The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:35 PM in the Pride Room of the Administration Building by President Alan Vezzi with the Pledge of Allegiance. President Vezzi apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Lena Hannah (participated via phone), Lex Czaplicki, Paul Brinsky, Teresa Burroughs, Len Fornella, Jen Iriti, Arik Quam, Alan Vezzi

Absent: Todd Petrillo

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Julian Pikras, Director of Finance/Human Resources Brian Tony; Assistant to the Superintendent for Elementary Education Stephanie DeLuca; Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho; Director of Technology and Innovation Aileen Owens; High School Principal Aaron Skrbin; High School Principal Dr. Laura Hartzell; Middle School Principal Kristin Deichler; Intermediate School Principal Tom Kaminski; Elementary School Principal Laurie Gray; Intermediate/Elementary Associate Principal Tyler Geis; Athletic Director Mark Keener; Teachers/Support Staff: Bobby Ruffolo, Brooke Speakman, Bethany Balta; Trista Thurston, Lindsey Bagwell, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Mark Keener and Bobby Ruffolo, Head Boys Golf Coach proposed to the Board to begin a girls’ golf team and boys’ volleyball team for the 2019-2020 seasons. Areas discussed for the golf team included:

- Two girls could have qualified for the WPIAL individuals, but since the District’s team is co-ed, only one male and female qualified
- Four girls on a team and four scores count; District would like to have 5 on the team in case of one player absent
- If team requirements aren’t fulfilled, suspension the following year
- Can only co-op with neighboring schools and not larger than our District
- Assistant Coach Violi could coach the girls team and Coach Ruffolo the boys team
- Starter fees, uniforms, bags, and transportation

The following areas were discussed regarding the boys volleyball team:

- Sophomore Mitch Howard has 30 interested players
- One student already plays on the UA National Team

Mr. Keener added he will have to notify WPIAL by January 4, 2019 and will provide costs for each sport at the October 23 meeting. The Board also discussed interest in a girls’ field hockey team and a dance team, which is not a WPIAL sport.

Aileen Owens presented the following grant updates:

- Participating in two NSF Grants:
  - International Clubs for Collaborative Content Creation
  - Developing K-12 Computational Thinking Pathways
- Investigating and planning the following grants:
Dr. Evancho added the Agency by Design grant cofounded by him and in the process of applying, for focuses on assessment.

Aaron Skrbin updated the following Safety Grants:
- No SRO grant, awarded to schools with newer or newly established SRO
- Act 44 – PA Commission on Crime & Delinquency – 2 parts
  - Part A – non-competitive, guaranteed $25,000 – 2 elements of training include Standard Reunification and Emergency Operation Center (EOC), and building tourniquets for each Go Bucket
  - Part B – competitive $6 million combined, applied for $102,000 for new software for access control upgrade around the District

The Board inquired if the grant was approved to cover the costs for the additional robotics for the Intermediate School that was requested in August. Ms. Owens responded the District did not receive the grant. Mrs. Hannah added the Safe Schools grant is separate from the Act 44 grant.

Mrs. DeLuca and the principals presented achievement data based on primary reading skills in the Elementary School that include sight words, decoding, and fluency and the following 2017-18 state assessments:
- PSSA
- Keystone
- PSAT
- SAT
- AP

They concluded the results indicate a slight increase in proficient/advanced in all subjects and grade levels except for the High School Keystone Algebra I exams.

Dr. Lockette and Mr. Wolfe reported the following regarding the RFP for the feasibility study:
- Developed template for architects capability
- Projected enrollment/demographic study included in the information
- Determine contact person
- Architect to closely analyze the data
- PDE will not reimburse for building larger than needed
- Current enrollment – 3,391

Dr. Lockette concluded a draft of the RFP will be made available to the Board for review.

Brian Tony reported the 2019-2020 PDE Budget index for South Fayette is 3.0%, which when applied to our current 26.7 mills, would be a maximum .8000 milage increase or a millage of 27.5 mills; and one collected mill equals $1,296,700. He concluded if the Board decides to pass a resolution to not exceed the index, it would have to be in December 2018 or January 2019. He concluded the 2017-2018 revenues and expenditures should be available in November after the AFR is submitted and the formal audit report will be presented in January or February 2019.

Minutes

The Board considered approval of the Minutes from the following Board Meetings:

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Meeting</td>
<td>September 11, 2018</td>
</tr>
<tr>
<td>Special Meeting</td>
<td>September 17, 2018</td>
</tr>
<tr>
<td>Committee Meeting</td>
<td>September 18, 2018</td>
</tr>
<tr>
<td>Regular Meeting</td>
<td>September 25, 2018</td>
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</tbody>
</table>
Financial Reports

The Financial Reports were enclosed for Board review and will be included on the Agenda for approval at the Regular Meeting.

Superintendent’s Monthly Report – Dr. Kenneth Lockette

Dr. Lockette reported the following:

- October 8 – conducted an active shooter drill working with Allegheny County Office of Crisis Management, South Fayette Police and EMS to help plan the event. Two scenarios were performed and identified two areas for protocols to be implemented for family reunification and an Emergency Operations Center (EOC).
- Strategic Plan Stakeholder meetings held, gathering information from a questionnaire sent to parents, students, and staff; reviewed current vision/mission statements; established goals/objectives and developed actions plans. A short presentation of the Comprehensive Plan will be given at the October 23 meeting

Business Office

1. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

President Vezzi requested the Board to approve a motion for an issue that was discussed in Executive Session regarding a 45 day waiver extension request.

Czaplicki seconded Burroughs on the motion for Board approval of the request for an extension to a 45 day waiver request due to extenuating circumstances and family hardship. The extension will expire on December 31, 2018. This is a non-precedent setting approval of an extension to a 45 day waiver request.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.

There were no comments at this time.

Voice Vote – Czaplicki, Brinsky, Burroughs, Fornella, Iriti, Quam, Vezzi - All Yes
Abstained - Hannah

Personnel

The following personnel items from the Executive Session agenda were reviewed by the Board prior to the meeting.

Brinsky seconded Burroughs on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teachers and support personnel for the 2018-2019 school year:

- Celene Gilhooley, Elementary & Secondary School Counselor
- Kelly Koslow, Registered Nurse, pending receipt of required documents
- Kelly Sammons, Registered Nurse, pending receipt of required documents
- Brenda Parker, Elementary K-6/Early Childhood N-3, pending receipt of required documents
- Cyndee Bedilion, Student Monitor at the rate of $10.00 per hour, pending receipt of required documents
- Jane Vennum, Student Monitor at the rate of $10.00 per hour, pending receipt of required documents
- Seema Sudhir, Student Monitor at the rate of $10.00 per hour, Clerical at the rate of $9.65 per hour, pending receipt of required documents
- Nilpaben Shah, Student Monitor at the rate of $10.00 per hour, pending receipt of required documents
- Carol Rossa, Student Monitor at the rate of $10.00 per hour, Paraeducator at the rate of $9.65 per hour, Personal Care Paraeducator at the rate of $10.65 per hour, and Clerical at the rate of $9.65 per hour, pending receipt of required documents
- Lea Chidlow, Elementary, Paraeducator at the rate of $9.65 per hour, Personal Care Paraeducator at the rate of $10.65 per hour, and Clerical at the rate of $9.65 per hour, pending receipt of required documents

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval to hire Bilquees Mandozi Gulam as a Student Monitor in the Elementary School effective for the 2018-2019 school year, at the probationary rate of $9.59 per hour. After completion of a successful probationary period, the rate will be $11.99 per hour. This is due to a resignation.

And on the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval to grant a leave of absence request to Allison Okel, High School science teacher effective on or about January 16, 2019.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval to grant a leave of absence request to Janelle Reck, Kindergarten teacher effective on or about February 23, 2019.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval for Emily Reeser to continue as a Grade 5 Permanent Substitute teacher in the Intermediate School at the Bachelor's Step 1 rate of $47,700, for the remainder of the 2018-2019 school year.

And on the recommendation of the Superintendent and Assistant to the Superintendent for Elementary Education Stephanie DeLuca for Board approval to hire the following as after school tutors for the 2018-2019 school year:

- Mark Kuglar, Intermediate School PSSA Math
- Brittney Lunn, Intermediate School PSSA Math
- Victoria Lojek, Intermediate School PSSA Math
- Sarah Lutz, Intermediate School PSSA Math
- Elizabeth Poluszeyko, Intermediate School PSSA English Language Arts
- Sarah Cabonor, Intermediate School PSSA English Language Arts

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following for the 2018-2019 school year:

- Krystle Carlisle, as the Personal Care Paraeducator for Intermediate School After-School Extra Curricular Activities at the rate of $18.94 per hour
- Leann Luck, as the Personal Care Paraeducator for Middle School After-School Extra Curricular Activities at the rate of $18.94 per hour
• Kimberle Kraves, as the Paraeducator for Intermediate School After-School Extra Curricular Activities at the rate of $17.35 per hour

And on the recommendation of the Superintendent and Administrators for Board approval of the following EPR positions for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mentor Teacher for Jeremy Campbell</td>
<td>Patrick Oney</td>
</tr>
<tr>
<td>Mentor Teacher for Richard Yeager</td>
<td>Stacey Barth</td>
</tr>
<tr>
<td>Mentor Teacher for Lori Litwinovich</td>
<td>Elizabeth Poluszejko</td>
</tr>
<tr>
<td>STEAM Club – High School</td>
<td>James Hausman</td>
</tr>
<tr>
<td>TSA Advisor</td>
<td>James Hausman</td>
</tr>
<tr>
<td>MS World Languages Team Leader</td>
<td>Mariaelena Amato</td>
</tr>
<tr>
<td>MS Spanish Club</td>
<td>Mariaelena Amato</td>
</tr>
</tbody>
</table>

And on the recommendation of the Superintendent and Administrators for Board approval for Madeline Walstra, a student at Point Park University, to complete her student teaching with Kara Pappas, Special Education teacher in the High School English teacher from January 8, 2019 through February 22, 2019, pending receipt of required documents. There will be no cost to the District.

