South Fayette Township School District

Regular Meeting
Tuesday, August 22, 2017
7:00 PM
Pride Room, Administration Building

Agenda

MEETING CALLED TO ORDER – President Len Fornella

- Pledge of Allegiance
- Presentation – John Kosky
- Discussion – Refurbish/Repaint Guardrail Quote
- Discussion – Refurbish Middle School Sign New Quote
- Discussion – Lacrosse/Hockey Travel Expenses

I. MINUTES

Approval of Minutes from the following Board Meetings:

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<th>Meeting Type</th>
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<tr>
<td>Special Meeting</td>
<td>July 6, 2017</td>
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<tr>
<td>Committee Meeting</td>
<td>July 18, 2017</td>
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<tr>
<td>Regular Meeting</td>
<td>July 25, 2017</td>
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II. FINANCIAL REPORTS

The following Financial Reports were submitted for Board review and have been reviewed by the Superintendent and Secondary Administration:

1. Aquatics Fund  Melissa DeGeorge
2. Athletic Fund   Mark Keener
3. High School Activity Fund  Harriet Dausch
4. Middle School Activity Fund  Harriet Dausch

Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

Student Representative Report

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted May 23, 2006)
III. BUSINESS OFFICE

1. The Superintendent and Director of Finance Brian Tony recommend Board approval to enter into a Contract of Service with the PA-Educator.net Clearinghouse. The term of the agreement is from July 1, 2017 through June 30, 2018 and at a cost of $1,950.00. This price has remained the same since the 2014-2015 school year.

2. Approval of Superintendent Dr. Bille Rondinelli, Assistant Superintendent David Deramo, and Director of Technology and Innovation Aileen Owens to attend the Digital Promise League of Innovative Schools EdSurge Fusion Conference in San Francisco, California from Wednesday, November 1, 2017 through Friday, November 3, 2017. The cost will include registration, travel, lodging, and meals, with a portion of those costs to be reimbursed to the District. The costs are included in the 2017-2018 budget.

3. The Superintendent, Director of Finance Brian Tony, and Tax Collector Anne Beck recommend Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

4. The Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart recommend Board approval of the three year renewal of the Siemens Digital Control (DDC) Agreement for all four school buildings, Stadium/Administrative Offices, Softball Stadium, and Transportation.

5. The Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart recommend Board approval of the quote from Shamrock Sign Fabrication & Maintenance to refurbish the Middle School sign at a cost not to exceed $4,500. The cost will be taken from the 2017-2018 Maintenance contingency funds.

6. The Superintendent and Director of Finance Brian Tony recommend Board approval of the contract with Steeltown Security and Investigation to provide security services as per the contract, effective August 25, 2017 through August 19, 2018 at a cost of $40.00 per man hour. (information provided)

7. The Superintendent, Director of Pupil Personnel Dr. Mandi Skerbetz, and Director of Finance Brian Tony recommend Board approval to enter into an agreement with the following UPMC Centers to provide services for students effective retroactive to August 14, 2017 through July 31, 2018:

   - Western Psychiatric Institute and Clinic (WPIC)
   - Acute Adolescent Partial Hospitalization Program (AAPHP)
   - Licensed Inpatient School (LIS)
   - Center for Overcoming Problem Eating (COPE)

IV. PERSONNEL

At the Committee Meeting of the Whole on August 15, 2017, the Board of School Directors approved the following items:

Vezzi seconded Brinsky on the recommendation of the Superintendent for Board approval of the retirement/resignation of Donna Harshman, Director of Transportation effective November 1, 2017. Ms. Harshman has been employed at South Fayette since May 2008.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Laura LeBlanc, Grade 6 Math/Science teacher effective retroactive to August 1, 2017.
And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Jonathan Bursich, Grade 6 Math/Science teacher effective retroactive to August 2, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Marissa Kalsey, Classroom Paraeducator in the Intermediate School effective for the 2017-2018 school year.

And on the recommendation of the Superintendent and Administrators for Board approval for the following internal transfers in the Elementary, Intermediate, and Middle Schools for the 2017-2018 school year:

- Darcy Kotts, Grade 5 teacher to fill the vacant Grade 6 Math Science position, this vacancy is due to a resignation
- Ryan Schoenberger, Grade 4 teacher to fill vacant Grade 5 teacher position
- Emily Rupprecht, Kindergarten teacher to fill the vacant Grade 4 teacher position

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following for the 2017-2018 school year:

- Julia Salvadore, Kindergarten teacher at the Master’s Step 1 rate of $49,300, this vacancy is due to an internal move
- Nicole Bianco, Grade 6 Math/Science teacher at the Master’s Step 1 rate of $49,300, this vacancy is due to a resignation
- Patricia Campanella, Paraeducator in the Intermediate School at the rate of $16.85 per hour. Dr. Skerbetz is requesting the probationary period be waived as Ms. Campanella was a substitute in the 2016-2017 school year and worked as a Paraeducator for 2017 Extended School Year program.
- Colleen Cuba, Paraeducator in the Elementary School at the probationary rate of $13.48 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $16.85 per hour.
- Pamela Donald, Food Service employee in the High School at the probationary rate of $9.03 per hour. After completion of a successful probationary period, the rate will be $11.29 per hour, pending receipt of required documents.
- Shannon Frye, Food Service employee in the Intermediate School at the probationary rate of $9.03 per hour. After completion of a successful probationary period, the rate will be $11.29 per hour, pending receipt of required documents.
- Christina Crivelli, Strings/Orchestra teacher (50%) in the Intermediate School at the Bachelor’s Step 1 rate of $47,300 (prorated) for the 2017-2018 school year.
- Lindsay Pepper, Liberty Station tutor at the rate of $37.00 per hour and pending receipt of required documents.

