South Fayette Township School District

Committee Meeting of the Whole

Tuesday, June 20, 2017
7:00 PM
Pride Room, Administration Building

AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- Recognition – Eagle Scout Cory Supan
- Commend Kristin Deichler, Middle School Principal; Kevin Maurer, Middle School Assistant Principal; Thomas Kaminski, Intermediate School Principal; Tyler Geist, Intermediate/Elementary School Assistant Principal; and Laurie Gray, Elementary School Principal – Pittsburgh Business Times ranking South Fayette as the #1 district in the region for 3rd consecutive year
- High School Construction Update – PJ Dick and Eckles Architecture
- Discussion – Middle School Drainage Issue (2016-2017 Budget)
- Informational – Early Learning Academy Registration Process (information provided)
- 2017-2018 Final Budget Update – Brian Tony, Director of Finance; Maria Aguilar, Assistant Director of Finance (approval required June 27, 2017)
- Informational – Website ADA Compliance

I. MINUTES

Consider approval of the Minutes from the following Board Meetings:

Committee Meeting of the Board Tuesday, May 16, 2017
Regular Board Meeting Tuesday, May 23, 2017

II. FINANCIAL REPORTS

The Financial Reports are provided to the Board for review and will be included on the agenda for approval at the Regular Meeting.

The Board Summary reports for January through March 2017 are enclosed for Board review and will be included on the Agenda for approval at the Regular Meeting.

Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

III. BUSINESS OFFICE (data in blue)

1. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Final Budget for the 2017-2018 school year. The final budget revenue of $______________ and expenses of $______________ would balance with a ______ millage rate and borrowing from the fund balance in the amount of $______________.
2. Consider the recommendation of the School District Solicitor, the Superintendent, and Director of Finance Brian Tony for Board approval to adopt Resolution 17-03, 2017 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by $665,334.80. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2017. (information provided)

3. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt revised Resolution 17-04 for the 2017-2018 school year permitting taxpayers to pay their real estate taxes in three (3) installments. (information provided)

4. The Superintendent and Director of Finance Brian Tony recommend Board approval to renew the following insurance policies for 2017-2018 as proposed by the Wright Risk Management (WRM) and UPMC through the Gleason Agency, Inc. a division of Arthur J. Gallagher Risk Management Services Inc. (Needs Board approved at the June 20 meeting)

<table>
<thead>
<tr>
<th>Policy</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package, with Auto (WRM)</td>
<td>$120,894</td>
<td>$132,632</td>
<td>$152,450</td>
</tr>
<tr>
<td>Umbrella (WRM-$5,000,000 coverage)</td>
<td>$ 10,925</td>
<td>$ 11,493</td>
<td>$ 11,476</td>
</tr>
<tr>
<td>Workers Compensation (UPMC)</td>
<td>$154,290</td>
<td>$129,861</td>
<td>$119,629</td>
</tr>
<tr>
<td>School Leaders Errors/Omissions (WRM)</td>
<td>$ 11,221</td>
<td>$ 11,895</td>
<td>$ 12,313</td>
</tr>
<tr>
<td>Cyber Liability ($1,000,000 Coverage)</td>
<td>$  8,342</td>
<td>$  8,342</td>
<td>$  8,342</td>
</tr>
</tbody>
</table>

Sports and Student Accident Insurance – Bollinger Insurance Company, as follows:

- Athletic Plan AAA – Primary $ 18,312 $ 19,528 $19,528
- Student Plan – School Time Coverage $  30 $  30 $  30
- Student Plan – 24-hour coverage $  113 $  113 $  113

Informational: The District was approved to receive their Annual Safety Committee Certification Renewal, which entitles the District to receive a 5% discount on their Worker’s Compensation rate for the 2017-2018 school year. This discount is already reflected in the premium amount listed above.

5. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Director of Finance Brian Tony for Board approval to utilize the security services of Steeltown Security and Investigations, LTD for campus events as needed for the 2017-2018 school year. The rates will remain the same as the previous school year.

6. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Anne Beck for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment. (information provided)

7. Consider the recommendation of the Superintendent for Board approval of the following 2017-2018 tuition rates for non-resident students. This amount is determined by the Pennsylvania Department of Education accordance with the requirements of Section 2561 of the Pennsylvania School Code.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grades 7 through 12</td>
<td>$10,829.02</td>
</tr>
<tr>
<td>Grades K through 6</td>
<td>$10,214.12</td>
</tr>
<tr>
<td>Kindergarten (1/2 elementary)</td>
<td>$ 5,107.06</td>
</tr>
</tbody>
</table>
8. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Food Service Director Tricia Wood for Board approval for the 2017-2018 student lunch prices to remain the same as the 2016-2017 school year and to increase the Staff/Adult meals to $3.45. The tier pricing for staff will be eliminated.

<table>
<thead>
<tr>
<th>School</th>
<th>2016-2017 Prices</th>
<th>2017-2018 Prices</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>For All Schools (except Elementary)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Meal</td>
<td>$2.30</td>
<td>Regular Meal</td>
<td>$2.30</td>
</tr>
<tr>
<td>Premium Tier 1</td>
<td>$2.60</td>
<td>Premium Tier 1</td>
<td>$2.60</td>
</tr>
<tr>
<td>Premium Tier 2</td>
<td>$2.80</td>
<td>Premium Tier 2</td>
<td>$2.80</td>
</tr>
<tr>
<td>Elementary School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Meal</td>
<td>$2.20</td>
<td>Regular Meal</td>
<td>$2.20</td>
</tr>
<tr>
<td>Premium Tier 1</td>
<td>$2.50</td>
<td>Premium Tier 1</td>
<td>$2.50</td>
</tr>
<tr>
<td>Premium Tier 2</td>
<td>$2.65</td>
<td>Premium Tier 2</td>
<td>$2.65</td>
</tr>
<tr>
<td>Staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Meal</td>
<td>$3.05</td>
<td>Regular Meal</td>
<td>$3.45</td>
</tr>
<tr>
<td>Premium Tier 1</td>
<td>$3.35</td>
<td>Premium Tier 1</td>
<td>$3.45</td>
</tr>
<tr>
<td>Premium Tier 2</td>
<td>$3.55</td>
<td>Premium Tier 2</td>
<td>$3.45</td>
</tr>
</tbody>
</table>

9. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Maintenance Dean Stewart for Board approval to renew the 1-year Service Contract Agreement with Simplex Grinnel to perform annual fire alarm inspections, cleaning and sensitivity readings for the High School, Middle School, Intermediate School, Elementary School, and Stadium.

10. Consider the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to enter into an agreement with the Southpointe Hilton Garden Inn to hold the 2018 Senior Banquet on Wednesday, May 30, 2018.

11. Consider the recommendation of the Superintendent, Assistant Superintendent David Deramo, and Director of Finance Brian Tony for Board approval of the quote from Eduplanet21 for $6,750 to join a consortium focusing on science curriculum. The cost will be paid with 2017-2018 Ready to Learn grant.

IV. PERSONNEL (*data in pink*)

For Minute purposes, the Superintendent proudly announces that tenure has been earned by the following teachers who have fulfilled all requirements as set forth in Pennsylvania School Code, Title 24, PS 11-1108.

- Melissa Unger, Elementary STEAM teacher
- Dana Diulus, Intermediate School teacher
- Christa Fornella, Intermediate School Reading Specialist
- Brittainy Hambelton, Intermediate School teacher
- Elizabeth Kline, Intermediate Special Education teacher
- Anthony Mannarino, Middle School Industrial Technology teacher
- Joshua Picozzi, Middle School Math teacher
- Carrie Palmer, High School Math teacher
- Desiree Dennison, High School Early Childhood Development teacher
- Chelsea McIntyre, High School BCIT teacher
- Jeannie Scott, High School English teacher

1. Personnel items will be discussed in Executive Session.
V. EDUCATION (data in white)

1. Consider the recommendation of the Superintendent and Middle School Band Director Adam Wazenegger for Board approval for the South Fayette Township School District to host the PMEA Elementary Band Fest on Friday, May 11, 2018 and Saturday, May 12, 2018.