And on the recommendation of the Superintendent and Administrators for Board approval for Angela Bell, a student at Duquesne University, to complete her student teaching with Cara Fornella and Robin Sciotto, Grade 2 teachers in the Elementary School from January 7, 2019 through April 26, 2019, pending receipt of required documents. There will be no cost to the District.

And on the recommendation of the Superintendent and Administrators for Board approval for Rachael Stankey, a student at Duquesne University, to complete her student teaching with Dana Diulus, Grade 3 teacher in the Intermediate School from January 7, 2019, through April 26, 2019, pending receipt of required documents. There will be no cost to the District.

And on the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval to hire Caroline Poiche as a Bus Aide effective October 24, 2018, at the probationary rate of $14.71 per hour. After completion of a successful probationary period, the rate will be $18.39 per hour.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Basketball Coach Dave Mislan for Board approval of Hunter Barnhart as the Head Boys 7th/8th Grade Basketball Coach effective for the 2018-2019 season.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTIONS.**

There were no comments at this time.

Voice Vote – Czaplicki, Brinsky, Burroughs, Fornella, Iriti, Quam, Vezzi - All Yes
Abstained - Hannah

**Education**

1. The Board considered the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval to enter into a Concurrent Enrollment Agreement with Point Park University to allow students who are enrolled in the co-taught
Media III course and would elect to choose the dual enrollment option. There is no cost to the District.

The Board discussed the following concerns regarding the above agreement:

- Low income students being able to participate
- Course recognized by higher institutions
- Concurrent Enrollment Program Committee as stated in the agreement
- Insurance coverage

Dr. Lockette added this was to be rolled out next year, but students showed an interest this year and Point Park was willing to give the students this opportunity.

2. The Board considered the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval to conduct the following trial clubs in the High School for the 2018-2019 school year:

   - UNESCO Club
   - Comic Book Club (CBC)

3. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Jeff McGowan to attend the AP 2019 Consultant Training sponsored by the College Board from Thursday, February 21, 2019, through Sunday, February 24, 2019, in San Antonio, Texas. The costs for registration, travel, lodging, and meals are part of the 2018-2019 budget. The costs to the District will be for one substitute teacher for two days.

4. The Board considered the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval for Band Director Eryn Carranza and Choral Director Christine Elek to travel with the Music Department (band, orchestra, and choir) to Chicago, Illinois, from Thursday, April 25, 2019, through Sunday, April 28, 2019, for the annual Band and Chorus Trip. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There would be no cost to the district.

**Transportation**

There were no items discussed.

**Athletics**

1. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Softball Coach Olesia Stasko for Board approval to permit the Girls Varsity Softball team to travel to Myrtle Beach, South Carolina, to participate in a softball tournament. The tentative plans are to travel from Wednesday, March 20, 2019, through Sunday, March 24, 2019. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

2. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval for freshman Rachel Czaplicki to participate in Individual Gymnastics in the WPIAL and PIAA under South Fayette’s name. Her mother, Theresa Czaplicki, would be her coach and there will be no cost to the district. Her parents are responsible for all transportation and documentation. This would be in effect for the 2018-2019, 2019-2020, 2020-2021, and 2021-2022 school years.
3. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval to purchase new uniforms for the Girls and Boys Track team. A total of 140 uniforms (40 compression for each girls and boys, and 30 loose uniforms for each girls and boys) will be purchased through Eastbay. The total cost of the uniforms is $8,512.00 and is part of the 2018-2019 budget uniform rotation program.

The Board inquired as to when the football uniforms are due to be purchased and recommended not having the new ones with white numbers on white again. Comments have been received by the Board they are very hard to see. Mr. Keener agreed.

Coaching personnel were discussed in Executive Session.

**Construction**

There were no additional items discussed.

**Miscellaneous**

1. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

The Board asked if their name was on the list of donations, do they have to abstain from the vote. Solicitor Wolfe responded if there is no benefit by making the donation, they don’t have to abstain.

**Expenditures**

Submitted for Board review to be approved at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Mr. Czaplicki commented whoever had the for-sight to add the python course, did a great job. It is growing tremendously in popularity in major corporations, including UPMC and Highmark; very valuable being taught here.

Voice Vote – All Yes

Brinsky seconded Burroughs to adjourn the meeting at 9:46 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary