The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:00 PM in the Pride Room of the Administration Building by President Len Fornella with the Pledge of Allegiance.

Present: Alex Czaplicki (arrived at 8:16 PM), Teresa Burroughs, Lena Hannah, Jen Iriti, Paul Brinsky, Bill Newcomer, Len Fornella

Absent: Alan Vezzi, Todd Petrillo

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Bille P. Rondinelli, Superintendent; Assistant Superintendent David Deramo; Student Representative Kristen Davis; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; High School Principal Aaron Skrbin; High School Associate Principal Laura Hartzell; Intermediate School Principal Tom Kaminski; Athletic Director Mark Keener; Teachers: Angela Hoffman and Victor Iagnemma; Construction Liaison Gene Manzini; David Esposito, Eckles Architecture; Joe Brennan, PJ Dick; Lindsey Bagwell, Bob Sharp, Kenny Morgan, Jacob Meyer, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Dr. Rondinelli recognized the following High School students for their art drawings that were used as the District’s Holiday cards:
✓ Senior Kaitlyn Baldini
✓ Junior Paige Becker
✓ Junior Anna Hunter
✓ Senior Briana Maitland

Dr. Rondinelli presented each student with a framed holiday card and thanked all of the students for submitting such amazing drawings over the nine years she has been sending out Holiday Cards. Mr. McAndrew thanked Dr. Rondinelli for encouraging the students to create beautiful drawings.

Dr. Rondinelli proudly presented Melissa Unger, ES STEAM teacher with the Leaders in the Classroom Award sponsored by the Pittsburgh Steelers, Chevron, and the Grable Foundation. Ms. Unger thanked the Board for all of the opportunities given to her in the classroom.

Joe Brennan, PJ Dick provided the Board with an update of the High School Construction Project. Areas reviewed included:
• Financials, including the project came in under budget by $500,000; remaining contingency amount, current payment amount due, approved change orders to date, and the following change orders pending Board approval for a total credit amount of ($8,061.00):
  ➢ Delete granite tile at the clerestories in Area E and Area G
  ➢ Paint handrail at stadium lot
  ➢ Troubleshoot and repair crossed neutral
• Six remaining doors will be worked on over the weekend
• Touch-up items final review
• Carpet and murals complete
• Intertech working on encoder in Fab Lab
- Hranec testing and balancing existing equipment
- Landscaping work complete
- Projected finalized date will be determined after walk through on November 29

The Board requested Dean Stewart and Aaron Skrbin do a walk through after the weekly meeting on November 29.

- Final report will be provided at the Reorganization meeting on December 4

Rob Warfield reported the following information regarding the technology rotation for students in Grade 3:
- Quantity needed for students and as spares
- Product schematics, reliability and durability
- Pilot program at IS
- More than one vendor quote and demos

Dr. Rondinelli thanked Dean Stewart, the maintenance crew, Tricia Wood, and the food service department for their quick response to the boil water advisory from the County on November 7. She added all water fountains and ice machines were drained and 6,000 bottles of water were provided for each student and staff for the next day. Dr. Rondinelli reviewed the following options for the makeup day for November 7:
- February 19 – Presidents’ Day
- Add a day at the end of the year

The Board agreed to make the day up on February 19, 2018.

Newcomer seconded Burroughs on the motion to approve Monday, February 19, 2018, as the makeup day for the day missed on November 7, 2017, due to the boil advisory from the County.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.**

There were no comments at this time.

Voice Vote – All Yes

Brian Tony and Dean Stewart reviewed the advantages to re-enrolling in the EnerNOC Demand Response Enrollment Agreement and enrolling in the voluntary PA Act 129 Demand Response Program. Mr. Tony added over the five years in the EnerNOC program, the District has saved approximately $139,200. Mr. Stewart concluded if the District is not able to participate on the day designated for the shutdown, the District is not penalized; there is no risk.

**Minutes**

Considered approval of the Minutes from the following Board Meetings:

- Special Meeting
  - October 2, 2017
- Committee Meeting
  - October 17, 2017
- Regular Meeting
  - October 24, 2017

**Financial Reports**

The Financial Reports were enclosed for Board review and will be included on the Agenda for approval at the Regular Meeting.
Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

Dr. Rondinelli reported the following:

- November 22 – MS Turkey Bowl Fundraiser
- November 23 through 27 – Thanksgiving Break
- November 28 – Stuff-a-Bus toy drive begins
- November 30 – MS Holiday Chorus Concert
- December 4 – Board Reorganization Meeting, 6:00 PM, a new photo will be taken
- December 4 – Family Programming Night
- December 5 – IS Grade 5 Band/Orchestra/Choir Holiday Concert
- December 7 – MS Holiday Band Concert
- December 11 – No school students K-11, Senior Graduation Project Presentations
- December 14 – HS Band/Chorus Holiday Concert
- December 15 – Stuff-a-Bus toy drive ends
- December 16 – Breakfast with Santa

Dr. Rondinelli announced the District received two grants, one from the Grable Foundation for $65,130 to support the Summer Institute, and the other from Digital Promise for $2,680.50 to support the project in Mr. Garlick’s class in the High School.