And on the recommendation of the Superintendent and Administrators for Board approval of the following mentor teachers for the 2017-2018 school year:

- Nicole Simon
- Matthew Popovic
- Melissa Shober (prorated)
- Brian Garlick (prorated)
- Courtney Rabi (prorated)

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teachers and support staff for the 2017-2018 school year:
• Barb Levitt, Elementary/Ment and/or Physical Handicapped  
• Donna Michalowsky, Elementary  
• Paige Passatore, Early Childhood PK-4  
• Victoria Zeffiro, Special Education PK-8/Grades PK-4  
• Janine Zelonka, Grades PK-4/Reading Specialist PK-12  
• Jennifer Selepack, Grades PK-4  
• Tara Miller, Elementary K-6/Early Childhood N-3/Principal K-12  
• Laura Laboon, Social Studies/English 7-12  
• Carly Anton, Grades PK-4  
• Rachel Vighetti, Food Service  
• Caroline Obradovich, Student Monitor, Bus Aide  
• Hannah Dunlap, English 7-12  

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Soccer Coach Kate Munnell for Board approval of Nicole Bianco as a Girls 7th/8th Grade Assistant Soccer Coach effective for the Fall 2017-2018 season.  

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Cross Country Coach Joe Winans for Board approval of Julia Denison as a Volunteer Varsity Cross Country Coach effective for the Fall 2017-2018 season and pending receipt of required documents.  

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Volleyball Coach Scott Sundgren for Board approval of Meaghan Sherer as a Volunteer Girls Varsity Volleyball Coach effective for the Fall 2017-2018 season.  

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart for Board approval to hire Scott Palfreyman as a General Maintenance Technician at the probationary rate of $20.66 per hour effective for the 2017-2018 school year and pending receipt of the required documents. After completion of a successful probationary period, the rate will be $25.83 per hour.  

And on the recommendation of the Superintendent and Administrators for Board approval of Sandy Fiumara as a Volunteer to assist the transition of Janine Gordley, Middle School Nurse (approved at the June 25 Board meeting), prior to the first day of school for students.  

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Maura Schmidt, Permanent Substitute Special Education teacher in the Middle School effective October 16, 2017, unless a suitable replacement is found prior to that date.  

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Basketball Coach Dave Mislan for Board approval of Ryan Hyland as a Boys 7th Grade Basketball Coach effective for the Winter 2017-2018 season and pending receipt of required documents.  

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Basketball Coach Matt Bacco for Board approval of the resignations of the following for the Fall 2017-2018 season:  

• Colleen Hough, Girls 7th/8th Grade Basketball Coach  
• Colleen Graeser, Girls High School Varsity and 7th/8th Grade Basketball Coach
And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Basketball Coach Matt Bacco for Board approval of Olesia Stasko as a Girls 7th/8th Grade Basketball Coach effective for the Fall 2017-2018 season.

And on the recommendation of the Superintendent and Administrators for Board approval of the leave of absence request for Molly Kurnal, Intermediate School teacher effective January 5, 2018.

And on the recommendation of the Superintendent and Director of Finance/HR Brian Tony for Board approval of the intermittent FMLA leave of absence request for Tracey Fox, Payroll Administrator effective retroactive to July 25, 2017.

And on the recommendation of the Superintendent and Director of Transportation Donna Harshman for Board approval of the following as substitute bus drivers and bus aides for the 2017-2018 school year:

- Joseph Martineck, Substitute Bus Driver
- John Albert, Substitute Bus Driver
- Otto Behling, Substitute Bus Driver
- Victoria Laurie, Substitute Bus Driver
- Carol Capozzoli, Substitute Bus Aide
- Karen Nicodemus, Substitute Bus Aide
- Amrita Dey, Substitute Bus Aide

And on the recommendation of the Superintendent and Aquatics Director Melissa DeGeorge for Board approval of the following raises effective September 11, 2017. All expenses are paid through the aquatics fund.

- Neha Joshi, increase to $8.25 per hour, from $8.00 per hour
- Natalie Ewing, increase to $8.25 per hour, from $8.00 per hour
- Emily Ewing, increase to $8.25 per hour, from $8.00 per hour

And on the recommendation of the Superintendent, Associate High School Principal Laura Hartzell, and Band Director Eryn Carranza for Board approval of Jacob Locke as a volunteer for the “Little Green Machine” Marching Band for the 2017-2018 school year.

And for Board approval to accept the retirement/resignation of Superintendent Dr. Bille P. Rondinelli effective January 2, 2018.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Amy Janoski, Student Monitor in the Intermediate School effective retroactive to August 14, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval of the list of substitutes for the 2017-2018 school year.

And on the recommendation of the Superintendent and Administrators for Board approval of the leave of absence request for Elizabeth Windisch, Grade 6 Social Studies teacher, with an anticipated effective date of October 18, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Stephanie Harris as a Grade 6 Social Studies Permanent Substitute teacher at the Master’s Step 1 rate of $49,300, prorated, with an anticipated effective date of October 18, 2017.

Voice Vote – All Yes
1. New personnel items will be discussed in Executive Session.

V. EDUCATION

1. The Superintendent, Director of Pupil Personnel Dr. Mandi Skerbetz, and Assistant Superintendent David Deramo recommend Board approval to conduct the Extended School Year (ESY) program in the summer of 2018. The program will run Monday through Thursday from 9:00 AM to 12:00 PM beginning June 18 through July 19, 2018. The District will be closed Wednesday, July 4, 2018. The cost of the program has been budgeted.

2. The Superintendent and Curriculum, Innovation, and Technology Coordinator Stephanie DeLuca recommend Board approval to conduct a Girls Who Code Club in the Intermediate and Middle Schools effective for the 2017-2018 school year.

3. The Superintendent recommends Board approval to permit Dr. Mandi Skerbetz, Director of Pupil Personnel to attend the 2018 National Council for Exceptional Children (CEC) conference in Tampa, Florida from Wednesday, February 7, 2018 through Saturday, February 10, 2018, at a cost not to exceed $1,750.00 (which includes travel, lodging, and meals). The cost of the conference is included in the 2017-2018 budget.

4. The Superintendent and Administrators recommend Board approval of the change to the Parent-Student Handbooks for all buildings.

VI. TRANSPORTATION

1. New Bus Update

VII. ATHLETICS

1. The Superintendent and Athletic Director Mark Keener recommend Board approval to permit Joe Winans, Head Varsity Cross Country Coach and the Varsity Cross Country team to travel to Hershey, Pennsylvania from Friday, September 22, 2017 to Saturday, September 23, 2017, to compete in the PIAA Foundation Invitational at Hershey Park. Appropriate adult to student ratios for supervision will be assured by the administration. There would be no cost to the District.

VIII. CONSTRUCTION

1. The Superintendent, Director of Finance Brian Tony, and Joe Brennan, Project Manager, PJ Dick recommend Board approval of the following change orders for the High School Additions and Alterations Project for a total amount of $3,806.80:

- HC-003-1 – Relocate Existing 2 inch Condensate Pipe in Area B $ 885.15
- HC-003-2 – Delete New Dishwasher Ductwork and Re-use Existing ($3,349.00)
- HD-003-3 – Provide Interlock Control Between Exhaust Fans and Equipment $2,323.65
- PC-006-1 – Add Solids Interceptor for Sink Disposal $1,152.00
- EC-009-1 – Lower Ten (10) Exit Signs, Remove and Relocate One (1), and $3,122.00
IX. MISCELLANEOUS (data in yellow)

At the Committee Meeting of the Whole on August 15, 2017, the Board of School Directors approved the following item:

Burroughs seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval of the revised 2017-2018 school calendar. The revision reflects the following changes to the calendar:

- August 21 – Changed from First Day of School for Students to Professional Duty, No School for Students
- August 22 – First Day of School for Students
- April 27 – Changed from Staff Development/ACT 80, NO SCHOOL for STUDENTS (Possible Snow Make-up Day) to Regular School Day for Students

Voice Vote – Czaplicki, Hannah, Burroughs, Iriti, Brinsky, Fornella – All Yes
Vezzi – No

1. The Superintendent recommends Board approval to endorse the following as PSBA candidates:

- ______________ as President-elect (one year term)
- ______________ as Vice President (one year term)
- ______________ Treasurer (three-year term)
- ______________ Central At-Large Representative (for remaining two years of a three-year term)
- ______________ Western At-Large Representative (three-year term)
- ______________ Trustee (term ends December 31, 2020)

Solicitor’s Report

X. EXPENDITURES

1. Authorize payment of monthly invoices from the General Fund for the amount of $1,679,676.97 beginning with check number 58589 through check number 58783, the Cafeteria Fund for the amount of $4,641.61 beginning with check number 7259 through check number 7269, and the Construction Fund for the amount of $2,003,382.24 beginning with check number 509 through check 524.

Board Comments

BOARD COMMITTEE REPORTS

A. Executive Committee Report  President Len Fornella
B. South Fayette Foundation  Len Fornella  
C. PSBA/Legislative Committee Report  Lena Hannah  
D. Parkway West  Alan Vezzi  
E. SHASDA  Alex Czaplicki  

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings adopted May 23, 2006)

Suspend

An Executive Session will be held to discuss personnel and/or legal issues.