South Fayette Township School District

Regular Meeting
Tuesday, June 26, 2018
7:30 PM
Pride Room, Administration Building

AGENDA

Executive Session held at 6:30 PM to discuss personnel and/or legal matters.

MEETING CALLED TO ORDER – President Alan Vezzi

- Pledge of Allegiance
- Recognize Ken Morgan, Boys Baseball Head Coach for coaching the winning 2018 Boys Baseball WPIAL Class “4A” Champions
- 2018-2019 Final Budget Update – Brian Tony, Director of Finance and Maria Aguilar, Assistant Director of Finance (requires approval June 26, 2018)

I. MINUTES

Approval of the Minutes from the following Board Meetings:

- Committee Meeting of the Board Tuesday, May 15, 2018
- Regular Board Meeting Tuesday, May 22, 2018

II. FINANCIAL REPORTS

The following Financial Reports were submitted for Board review and have been reviewed by the Superintendent and Secondary Administration:

1. Aquatics Fund Sara Cremonese
2. Athletic Fund Mark Keener
3. High School Activity Fund Harriet Dausch
4. Middle School Activity Fund Harriet Dausch
5. Board Summary Report – April 2018 Maria Aguilar

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted May 23, 2006)

Superintendent’s Monthly Report – Dr. Kenneth F. Lockette

Student Representative Report
III. BUSINESS OFFICE

At the Committee Meeting of the Whole on June 19, 2018, the Board of School Directors approved the following item:

Czaplicki seconded Petrillo on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to renew the following insurance policies for 2018-2019 as proposed by CMRegent and UPMC through Arthur J. Gallagher Risk Management Services Inc.

<table>
<thead>
<tr>
<th>Policy Type</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package, with Auto (CMRegent)</td>
<td>$132,632</td>
<td>$152,450</td>
<td>$133,984</td>
</tr>
<tr>
<td>Umbrella (CMRegent-$10,000,000 coverage)</td>
<td>$ 11,493</td>
<td>$ 11,476</td>
<td>$ 20,331</td>
</tr>
<tr>
<td>Workers Compensation (UPMC)</td>
<td>$129,861</td>
<td>$119,629</td>
<td>$129,203</td>
</tr>
<tr>
<td>School Leaders Errors/Omissions (CMRegent)</td>
<td>$ 11,895</td>
<td>$ 12,313</td>
<td>$ 15,788</td>
</tr>
<tr>
<td>Cyber Liability ($1,000,000 Coverage)</td>
<td>$  8,342</td>
<td>$  8,342</td>
<td>$  8,342</td>
</tr>
</tbody>
</table>

Sports and Student Accident Insurance – Bollinger Insurance Company, as follows:

- Athletic Plan AAA – Primary $ 19,528 $ 19,528 $ 21,314
- Student Plan – School Time Coverage $  30 $  30 $  30
- Student Plan – 24-hour coverage $ 113 $ 113 $ 113

Informational: The District was approved to receive their Annual Safety Committee Certification Renewal, which entitles the District to receive a 5% discount on their Worker’s Compensation rate for the 2018-2019 school year. This discount is already reflected in the premium amount listed above.

Voice Vote – All Yes

1. **The Superintendent and Director of Finance Brian Tony recommend the Board of School Directors of the South Fayette Township School District (the “School District”) to hereby authorize the Administration to work with PFM Financial Advisors LLC, as Independent Financial Advisor and Dinsmore & Shohl LLP, as Bond Counsel, and the local Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2018, via a competitive internet auction, as seen in Option _____, for the purpose of providing funding for land purchase.**

2. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt the Final Budget for the 2018-2019 school year. The final budget revenue of $_____________ and expenses of $_____________ would balance with a _____ millage rate and borrowing from the fund balance in the amount of $_____________.

3. The School District Solicitor, the Superintendent, and Director of Finance Brian Tony recommend Board approval to adopt Resolution 18-03, 2018 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by $144.65. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2018.

4. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt revised Resolution 18-05 for the 2018-2019 school year permitting taxpayers to pay their real estate taxes in three (3) installments.
5. The Superintendent recommends Board approval to adopt Resolution 18-06 which authorizes the Superintendent, Dr. Kenneth F. Lockette, to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education using electronic signatures.

6. The Superintendent recommends Board approval of the following 2018-2019 tuition rates for non-resident students. This amount is determined by the Pennsylvania Department of Education in accordance with the requirements of Section 2561 of the Pennsylvania School Code.

<table>
<thead>
<tr>
<th></th>
<th>Grades 7 through 12</th>
<th>Grades K through 6</th>
<th>Kindergarten (1/2 elementary)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$11,816.28</td>
<td>$8,698.94</td>
<td>$4,349.47</td>
</tr>
</tbody>
</table>

7. The Superintendent, Director of Finance Brian Tony, and Food Service Director Tricia Wood recommend Board approval for the 2018-2019 student lunch prices as listed:

<table>
<thead>
<tr>
<th>School</th>
<th>2017-2018 Prices</th>
<th>2018-2019 Prices</th>
</tr>
</thead>
<tbody>
<tr>
<td>For All Schools (except Elementary)</td>
<td>Regular Meal $2.30</td>
<td>Regular Meal $2.40</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 1 $2.60</td>
<td>Premium Tier 1 $2.65</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 2 $2.80</td>
<td>Premium Tier 2 $2.85</td>
</tr>
<tr>
<td>Elementary School</td>
<td>Regular Meal $2.20</td>
<td>Regular Meal $2.30</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 1 $2.50</td>
<td>Premium Tier 1 $2.60</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 2 $2.65</td>
<td>Premium Tier 2 $2.75</td>
</tr>
<tr>
<td>Staff</td>
<td>Regular Meal $3.45</td>
<td>Regular Meal $3.50</td>
</tr>
</tbody>
</table>

8. The Superintendent, Director of Finance Brian Tony, and Director of Maintenance Dean Stewart recommend Board approval to renew the 1-year Service Contract Agreement with Simplex Grinnel to perform annual fire alarm inspections, cleaning and sensitivity readings for the High School, Middle School, Intermediate School, Elementary School, and Stadium.

9. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to enter into an agreement with the Southpointe Hilton Garden Inn to hold the 2019 Senior Banquet on Tuesday, June 4, 2019.

10. The Superintendent, Curriculum, Technology and Innovation Coordinator Stephanie DeLuca, and Director of Finance Brian Tony recommend Board approval of the quote from Eduplanet21 in the amount of $5,375.00 for professional development/hybrid learning, which includes the Teacher Induction Program. The cost is included in the 2018-2019 proposed budget.

11. The Superintendent and Director of Finance Brian Tony recommend Board approval of the following budget transfer for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>To:</th>
<th>10-3350-569-000-39-000</th>
</tr>
</thead>
<tbody>
<tr>
<td>From:</td>
<td>10-1430-280-231-00-000-000</td>
</tr>
<tr>
<td>Amount:</td>
<td>$180.00</td>
</tr>
<tr>
<td>Purpose:</td>
<td>Student Services</td>
</tr>
</tbody>
</table>

12. The Superintendent and Director of Finance Brian Tony recommend Board approval to enter into a 3-year agreement with Hosack, Specht, Muetzel & Wood, LLP to audit the financial statements of the South Fayette Township School District as follows:
13. The Superintendent and Director of Finance Brian Tony recommend the Board to approve AXA Advisors, LLC as a vendor for annuity deductions.

14. The Superintendent and Director of Finance Brian Tony recommend Board approval to enter into an agreement with the Allegheny Intermediate Unit d/b/a Waterfront Learning Services to provide virtual and hybrid needs for students for the 2018-2019 school year.

15. The Superintendent and Director of Finance Brian Tony recommend Board approval to enter into a 5-year agreement with Pitney Bowes for the lease of a Send Pro P Series (Connect+Send Pro P Series meter) at a lease rate of $221.90 per month, effective September 1, 2018.

IV. PERSONNEL

At the Committee Meeting of the Whole on June 19, 2018, the Board of School Directors approved the following items:

Petrillo seconded Quam on the recommendation of the Superintendent for Board approval of the resignation of David Deramo as Assistant Superintendent effective June 30, 2018.

Voice Vote – All Yes

Burroughs seconded Iriti on the recommendation of the Superintendent for Board approval to change the Assistant Superintendent position to Assistant Superintendent for Secondary Education effective July 1, 2018.

Voice Vote – All Yes

Iriti seconded Burroughs on the recommendation of the Superintendent for Board approval to create an Assistant to the Superintendent for Elementary Education position effective July 1, 2018.

Voice Vote – All Yes

Hannah seconded Burroughs on the recommendation of the Superintendent for Board approval to hire Stephanie DeLuca as the Assistant to the Superintendent for Elementary Education at the salary rate of $92,874 effective July 1, 2018.

Voice Vote – All Yes

Czaplicki seconded Iriti on the recommendation of the Superintendent for Board approval to eliminate the position of Curriculum, Technology, and Innovation Coordinator previously held by Stephanie DeLuca effective July 1, 2018.

Voice Vote – All Yes

Czaplicki seconded Burroughs on the recommendation of the Superintendent and Solicitor for Board approval to resolve the issue of excessive accumulated vacation days in accordance with the process set forth in memorandum dated June 13, 2018.

Voice Vote – All Yes
Czaplicki seconded Iriti on the recommendation of the Superintendent and Custodial and Facilities Manager Steve Timmins for Board approval of the resignation of John Winnett, Custodian effective retroactive to June 15, 2018.

Voice Vote – All Yes

Quam seconded Iriti on the recommendation of the Superintendent, Athletic Director Mark Keener, and High School Principal Aaron Skrbin for Board approval of following:

- Bryan Bennett, Head Girls Basketball Coach, effective retroactive to June 6, 2018
- Garrett Del Re, Assistant Girls Basketball Coach, effective retroactive to June 7, 2018
- Alex Gensler, Assistant Girls Basketball Coach, effective retroactive to June 13, 2018
- Olesia Stasko, Assistant Girls Basketball Coach, effective retroactive to June 6, 2018

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and High School Principal Aaron Skrbin for Board approval of Brian Garlick as the Head Girls Tennis Coach effective for the 2018-2019 season.

And on the recommendation of the Superintendent for Board approval of the resignation of Megan Lenzi as the Interim Aquatics Director effective July 31, 2018.

And on the recommendation of the Superintendent and Assistant Aquatics Director Sara Cremonese for Board approval to hire Dona Elizabeth Buckholt at an Assistant Aquatics Director at the rate of $15.00 per hour effective June 20, 2018.

Voice Vote – All Yes

Iriti seconded Burroughs on the recommendation of the Superintendent for Board approval to change the title of Dr. Laura Hartzell from Associate Principal to Principal effective July 1, 2018.

Voice Vote – All Yes

1. The Superintendent and Administrators recommend Board approval to hire the following personnel effective for the 2018-2019 school year. These positions are due to increased enrollment:

   - Kelly Reed, High School English teacher at the Master’s Step 2 rate of $51,312
   - Hanna McGuire, High School Biology/Chemistry teacher at the Master’s Step 1 rate of $49,600
   - Micki Cerchairo, High School Social Studies teacher at the Master’s Step 1 rate of $49,600
   - Stephanie Harris, Middle School Grade 7 ELA/History teacher at the Master’s Step 2 rate of $51,312

2. The Superintendent and Network Systems Administrator Rob Warfield recommend Board approval to hire Sara Jubas as the Summer Technology Assistant effective retroactive to June 13, 2018, not to exceed 160 total hours and on an as needed basis. The rate will be $15.00 per hour for a total cost not to exceed $2,400.

3. The Superintendent and Middle School Principal Kristin Deichler recommend Board approval of the leave of absence request for Angela Hoffman, Grade 7 teacher effective on or about October 8, 2018.
4. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the resignation of Kayleigh Verno as a Paraeducator for the 2018 Summer ESY Program effective retroactive to June 8, 2018.

5. The Superintendent and High School Principal Aaron Skrbin recommend Board approval of an EPR payment of $568.72 to the following teachers for absorbing the Course Schedule for a teacher on a leave of absence:

- Shannon Roche
- Alycia Dorsey
- Alex Hobbs

6. The Superintendent and Administrators recommend Board approval of the following EPR for the 2017-2018 school year:

| Pep Band ($50 per event) | Erin Carranza |

7. The Superintendent and Assistant Aquatics Director Sara Cremonese recommend Board approval to hire the following as a Lifeguard/Instructor at the rate of $8.00 per hour, effective June 27, 2018:

- Mattea Marrese

8. The Superintendent, Athletic Director Mark Keener, and High School Principal Aaron Skrbin recommend Board approval of the following coaches for the 2018-2019 season:

**Boys Baseball**
- Head Coach: Ken Morgan
- Assistant Coach: Brandon Dittmar
- Assistant Coach: Jim Kirker
- Assistant Coach: Andrew Barney
- Assistant Coach: Glenn Stewart
- Volunteer Assistant Coach: Steve Harris
- Volunteer Assistant Coach: Chris Kucewicz
- Volunteer Assistant Coach: Jonathon Kletzli
- 9th Grade Coach (Paid by Boosters): Marc Snider

**Girls Softball**
- Head Coach: Olesia Stasko
- Assistant Coach: Lindsay Daniels
- Assistant Coach: Judy Kirkpatrick
- Assistant Coach: Katie Chryssofos

**Girls & Boys Swimming/Diving**
- Head Coach: Matt Tucker
- Assistant Coach/Diving Coach: A.J. Mannarino
- Head 7/8th Grade Coach: Matt Tucker
- Assistant 7/8th Grade & Varsity Coach: Melanie Miller
- Volunteer Diving Coach: Julie Heynes
- Volunteer Diving Coach: John Gray
9. The Superintendent, Athletic Director Mark Keener along with Head Varsity Football Coach Joe Rossi recommend Board approval of Jordan Diven as an Assistant Varsity Football Coach effective for the 2018-2019 season, pending receipt of required documents.

10. The Superintendent, Athletic Director Mark Keener along with Head Boys Varsity Soccer Coach Rob Eldridge recommend Board approval of Benjamin Laughton as an Assistant Varsity Boys Soccer Coach effective for the 2018-2019 season.

11. The Superintendent, Athletic Director Mark Keener along with Head Varsity Boys Basketball Coach Dave Mislan recommend Board approval of Frank Halloran as an Assistant Boys Basketball Coach effective for the 2018-2019 season, pending receipt of required documents.

12. The Superintendent recommends Board approval of the salaries for administrators and non-union support employees.

13. New personnel items will be discussed in Executive Session.

V. EDUCATION

1. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to conduct the following trial clubs in the High School for the 2018-2019 school year:
   - Global Leadership Club
   - Historical Club

2. The Superintendent and High School Principal Aaron Skrbin recommend Board approval for Felix Yerace and approved chaperones to accompany five or six students attending the Pennsylvania Association of Student Councils (PASC) State Conference being held at Cedar Crest High School in Lebanon, Pennsylvania from Thursday, November 8 through Saturday, November 10, 2018. Students will be responsible for all school work during their absence.
Appropriate adult to student ratios for supervision will be assured by the administration. Some of the costs are included in the 2018-2019 proposed budget.

3. The Superintendent and High School Principal Aaron Skrbin recommend Board approval for Felix Yerace and approved chaperones to accompany students to Washington, DC for the annual 11th grade trip from Friday, May 17, 2019 through Sunday, May 19, 2019. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.

VI. TRANSPORTATION

1. There are no items to discuss.

VII. ATHLETICS

1. There are no items to discuss.

VIII. CONSTRUCTION

1. There are no items to discuss.

IX. MISCELLANEOUS

1. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the second reading of revised Board Policy 105 Curriculum.

2. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the second reading of revised Board Policy 138 Language Instruction Educational Program for English Learners.

3. The Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the second reading of revised Board Policy 239 Foreign Exchange Students.

Solicitor's Report

X. EXPENDITURES

1. Authorize payment of monthly invoices from the General Fund for the amount of $647,628.36 beginning with check number 62745 through check number 62959 and the Cafeteria Fund for the amount of $50,356.47 beginning with check number 7579 through check number 7604.

BOARD COMMITTEE REPORTS

A. Executive Committee Report  President Alan Vezzi
B. South Fayette Foundation  Len Fornella
C. PSBA/Legislative Committee Report  Lena Hannah
D. Parkway West  President Alan Vezzi
E. SHASDA  Alex Czaplicki
**Board Comments**

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted May 23, 2006)

**Suspend**

An Executive Session will be held to discuss personnel and/or legal issues.