Minutes – Committee Meeting
January 15, 2019

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:34 PM in the Pride Room of the Administration Building by President Jen Iriti with the Pledge of Allegiance. President Iriti apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Todd Petrillo, Lex Czaplicki, Lena Hannah (contacted via phone at 6:30 PM), Teresa Burroughs, Arik Quam, Jen Iriti

Absent: Paul Brinsky, Len Fornella, Alan Vezzi

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Julian Pikras; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Assistant to the Superintendent for Elementary Education Stephanie DeLuca; Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho; Teachers Emily Reeser and Micki Cerchiaro; and Cynthia Geisler, Superintendent's Assistant/Board Secretary

Dr. Lockette reminded the Board of the upcoming events:
• Meeting with the Township on Monday, March 11, 2019 at 7:00 PM in the Pride Room
• AIU Annual Convention of School Board Directors on April 4, 2019, and election of AIU Board Members will be held at the IU

The Board discussed whether to keep the meeting dates on the third and fourth Tuesdays of the month or change them to the third and fourth Thursdays. President Iriti indicated she adjusted her work schedule thinking the Board had already agreed to move the meetings to Thursdays. She would not be available on the first meetings in February, March, and April if the meetings remain on Tuesdays. After further discussion, the Board agreed to keep the meeting dates on the third and fourth Tuesdays.

Dr. Lockette announced the Board Appreciation and Regular Meeting will be on Tuesday, January 22 and be held in the High School Conference Center, starting at 7:30 PM.

Brian Tony reviewed the 2019-2020 Budget Timeline and indicated in November the Board approved the “Not to Exceed” index of 3.0% and the District received a letter from the State accepting the resolution. He added the budget presentations will begin in February. Mr. Tony concluded he is working on enrollment projections and his estimate of 141 additional students for the 2019-2020 school year come in a little lower than the demographer’s aggressive scenario numbers.

President Iriti suggested to change the structure of the agenda to increase efficiency and streamline the meetings. She indicated a ‘consent agenda’ section will be added to the agenda to include routine motions like the minutes, financial reports, tax refunds, gifts/donations, and expenditures to name a few. President Iriti asked if any Board member objected to this change, and having none, indicated to Mrs. Geisler the new agenda structure will begin in February. President Iriti added two new sections were added to the agenda, ‘Old Business’ and ‘New Business’ for the purpose of follow-up to old business and any new business that does not require a motion.
Minutes

The Board considered approval of Minutes from the following Board Meetings:

- Committee Meeting: November 20, 2018
- Regular Meeting: November 27, 2018
- Reorganization and Regular Meeting: December 3, 2018

Financial Reports

The Financial Reports were enclosed for Board review and will be included on the Agenda for approval at the Regular Meeting.

Old Business

No old business to report.

New Business

No new business to report.

Superintendent’s Monthly Report – Dr. Kenneth Lockette

Dr. Lockette reported the following:

- Congratulated the Middle School administration, faculty, and staff for being re-designated as a “Schools to Watch”, the school will be recognized at the PMLE Conference in State College; a formal acceptance celebration will be in late spring
- Arts-related performances outside the District’s holiday performances included Christine Elek and the Show Choir performing at the Kane-Scott facility and Light Up Night and recognize by the County; Audrey Logan sang at First Night after winning a singing competition; IS held its fourth grade Arts Alive show including animation, songs, theater, and dance.
- Strategic Planning process continues with a reconvening of the Stakeholders on February 5 to review the overarching goals and action plans; the Strategic Plan will be presented to the Board at the second meeting in February
- Safe2Say anonymous tip line went live on January 14 and is mandated by law; a crisis team was formed and trained on the system; training for high school students occurred today and training for the middle and intermediate students are being scheduled

Business Office

1. The Superintendent recommends Board approval of the remaining Board Meeting dates for 2019 and the December Reorganization Meeting which is scheduled for the first Monday in December. All Committee Meetings of the Whole and Regular Monthly Board Meetings are held at 7:30 PM in the Pride Room of the Administration Building.

President Iriti announced the above motion will be voted on at the end of the meeting.

2. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to continue participation in the Allegheny Intermediate Unit Joint Purchasing Board for 2019-2020 school year.

3. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval to authorize the administration to advertise for bids for one – 84 passenger bus, four – 72 passenger buses, one – 24 passenger van, and one – 24 passenger lift van with 2 wheelchair slots for the 2019-2020 school year.
Mr. Tony reminded the Board this is just to advertise for bids, the costs will be included in the 2019-2020 Transportation budget.

4. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

**Personnel**

President Iriti announced the following personnel items from the Executive Session agenda were reviewed by the Board prior to the meeting and will be voted on at the end of the meeting.

1. The Superintendent and Administrators recommend Board approval to hire the following substitute (call-as-needed) teachers:
   - Derek Postlewaite, Social Studies 7-12
   - Alexis Lucas, PK-4
   - Marissa McKee, Grades PK-4, pending receipt of required documents
   - Carley Boswell, Grades PK-4, pending receipt of required documents
   - Brina Reddecliff, Special Education
   - Dawn Mesnard, Elementary & Secondary School Counselor, pending receipt of required documents
   - Samantha Holman, Special Education, at the rate of $130.00 per day, effective retroactive to January 14, 2019

2. The Superintendent and Food Service Director Tricia Wood recommend Board approval to hire the following as Food Service employees effective for the 2018-2019 school year, pending receipt of required documents, at the probationary rate of $9.28 per hour. After completion of a successful probationary period the rate will be $11.60 per hour:
   - Stephanie Haney, in the High School
   - Stacey Tomlinson, in the Intermediate School

Additional personnel were discussed in Executive Session.