Student Representative Report

Ms. Davis reported the following:

- November 28 – Anti-Defamation presentation for 10/11 graders
- November 18 – the Fall Showcase was a huge success with the proceeds going to the Safe the Music Foundation
- November 16 – IS Innovation Fair, was a great opportunity to see the younger students involved in science and technology
- November 15 – Phil Little, Attorney General’s office presented digital security to the High School students
- November 9 – Powder Puff game, the seniors girls won

Dr. Rondinelli thanked Mrs. Iriti for her involvement with the IS Innovation Fair. Mrs. Iriti thanked Kristin Davis and her sister and the other middle and high school students and teachers who helped.

Business Office

Brinsky seconded Newcomer on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to designate the following Fund Balance assignments retroactive to June 30, 2017.

- Commitment for OPEB $3,697,788.00
- Administrative Assignment - $2,327,372.00
- Commitment for 2017-2018 Budget Deficit
- Commitment for Capital Projects $3,000,000.00
- Commitment for PSERS ($4,000,000.00)

Mr. Tony explained the auditors’ recommendation for each assignment.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.

No comments at this time.

Voice Vote – All Yes
Mr. Tony provided information regarding the 2018-2019 Budget and the Not to Exceed Index of 3.1%. He added if the Not to Exceed index resolution is approved, the Business Office has 5 calendar days to file it with the State and the State offices are closed on Thursday and Friday for the Thanksgiving holiday. Mr. Tony recommended the Board approve the Not to Exceed resolution at the November 28 meeting.

1. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, Tax Collector Anne Beck, and Jordan Tax for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

2. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of a 3-year UPMC Performance Specialist Contract, pending solicitor approval, beginning with the start of the 2018-2019 school year and will conclude at the end of the 2020-2021 school year. The annual costs will be:

   2018-2019 $104,186
   2019-2020 $109,395
   2020-2021 $114,864

Mr. Keener read feedback from the coaches thanking the Board for continuing the agreement with the UPMC Performance Specialist contract and the fantastic job they are doing with the students.

3. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Education, Inc. to provide educational tutoring services for students in a hospital or behavioral health center setting effective retroactive to July 1, 2017 through June 30, 2018.

**Personnel**

Personnel items were discussed in Executive Session.

**Education**

1. The Board considered the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval to enter into an affiliation agreement with Slippery Rock University for the 2017-2018 school year. There will be no cost to the District.

2. The Board considered the recommendation of the Superintendent, Assistant Superintendent Dave Deramo, and Middle School Principals for Board approval to conduct the following trial clubs in the Middle School effective for the 2017-2018 school year:

   - MS Robotics Club
   - MS Chamber Choir

3. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval for Band Director Eryn Carranza and Choral Director Christine Elek to travel with the band and chorus to Orlando, Florida from Thursday, April 5, 2018 through Monday, April 9, 2018, for the annual Band and Chorus Trip. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There would be no cost to the district.
4. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher to attend Link Crew Training (a High School Transition Program for freshman) in Greensboro, North Carolina from Monday, February 12, 2018 through Wednesday, February 14, 2018. The costs of the trip are included in the 2017-2018 High School Budget.

Mr. Skrbin explained this program is similar to the GIRLs Night Out and the T.R.U.E. Grit programs the District currently hold, but geared for freshmen.

Mr. Czaplicki arrived at 8:16 PM.

5. The Board considered the recommendation of the Superintendent and Administrators for Board approval to enter into a Memorandum of Understanding between the South Fayette Township School District and the Mt. Lebanon School District Adult/Continuing Education Classroom Theory (CT) and/or Behind-the-Wheel (BTW) Driver’s Education Program.

6. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher and a female chaperone to be determined to travel with 6 students to the National Association of Secondary School Principals (NASSP) LEAD Conference in Arlington, Virginia from Friday, January 26, 2018 through Sunday, January 28, 2018. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The costs of the trip will be paid for by Student Government and the costs to the District will be for two substitute teachers for one day.

**Transportation**

There were no items discussed.

**Athletics**

1. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Swim Coach Matt Tucker for Board approval to permit the Boys and Girls Varsity Swim teams to travel to York, Pennsylvania to participate in a swim meet from Friday, January 12, 2018 through Saturday, January 13, 2018. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

2. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Wrestling Coach Rick Chaussard for Board approval to permit the Varsity Wrestling team to travel to Bedford, Pennsylvania to participate in a wrestling tournament from Thursday, January 25, 2018 through Saturday, January 27, 2018. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

3. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Junior High Wrestling Coach Stefan Chaussard for Board approval to permit the Junior High Wrestling team to stay overnight (if necessary) at the Southwest Regional Tournament (Norwin, PA) on Friday, February 16, 2018. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The District will supply transportation to the tournament. The District will not be responsible for the cost of the overnight accommodations.
4. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Softball Coach Olesia Stasko for Board approval to permit the Girls Varsity Softball team to travel to Myrtle Beach, South Carolina to participate in a softball tournament. The tentative plans are to travel from Friday, March 23, 2018 through Tuesday, March 27, 2018. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There is no cost to the District.

5. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls and Boys Varsity Indoor Track Coach Scott Litwinovich for Board approval to permit the Indoor Track teams to travel to the following indoor track meets. The District will supply transportation to and from the meets:
   - Spire Scholastic Open on January 12, 2018 at Geneva, Ohio
   - Youngstown State Open on February 10, 2018 at Youngstown, Ohio

Coaching personnel were discussed in Executive Session.

**Construction**

There were no additional items discussed.

**Miscellaneous**

1. The Board discussed the DRAFT version of the 2018-2019 school calendar.

2. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

**Expenditures**

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

The Board asked if the money left in the HS Construction contingency fund can be used for the technology needs previously discussed. Brian Tony responded no, but the money in capital projects can be reassigned later to cover that need.

Brinsky seconded Newcomer to suspend the meeting at 8:23 PM and enter into Executive Session to discuss legal and/or personnel matters.

President Fornella announced votes will be taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 8:30 PM.

Brinsky seconded Newcomer to exit Executive Session at 9:49 PM and return to the committee meeting.

Voice Vote – All Yes
Newcomer seconded Brinsky on the recommendation of the Superintendent and Administrators for Board approval to hire the following as Classroom Paraeducators at the probationary rate of $13.48 per hour effective pending receipt of required documents. After completion of a successful probationary period, the rate will be $16.85 per hour:

- Kayleigh Verno in the Middle School (this is a new position)
- Kimberle Kraves in the Elementary School (this is a new position)

And on the recommendation of the Superintendent and Administrators for Board approval to hire Rebecca McClintock as a Paraeducator to fill the vacant Paraeducator position in the Middle School due to an employee deployed for active military duty; at the rate of $16.85 per hour, effective January 2, 2018, and until the deployed employee has returned from active military duty.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Dina Fouser as a Special Education teacher in the Middle School at the Master's Step 1 rate of $49,300, prorated, effective November 28, 2017. This position is due to a resignation.

And on the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval to hire James Yerkey as a Substitute Mechanic at the prevailing rate of $26.30 per hour effective November 22, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Kaitlyn Weber as a Permanent Substitute Grade 4 teacher at the Master's Step 1 rate of $49,300 effective retroactive to the beginning of the 2017-2018 school year.

And on the recommendation of the Superintendent and Administrators for Board approval of the following EPR positions for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Position</th>
<th>Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mentor Teacher for Dina Fouser (effective 11/28/17)</td>
<td>Jeremy Hall</td>
</tr>
<tr>
<td>Mentor Teacher for Kelly Reed (2\textsuperscript{nd} semester)</td>
<td>Nicole Simon</td>
</tr>
<tr>
<td>Mentor Teacher for Kaitlyn Weber (effective 8/21/2017)</td>
<td>Amy Garbin</td>
</tr>
<tr>
<td>Team Leader – Grade 5 (effective 10/23/2017)</td>
<td>Jodi August</td>
</tr>
<tr>
<td>IS Strings Grade 4</td>
<td>Christina Crivelli</td>
</tr>
<tr>
<td>Drama Club</td>
<td>Marianne Mackey</td>
</tr>
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<td></td>
<td>Courtney Rabi</td>
</tr>
<tr>
<td>HS Spring Musical Director</td>
<td>Marianne Mackey</td>
</tr>
<tr>
<td>HS Fall Production Sound Manager</td>
<td>Christine Elek</td>
</tr>
</tbody>
</table>

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Wrestling Coach Rick Chaussard for Board approval of the following for the 2017-2018 season:

- Rob Vettorel, as a Volunteer Assistant Wrestling Coach
- Josh Miller, as an Assistant Wrestling Coach

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Basketball Coach Matt Bacco for Board approval of the following for the 2017-2018 season:

- Olesio Stasko, as an Assistant Varsity Girls Basketball Coach
- Erika Ford, as a Volunteer Assistant Varsity Girls Basketball Coach, pending receipt of required documents
And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls and Boys Varsity Indoor Track Coach Scott Litwinovich for Board approval of Michael Koot as a Volunteer Assistant Track Coach (Winter season) for the 2017-2018 season.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Basketball Coach Dave Mislan for Board approval of Joshua Taylor as an Assistant Varsity Boys Basketball Coach effective for the 2016-2017 season, pending receipt of required documents.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.

There were no comments at this time.

Voice Vote – All Yes

Newcomer seconded Brinsky to adjourn the meeting at 9:50 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary