South Fayette Township School District

Regular Meeting

Tuesday, June 27, 2017
7:00 PM
Pride Room, Administration Building

AGENDA

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- 2017-2018 Final Budget Update – Brian Tony, Director of Finance; Maria Aguilar, Assistant Director of Finance

I. MINUTES

Approval of the Minutes from the following Board Meetings:

- Committee Meeting of the Board Tuesday, May 16, 2017
- Regular Board Meeting Tuesday, May 23, 2017

II. FINANCIAL REPORTS

The following Financial Reports were submitted for Board review and have been reviewed by the Superintendent and Secondary Administration:

1. Aquatics Fund Melissa DeGeorge
2. Athletic Fund Mark Keener
3. High School Activity Fund Harriet Dausch
4. Middle School Activity Fund Harriet Dausch
5. Board Reports – January – March 2017 Maria Aguilar

Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted May 23, 2006)
III. BUSINESS OFFICE

At the Committee Meeting of the Whole on June 20, 2017, the Board of School Directors approved the following item:

Vezzi seconded Petrillo on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to renew the following insurance policies for 2017-2018 as proposed by the Wright Risk Management (WRM) and UPMC through the Gleason Agency, Inc. a division of Arthur J. Gallagher Risk Management Services Inc.

<table>
<thead>
<tr>
<th></th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package, with Auto (WRM)</td>
<td>$120,894</td>
<td>$132,632</td>
<td>$152,450</td>
</tr>
<tr>
<td>Umbrella (WRM-$5,000,000 coverage)</td>
<td>$10,925</td>
<td>$11,493</td>
<td>$11,476</td>
</tr>
<tr>
<td>Workers Compensation (UPMC)</td>
<td>$154,290</td>
<td>$129,861</td>
<td>$119,629</td>
</tr>
<tr>
<td>School Leaders Errors/Omissions (WRM)</td>
<td>$11,221</td>
<td>$11,895</td>
<td>$12,313</td>
</tr>
<tr>
<td>Cyber Liability ($1,000,000 Coverage)</td>
<td>$8,342</td>
<td>$8,342</td>
<td>$8,342</td>
</tr>
</tbody>
</table>

Sports and Student Accident Insurance – Bollinger Insurance Company, as follows:

<p>| | | | |</p>
<table>
<thead>
<tr>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Plan AAA – Primary</td>
<td>$18,312</td>
<td>$19,528</td>
<td>$19,528</td>
</tr>
<tr>
<td>Student Plan – School Time Coverage</td>
<td>$30</td>
<td>$30</td>
<td>$30</td>
</tr>
<tr>
<td>Student Plan – 24-hour coverage</td>
<td>$113</td>
<td>$113</td>
<td>$113</td>
</tr>
</tbody>
</table>

Informational: The District was approved to receive their Annual Safety Committee Certification Renewal, which entitles the District to receive a 5% discount on their Worker’s Compensation rate for the 2017-2018 school year. This discount is already reflected in the premium amount listed above.

Voice Vote – All Yes

1. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt the Final Budget for the 2017-2018 school year. The final budget revenue of $_____________ and expenses of $_____________ would balance with a _____ millage rate and borrowing from the fund balance in the amount of $_____________.

2. The Superintendent, School District Solicitor, and Director of Finance Brian Tony recommend Board approval to adopt Resolution 17-03, 2017 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by $665,334.80. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2017.

3. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt revised Resolution 17-04 for the 2017-2018 school year permitting taxpayers to pay their real estate taxes in three (3) installments.

4. The Superintendent, Athletic Director Mark Keener, and Director of Finance Brian Tony recommend Board approval to utilize the security services of Steeltown Security and Investigations, LTD for campus events as needed for the 2017-2018 school year. The rates will remain the same as the previous school year.
5. The Superintendent, Director of Finance Brian Tony, and Tax Collector Anne Beck recommend Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

6. The Superintendent recommends Board approval of the following 2017-2018 tuition rates for non-resident students. This amount is determined by the Pennsylvania Department of Education accordance with the requirements of Section 2561 of the Pennsylvania School Code.

   Grades 7 through 12 $10,829.02  
   Grades K through 6  $10,214.12  
   Kindergarten (1/2 elementary) $5,107.06  

7. The Superintendent, Director of Finance Brian Tony, and Food Service Director Tricia Wood recommend Board approval for the 2017-2018 student lunch prices to remain the same as the 2016-2017 school year and to increase the Staff/Adult meals to $3.45. The tier pricing for staff will be eliminated.

<table>
<thead>
<tr>
<th>School</th>
<th>2016-2017 Prices</th>
<th>2017-2018 Prices</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>For All Schools</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(except Elementary)</td>
<td>Regular Meal</td>
<td>$2.30</td>
<td>Regular Meal</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 1</td>
<td>$2.60</td>
<td>Premium Tier 1</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 2</td>
<td>$2.80</td>
<td>Premium Tier 2</td>
</tr>
<tr>
<td>Elementary School</td>
<td>Regular Meal</td>
<td>$2.20</td>
<td>Regular Meal</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 1</td>
<td>$2.50</td>
<td>Premium Tier 1</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 2</td>
<td>$2.65</td>
<td>Premium Tier 2</td>
</tr>
<tr>
<td>Staff</td>
<td>Regular Meal</td>
<td>$3.05</td>
<td>Regular Meal</td>
</tr>
<tr>
<td></td>
<td>Premium Tier 1</td>
<td>$3.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Premium Tier 2</td>
<td>$3.55</td>
<td></td>
</tr>
</tbody>
</table>

8. The Superintendent, Director of Finance Brian Tony, and Director of Maintenance Dean Stewart recommend Board approval to renew the 1-year Service Contract Agreement with Simplex Grinnel to perform annual fire alarm inspections, cleaning and sensitivity readings for the High School, Middle School, Intermediate School, Elementary School, and Stadium.

9. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to enter into an agreement with the Southpointe Hilton Garden Inn to hold the 2018 Senior Banquet on Wednesday, May 30, 2018.

10. The Superintendent, Assistant Superintendent David Deramo, and Director of Finance Brian Tony recommend Board approval of the quote from Eduplanet21 for $6,750 to join a consortium focusing on science curriculum. The cost will be paid with 2017-2018 Ready to Learn grant.

IV. PERSONNEL

For Minute purposes, the Superintendent proudly announces that tenure has been earned by the following teacher who has fulfilled all requirements as set forth in Pennsylvania School Code, Title 24, PS 11-1108.

- Jonathan Bursich, Middle School Grade 6 teacher
At the Committee Meeting of the Whole on June 20, 2017, the Board of School Directors approved the following items:

Petrillo seconded Vezzi on the recommendation of the Superintendent and Administrators for Board approval to hire the following personnel effective for the 2017-2018 school year:

- Alissa Beinecke, Middle School Grade 7 Science teacher at the Master’s Step 2 rate of $50,956, this open position is due to a resignation.
- Janine Gordley, Middle School Nurse at the Bachelor’s Step 1 rate of $47,300, this open position is due to a retirement.
- Kristen Sadaly, Elementary teacher at the Master’s +15 Step 2 rate of $51,205, this position is due to a retirement
- Emily Rupprecht, Elementary teacher at the Bachelor’s Step 1 rate of $47,300, this is a new position
- Kaitlyn Weber, Elementary Long Term Substitute (first nine weeks) at the daily rate of $130.00 per day
- Julia Salvador, Elementary Long Term Substitute (first nine weeks) at the daily rate of $130.00 per day
- Tyler Smith, High School Social Studies teacher at the Bachelor’s Step 1 rate of $47,300, this is a new position

And on the recommendation of the Superintendent and Custodial and Facilities Manager Steve Timmins for Board approval to hire Karen Berwick as a custodian, effective date June 29, 2017 and pending receipt of required documents, at the probationary rate of $10.45 per hour. After completion of a successful probationary period, the rate will be $13.42 per hour.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval to hire Kathy Johnson and Norene Sarnowski as the tutors for the Title I Summer Reading Program. Ms. Johnson and Ms. Sarnowski will be paid the EPR rate of $36.00 per hour and will be paid with Title I funds. The program was approved at the April 2017 Board meeting.

And on the recommendation of the Superintendent and Aquatics Director Melissa DeGeorge for Board approval to hire the following as Instructors at the rate of $8.00 per hour:

- Alyssa Glorieux, effective retroactive to June 12, 2017
- Luke Finestone, effective retroactive to June 12, 2017
- Hayley Meerdo, effective retroactive to June 12, 2017
- Bronco York, effective retroactive to June 19, 2017
- Isabella Gabriel, effective retroactive to June 21, 2017

Voice Vote – All Yes

1. The Superintendent and Administrators recommend Board approval for Benjamin Laughton, Intermediate School Grade 5 teacher to fill the vacant Middle School Grade 6 English/Language Arts position for the 2017-2018 school year. The open position is due to a retirement. The salary will remain commensurate with current status.

2. The Superintendent and Administrators recommend Board approval of the personal necessity leave of absence request for Tammy Harmuth, Food Service employee effective retroactive to May 13, 2017 until the end of the 2016-2017 school year.

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3. The Superintendent and Administrators recommend Board approval of the FMLA leave of absence request for Barb Pike, Middle School Custodian effective retroactive to May 4, 2017.

4. The Superintendent and Administrators recommend Board retroactive approval to hire Shannon Roche for the hybrid online Summer Remediation Geometry Course that will run from June 19 through July 27, 2017. Ms. Roche will be paid for a total of 40 hours of instruction at the rate of $36.00 per hour.

5. The Superintendent and Director of Finance Brian Tony recommend Board approval of the substitute pay rates for the 2017-2018 school year.

6. The Superintendent recommends Board approval of the salaries for administrators and non-union support employees.

7. The Superintendent and Aquatic Director Melissa DeGeorge recommend Board approval of the following raises. All expenses are paid through the aquatic fund. If approved, the rates would be effective July 1, 2017.

   - Avery Barnes, increase to $8.50 per hour, from $8.25 per hour
   - Kassandra Conley, increase to $8.25 per hour, from $8.00 per hour
   - Bella Baiano, increase to $8.25 per hour, from $8.00 per hour

8. The Superintendent and Administrators recommend Board approval for Maria Tournay, a student at Slippery Rock University, to complete her practicum for her Certified School Nurse Certificate with Penny Miller, High School Nurse and Kara Miles, Elementary School Nurse during the Spring of 2018. There will be no cost to the District.

9. The Superintendent and Administrators recommend Board approval for Elizabeth Cejer, a student at Robert Morris University, to complete her pre-student teaching with Brandon Flannery, High School BCIT teacher during the Fall of 2017. There will be no cost to the District.

10. The Superintendent, Athletic Director Mark Keener, and High School Principal Aaron Skrbin recommend Board approval of the following coaches for the 2017-2018 season:

   **Boys Baseball**
   Head Coach                          Ken Morgan
   Assistant Coach                    Brandon Dittmar
   Assistant Coach                    Sam Taylor
   Assistant Coach                    Andrew Barney
   Volunteer Assistant Coach          Steve Harris

   **Girls Softball**
   Head Coach                          Olesia Stasko
   Assistant Coach                    Lindsay Daniels
   Assistant Coach                    Judy Kirkpatrick

   **Girls & Boys Swimming/Diving**
   Head Coach                          Matt Tucker
   Assistant Coach/Diving Coach        A.J. Mannarino
   Head 7th Grade Coach                Matt Tucker
   Assistant 7th Grade & Varsity Coach Melanie Miller
   Volunteer Diving Coach              Julie Heynes
   Volunteer Diving Coach              John Gray
11. The Superintendent, Athletic Director Mark Keener along with Head Varsity Football Coach Joe Rossi recommend Board approval of Derrick Carson as an Assistant Varsity Football Coach for the 2017-2018 season, pending receipt of required documents.

12. The Superintendent, Athletic Director Mark Keener along with Head Varsity Cheerleading Coach Maggie Conoscuito recommend Board approval of the resignation of Tawnya Shrewsbury as an Assistant Varsity Cheerleading Coach effective for the 2017-2018 season.

13. The Superintendent and Administrators recommend Board approval to hire the following personnel for the Elementary and Intermediate School STEAM Camps (Board approved in April). The Intermediate camp will run from Monday, July 10, 2017 through Thursday, July 13, 2017 between the hours of 9:00 AM and 12:00 PM. The Elementary camp will run from Monday, July 10, 2017 through Thursday, July 13, 2017 between the hours of 1:00 PM and 4:00 PM. The personnel will be paid at the EPR rate of $36.00 per hour:

**Intermediate Camp:**
- Shad Wachter, Camp Director
- Mark Kuglar, Samantha Bozzer, Victoria Bishop, Teachers
- Rocky Violi, Rachel Geis, Brittney Lunn, Teacher Assistants
- Lorraine Young, Nurse

**Elementary Camp:**
- Shad Wachter, Camp Director
- Rocky Violi, Rachel Geis, Victoria Bishop, Teachers
- Mark Kuglar, Samantha Bozzer, Emily Rupprecht, Teacher Assistants
- Lorraine Young, Nurse

14. New personnel items will be discussed in Executive Session.
V. **EDUCATION**

1. The Superintendent and Middle School Band Director Adam Wazenegger recommend Board approval for the South Fayette Township School District to host the PMEA Elementary Band Fest on Friday, May 11, 2018 and Saturday, May 12, 2018.

2. The Superintendent and High School Principal Aaron Skrbin recommend Board approval for Felix Yerace and approved chaperones to accompany students to Washington, DC for the annual 11th grade trip from Friday, May 18, 2018 through Sunday, May 20, 2018. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.

3. The Superintendent and High School Principal Aaron Skrbin recommend Board approval to permit Felix Yerace, High School Social Studies teacher to attend the National Association of Secondary School Principals (NASSP) Student Leadership Committee Meeting in Reston, Virginia from Sunday, August 20, 2017 through Tuesday, August 22, 2017. The cost of the meeting will be covered by NASSP. The cost to the District will be for a substitute teacher for two days.

4. The Superintendent, Elementary School Principal Laurie Gray, and Elementary/Intermediate School Assistant Principal Tyler Geist recommend Board approval to permit Mrs. Kim Sahady, Staff Training Specialist and Jennifer Sander, Elementary School teacher to attend the Apple Foundations Training Academy in Cupertino, California in February/March 2018 at a cost not to exceed $6,000 per person and includes registration, travel, lodging, and meals. The cost is included 2017-2018 in the Instructional Technology and Staff Development budgets.

5. The Superintendent, Middle School Principal Kristin Deichler, Middle School Assistant Principal Kevin Maurer, and Middle School Librarian Melinda Clayton recommend Board approval to dispose of the attached list of books per Board Policy 706.1. Books will be given to any staff/students who request them. If there is no interest from staff/students, we will post the materials on eBay as appropriate prior to disposing.

6. The Superintendent, Middle School Principal Kristin Deichler, and Middle School Assistant Principal Kevin Maurer recommend Board approval to open a new student activity account for the Middle School Seeds of Change.

VI. **TRANSPORTATION**

1. The Superintendent, Director of Finance Brian Tony, and Director of Transportation Donna Harshman recommend Board approval to award the bids to lease/purchase busses. The busses will be purchased through an additional lease schedule with PNC Equipment Finance, LLC. The terms will be for sixty (60) months with a $1.00 buyout at the end, the tax exempt interest rate will be 2.27% and total purchase price of the two 72 passenger busses, one 48 passenger bus, and one 19-24 passenger lift van will be $322,040.

VII. **ATHLETICS**

At the Committee Meeting of the Whole on June 20, 2017, the Board of School Directors approved the following item:
Burroughs seconded Hannah on the recommendation of the Superintendent, Athletic Director Mark Keener, and Girls Head Varsity Basketball Coach Matt Bacco for Board approval to purchase new uniforms for the Girls Varsity Basketball team. The total cost of the uniforms is $6,552.00 and is part of the 2017-2018 budget uniform rotation program. A total of 60 uniforms (30 home and away uniforms) will be purchased through Century Sports.

Voice Vote – All Yes

VIII. CONSTRUCTION

1. The Superintendent, Director of Finance Brian Tony, and Joe Brennan, Project Manager, PJ Dick recommend Board approval of the following change orders for the High School Additions and Alterations Project for a total credit amount of $(1,904.00):

- GC-013-1 RFI #191 – Added Support Steel Needed for Roof Truss
  $1,865.00
- GC-013-2 RFI #201 – Added Support Steel Needed for Fire Door
  $1,319.00
- EC-007-1 Add Two Horn/Strobe Fire Alarm Devices (Area H)
  $477.00
- EC-007-2 ASI #50 – Electrical Changes to Physics Lab and Resource Room
  $1,600.00
- TC-002-1 Added Sounder on Child Care Room Door
  $365.00
- TEC-001-1 Updates and Substitutions to Tech. Ed. Equipment
  ($7,530.00)

IX. MISCELLANEOUS

1. The Superintendent and Administrators recommend Board approval to accept the provided list of gifts/donations.

2. The Superintendent and Administrators recommend Board approval of the final reading of the following revised and new Board policies in accordance with PSBA:

- Board Policy 610 – Purchases Subject to Bid/Quotation
- Board Policy 611 – Purchases Budgeted
- Board Policy 612 – Purchases Not Budgeted
- Board Policy 613 – Cooperative Purchasing
- Board Policy 616 – Copy of Payment of Bills
- Board Policy 626 – Federal Fiscal Compliance (new)
- Board Policy 626.1 – Travel Reimbursement – Federal Programs (new)
- Board Policy 808 – Food Services
- Board Policy 827 – Conflict of Interest (new)

3. The Superintendent and Administrators recommend Board approval of the first and final reading of revised Board Policy 246 Student Wellness.

Solicitor's Report
X. EXPENDITURES

1. Authorize payment of monthly invoices from the General Fund for the amount of $543,895.49 beginning with check number 58161 through check number 59201, the Cafeteria Fund for the amount of $42,071.49 beginning with check number 7227 through check number 7247, and the Construction Fund for the amount of $1,490,541.98 beginning with check number 00192 through check 00198 and check number 500 through check 501.

Board Comments

Student Representative Report

BOARD COMMITTEE REPORTS

A. Executive Committee Report  President Len Fornella
B. South Fayette Foundation  Len Fornella
C. PSBA/Legislative Committee Report  Lena Hannah
D. Parkway West  Alan Vezzi
E. SHASDA  Alex Czaplicki

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted May 23, 2006)

Suspend

Executive Session will be held to discuss personnel and/or legal issues.