which are included in the 2019-2020 proposed final budget. A portion of travel will be reimbursed by the University of Wisconsin.

2. The Superintendent and Middle School Principal Kristin Deichler and Middle School Assistant Principal Kevin Maurer recommend Board approval for the District to host the 2019-2020 Western Region Pennsylvania’s Association for Middle Level Education’s Conference on Monday, January 20, 2020. This is a non-student day. There are no anticipated costs to the District due to funding from registration fees, sponsorship, and allotted monies from the organization.
3. The Superintendent, Assistants to the Superintendent Stephanie DeLuca and Dr. Jeff Evancho, and respective principals recommend Board approval of the following budgeted textbooks for the courses in the High School and Intermediate School. The textbooks will be available for review by the Board and the public upon request:

**High School:**
- CHS Honors Spanish IV – Enfoques: Curso Intermedio de Lengua Española 4th edition, and Enfoques workbook and lab manual
- CHS Honors French IV – Controverses and Controverses workbook, 3rd edition
- CHS Honors German – Netzwerk B1

**Intermediate School:**
- Math – Envisions Mathematics 2020

V. **TRANSPORTATION**

1. There are no items to discuss.

VI. **ATHLETICS**

1. The Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Basketball Coach Bryan Bennett recommend Board approval to permit the Girls Basketball team to travel to Orlando, Florida to play in a basketball tournament. The team would depart from South Fayette on Thursday, December 26, 2019, and return on Monday, December 30, 2019. Appropriate adult to student ratios for supervision will be assured by the administration. There may be costs to the District for transportation to and from the Pittsburgh International Airport.

2. The Superintendent, Athletic Director Mark Keener, and Head Varsity Track Coach Scott Litwinovich recommend Board approval to permit the Boys and Girls Varsity Outdoor Track and Field teams to travel to Walt Disney World in Orlando, Florida to compete in a track and field tournament. The team would depart South Fayette on Friday, March 27, 2020 and return on Tuesday, March 31, 2020. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. Costs to the District will be for transportation to and from the Pittsburgh International Airport and for five substitute teachers for three days.

VII. **CONSTRUCTION**

1. There are no items to discuss.

VIII. **MISCELLANEOUS**

1. The Superintendent and Elementary School Principal Laurie Gray recommend Board approval of the second reading of PSBA Board Policy 150 Title I – Comparability of Services.
SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings’ adopted May 23, 2006)

Solicitor’s Report

Board Comments

BOARD COMMITTEE REPORTS

A. Executive Committee Report President Jen Iriti
B. South Fayette Foundation Lena Hannah
C. PSBA/Legislative Committee Report Lena Hannah
D. Parkway West Alan Vezzi
E. SHASDA Alex Czaplicki

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.