2. Consider the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval for Felix Yerace and approved chaperones to accompany students to Washington, DC for the annual 11th grade trip from Friday, May 18, 2018 through Sunday, May 20, 2018. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District. (information provided)

3. Consider the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher to attend the National Association of Secondary School Principals (NASSP) Student Leadership Committee Meeting in Reston, Virginia from Sunday, August 20, 2017 through Tuesday, August 22, 2017. The cost of the meeting will be covered by NASSP. The cost to the District will be for a substitute teacher for two days.

4. Consider the recommendation of the Superintendent, Elementary School Principal Laurie Gray and Elementary/Intermediate School Assistant Principal Tyler Geist for Board approval to permit Mrs. Kim Sahady, Staff Training Specialist and Jennifer Sander, Elementary School teacher to attend the Apple Foundations Training Academy in Cupertino, California in February/March 2018 at a cost not to exceed $6,000 per person and includes registration, travel, lodging, and meals. The cost is included 2017-2018 Instructional Technology and Staff Development budgets.

5. Consider the recommendation of the Superintendent, Middle School Principal Kristin Deichler, Middle School Assistant Principal Kevin Maurer, and Middle School Librarian Melinda Clayton for Board approval to dispose of the attached list of books per Board Policy 706.1. Books will be given to any staff/students who request them. If there is no interest from staff/students, we will post the materials on eBay as appropriate prior to disposing.

6. Consider the recommendation of the Superintendent, Middle School Principal Kristin Deichler, and Middle School Assistant Principal Kevin Maurer for Board approval to open a new student activity account for the Middle School Seeds of Change.

VI. TRANSPORTATION (data in green)

1. Consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Donna Harshman for Board approval to award the bids to lease/purchase busses. The busses will be purchased through an additional lease schedule with PNC Equipment Finance, LLC. The terms will be for sixty (60) months with a $1.00 buyout at the end, the tax exempt interest rate will be 2.27% and total purchase price of the two 72 passenger busses, one 48 passenger and one 19-24 passenger lift van will be $322,040.

2. Inspection update
VII. **ATHLETICS** *(data in salmon)*

1. Consider the recommendation of the Superintendent, Athletic Director Mark Keener, and Girls Head Varsity Basketball Coach Matt Bacco for Board approval to purchase new uniforms for the Girls Varsity Basketball team. The total cost of the uniforms is $5,460.00 and is part of the 2017-2018 budget uniform rotation program. A total of 50 uniforms (25 home and away uniforms) will be purchased through Century Sports. *(information provided)*

2. Personnel will be discussed in Executive Session.

VIII. **CONSTRUCTION** *(data in white)*

1. There are no additional items to discuss.

IX. **MISCELLANEOUS** *(data in yellow)*

1. Consider the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations. *(information provided)*

2. Consider the recommendation of the Superintendent and Administrators for Board approval of the final reading of the following revised and new Board policies in accordance with PSBA: *(information provided)*

   - Board Policy 610 – Purchases Subject to Bid/Quotation
   - Board Policy 611 – Purchases Budgeted
   - Board Policy 612 – Purchases Not Budgeted
   - Board Policy 613 – Cooperative Purchasing
   - Board Policy 616 – Copy of Payment of Bills
   - Board Policy 626 – Federal Fiscal Compliance (new)
   - Board Policy 626.1 – Travel Reimbursement – Federal Programs (new)
   - Board Policy 808 – Food Services
   - Board Policy 827 – Conflict of Interest (new)

3. Consider the recommendation of the Superintendent and Administrators for Board approval of the first and final reading of revised Board Policy 246 Student Wellness. *(information provided)*

X. **EXPENDITURES**

Submitted for Board review to be approved at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. *(As per revised Policy 006 – Meetings” adopted May 23, 2006)*

Suspend

Executive Session will be held to discuss personnel and/or legal issues.