**Education**

1. The Superintendent and High School Principal Aaron Skrbin recommend Board approval for Assistant Superintendent for Elementary Education Stephanie DeLuca and Tara Surloff, High School Spanish teacher to attend and present at the Project Zero Perspectives Conference in Atlanta, Georgia from Thursday, April 4, 2019 through Saturday, April 6, 2019. The costs of the trip include travel, lodging, meals, and a substitute teacher for two days. The costs will be paid from the 2018-2019 budget.

2. The Superintendent and Middle School Principal Kristin Deichler recommend Board approval for Michael Perrott, Middle School Guidance Counselor to attend the American School Counselor Association (ASCA) School Counselor of the Year meeting and ceremony in Washington, D.C. on Friday, February 1, 2019. The cost of the trip will be for travel one-way with the remaining costs to be covered by the ASCA. The costs will be paid from the 2018-2019 budget.

President Iriti announced the above motions will be voted on at the end of the meeting.
3. The Board considered the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval to amend the High School Program of Studies retroactive to the 2018-2019 school year to reflect the following change:
   - Media 3 – add a college and high school notation to make the class a weighted course

4. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval for the following probationary and post-probationary clubs retroactive to the corresponding years:
   - High School Forensic Speech & Debate Club retroactive for the trial year 2016-2017
   - High School Forensic Speech & Debate Club retroactive for the 2017-2018 and 2018-2019 school years
   - Marching Band Percussion Instructor retroactive for the trial year 2017-2018
   - Marching Band Percussion Instructor retroactive for the 2018-2019 school year

5. The Board considered approval for Superintendent Dr. Kenneth Lockette to attend the SXSW Education Conference in Austin, Texas from Sunday, March 3, 2019 through Thursday, March 7, 2019, at a cost not to exceed $2,500 (which includes registration, travel, lodging, and meals). The Grable Foundation is offering a stipend of $1,200 to help with costs. The costs are include in the 2018-2019 budget.

6. The Board considered approval for the team of Superintendent Dr. Kenneth Lockette, Assistant to the Superintendent for Elementary Education Stephanie DeLuca, and Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho to attend the Digital Promise – League of Innovative Schools Spring Cohort meeting in Seattle, Washington from Sunday, March 24, 2019 through Wednesday, March 27, 2019. The cost will include registration, travel, lodging, and meals, with a portion of those costs to be reimbursed to the District. The costs are included in the 2018-2019 budget.

The Board asked the cost of this trip. Dr. Lockette indicated the travel arrangements have not been made yet.

**Transportation**

There were no additional items discussed.

**Athletics**

1. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Baseball Coach Ken Morgan for Board approval to permit the Boys Baseball team to travel to Tampa, Florida to participate in a baseball tournament. The plans are to depart on Friday, March 22, 2019 and return on Monday, March 25, 2019. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

The Board inquired if an administrator will also be on the trip. Dr. Lockette will follow-up with Mr. Keener.

2. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval for Head Football Coach Joe Rossi to attend the National USA Football in Orlando, Florida from Thursday, February 21, 2019 through Sunday,
February 24, 2019, to learn new trends in college football. The cost of meals and lodging will be paid for by the Football Boosters. The District cost is for one substitute for one and a half days.

3. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Junior High Wrestling Coach Nick Golden for Board approval to permit the Junior High Wrestling team to stay overnight (if necessary) at the Southwest Regional Tournament (Norwin, PA) on Friday, February 15, 2019. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The District will supply transportation to and from the tournament. The District will not be responsible for the cost of the overnight accommodations.

Coaching personnel were discussed in Executive Session.

Construction

There were no items discussed.

Miscellaneous

1. The Superintendent and High School Principal Aaron Skrbin recommend the Board to accept and approve the stipulated adjudication with respect to a student discipline matter.

President Iriti announced the above motion will be voted on at the end of the meeting.

2. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the DRAFT 2019-2020 school calendar.

3. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

4. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the final reading of revised Board Policy 806 Child Abuse.

Expenditures

Submitted for Board review to be approved at the Regular Board Meeting.

Board Comments

Mrs. Burroughs asked if the District was asked to present at the Project Zero Conference. Mrs. DeLuca responded this is a continuation of a project that started last year and they submitted a proposal to present and it was accepted.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Burroughs seconded Czaplicki on the recommendation of the Superintendent for Board approval of the remaining Board Meeting dates for 2019 and the December Reorganization Meeting which is scheduled for the first Monday in December. All Committee Meetings of the Whole and Regular Monthly Board Meetings are held at 7:30 PM in the Pride Room of the Administration Building.
And on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teachers:

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And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval for Assistant Superintendent for Elementary Education Stephanie DeLuca and Tara Surloff, High School Spanish teacher to attend and present at the Project Zero Perspectives Conference in Atlanta, Georgia from Thursday, April 4, 2019 through Saturday, April 6, 2019. The costs of the trip include travel, lodging, meals, and a substitute teacher for two days. The costs will be paid from the 2018-2019 budget.

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And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for the Board to accept and approve the stipulated adjudication with respect to a student discipline matter.

Voice Vote – All Yes

President Iriti announced an Executive Session was held prior to the meeting.

Czaplicki seconded Quam to adjourn the meeting at 8:06 PM and enter into another Executive Session to discuss legal and/or personnel matters.

President Iriti announced there will not be any votes taken after Executive Session.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary