South Fayette Township School District

Regular Meeting

Minutes

Tuesday, February 25, 2020
7:30 PM

The Regular Meeting of the South Fayette Township Board of School Directors was called to order at 7:42 P.M. in the Pride Room in the Administration Building by President Len Fornella with the Pledge of Allegiance. President Fornella apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Todd Petrillo, Lena Hannah, William Ainsworth, Paul Brinsky, Teresa Burroughs, Jen Iriti, Alan Vezzi, Tom Iagnemma, Len Fornella

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Alexandra Bennett; Director of Finance, Brian Tony; Assistant Director of Finance Maria Aguilar; Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho; Assistant to the Superintendent for Elementary Education; Interim Director of Student Support Services Dr. Conchetta Bell; Director of Technology and Innovation Aileen Owens; High School Principal Dr. Laura Hartzell; Intermediate School Assistant Principal Kristen Johnson; Facilities Director Steve Timmins; Network Systems Administrator Rob Warfield; Kim Sahady, Technology Training Specialist; Teachers and Support Staff: Vicki Slater, Dana Diulus, and Katherine Elliott; Amy Brooks, Rob Gancas, John Smoker, Swathi Senthil, Senthil Jagadeesan, Kevin Hayes, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Dr. Lockette and Dr. Hartzell proudly recognized senior Swathi Senthil as National Merit Scholarship Program finalist. Dr. Hartzell explained the competitive process and that Ms. Senthil is now one of 15,000 possible National Merit Scholars. Dr. Lockette presented Ms. Senthil with a Certificate of Recognition for this prestigious honor. Ms. Swathi thanked the Board for all of the learning possibilities the District provides to students and added that she will be attending MIT in the fall to study Computer Science and hopes to work for Google.

Steve Niedenberger, Senior Auditor from Hosack, Specht, Muetzel and Wood, LLP, provided the Board with the Audit Report for the period ending June 30, 2019, for the 2018-2019 school year. He added the opinion letter is an unqualified opinion which is the highest level opinion that can be rendered on a school district’s financial statements; it is also known as a clean audit of the financial statements. Mr. Niedenberger reviewed the following financial statements:

- Governmental Funds Balance Sheet for general fund, capital projects fund, and non-major funds
- Revenues/Expenditures for general fund, capital projects fund, and non-major funds
- Proprietary Fund – food service balance
- Fiduciary Funds – student activities balance
- Commitments in fund balance
- Long term debt

He added the District did not meet the spending threshold for Federal spending that would require a single audit to be performed for the 2018-2019 school year. Mr. Niedenberger thanked the Business Office for their cooperation with the audit.
Kevin Hayes, Hayes Design Group reviewed the bid information provided for the two motions on the Construction portion of the agenda for the geotechnical and base bid surveying that is needed as part of the New Elementary School Project and the Additions and Alterations Project at the Intermediate School. The Board briefly discussed the two companies awarded the bid for each project.

The following 2020-2021 budgets were presented:
- High School
- Student Support Services – Dr. Conchetta Bell
- Technology

Dr. Lockette showed a brief demonstration of the District’s new website, still in beta form; that will be launched in June. He added the link will be shared with the Board to review and to provide any feedback; there will also be focus groups of students, parents and community to provide feedback.

**Consent Agenda**

Vezzi seconded Ainsworth on approval of Minutes from the following Board Meetings:

- Committee Meeting of the Board
  - Tuesday, January 21, 2020
- Regular Board Meeting
  - Tuesday, January 28, 2020

And on approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

1. Aquatics Fund
   - Sara Cremonese
2. Athletic Fund
   - Mark Keener
3. High School Activity Fund
   - Rebecca Bruce
4. Middle School Activity Fund
   - Rebecca Bruce
5. Board Summary Report
   - Maria Brewer Aguilar
   (November 2019)

And on the recommendation of the Superintendent and Administrators for Board approval of the provided list of gifts/donations.

And to authorize payment of monthly invoices from the General Fund for the amount of $1,049,628.76 beginning with check number 67340 through check number 67608 and the Cafeteria Fund for the amount of $76,119.73 beginning with check number 7968 through check number 7989.

**Voice Vote – All Yes**

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

**Old Business**

There was no old business.

**New Business**

There was no new business.
Superintendent’s Monthly Report – Dr. Kenneth F. Lockette

Dr. Lockette reported the following:

- Feedback on the Grable sponsored school visits in San Diego, California in early February included:
  - 20 educators from the Pittsburgh region and led by Grable Fellows and former superintendents Dr. Bille Rondinelli and Dr. Bart Rocco
  - Organized by Dr. Tom Ralston, Avonworth and Dr. Brian White, Butler School District
  - San Diego also considered an innovative education hub and now participates in the Remake Learning Days that originated in Pittsburgh and the District participates in
  - Eight schools visited from all levels, including Cajon Valley SD, another League of Innovative Schools district and High Tech High who was featured in the documentary Most Likely to Succeed
  - Common themes included but not limited to were culture, common language, collaboration, spaces/school design, and mentoring
  - Further exploration will include career embedded experiences K-12; integrate Holland RIASEC (realistic, investigative, artistic, social, enterprising, conventional) framework which provided students with 54 career explorations K-8, and 11th grade internships to name a few
  - Will follow-up with Cajon Valley SD Innovation Director

Student Representative Report

Ms. Bennett reported the following:

- Currently two supply drives; basic supplies for Haiti and Operation Shoebox which provides basic supplies for soldiers overseas
- March 2 – student scheduling through PowerSchool begins
- February 26 – Parent Scheduling Meeting for 9th grade students
- March 6 – MiniTHON Blue Out Pep Rally to help promote the MiniTHON event in April

Dr. Lockette added the Middle School Musical, The Lion King, Jr., runs March 5 through 7, and the High School Musical Newsies runs March 20 through 22.

Business Office

Petrillo seconded Brinsky on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the 2018-2019 School District Audit as prepared by Hosack, Specht, Muetzel & Wood, LLP.

And on the recommendation of the Superintendent and Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho for Board approval to enter into an agreement with Seneca Valley School District to provide on-line instructional programs for the high school effective for the 2020-2021 through 2024-2025 school years.

Voice Vote – All Yes

Petrillo seconded Brinsky on the recommendation of the Superintendent, Director of Finance Brian Tony, and Facilities Director Steve Timmins for Board approval of the three year renewal of the Siemens Digital Control (DDC) Agreement for all four school buildings, Stadium/Administrative Offices, Softball Stadium, and Transportation, pending Solicitor final approval of the agreement.

Voice Vote – Petrillo, Hannah, Ainsworth, Brinsky, Burroughs, Iriti, Iagnemma, Fornella – All Yes
Abstained – Vezzi
Petrillo seconded Brinsky on the recommendation of the Superintendent, Director of Finance Brian Tony, and Interim Director of Student Support Services Dr. Conchetta Bell for Board approval to enter into an agreement with Holy Family Institute to provide effective treatment to clients with mental health needs effective March 1, 2020 through June 30, 2021.

Voice Vote – All Yes

**Personnel**

Ainsworth seconded Vezzi on the recommendation of the Superintendent and Middle School Principal Kristin Deichler for Board approval of the retirement/resignation of Patricia Roseto, Family and Consumer Science teacher in the Middle School effective at the end of the 2019-2020 school year. Ms. Roseto has been employed by District since August 2002.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the retirement/resignation of Margaret Clayton, Reading Specialist in the Elementary School effective at the end of the 2019-2020 school year. Ms. Clayton has been employed by the District since August 1990.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the leave of absence request for Katie Caprio, Elementary School teacher effective on or about April 9, 2020.

And on the recommendation of the Superintendent, Facilities Director Steve Timmins, and Steve Lower, Custodial Shift Manager for Board approval of the retirement/resignation of James Thornburg, Custodian. His last day worked will be August 5, 2020. Mr. Thornburg has been employed by the District since May 2015.

And on the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval of the leave of absence request for Danelle Matz, High School English teacher effective on or about April 29, 2020.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to hire the following as an after school tutor for the 2019-2020 school year:

- Maria Capelli, High School Keystone Literature

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval of the pay rate for Samantha Holman, Long Term Special Education substitute teacher in the High School as $130.00 per day, effective retroactive to February 10, 2020.

And on the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval for Gannon University’s Villa Maria School of Nursing student Jonene Suskiewicz to complete her 100 clinical hours with Penny Miller, High School Nurse effective retroactive to January 27, 2020. Ms. Suskiewicz is a Paraeducator in the District. There will be no cost to the District.

And on the recommendation of the Superintendent and Aquatics Director Lizzy Buckholt for Board approval to hire the following as Swim Instructors at the rate of $10.00 per hour, pending receipt of required documents, effective February 26, 2020.

- Kendall Yeaman
- Faizuddin Mohammad
- Vidhi Sainani
- Elle Gagliardino
- Olivia Moore

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and the winter sport season Head Coaches for Board approval of the following compensations for the winter 2019-2020 season:

<table>
<thead>
<tr>
<th>Boys Basketball</th>
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</thead>
<tbody>
<tr>
<td>Dave Mislan</td>
<td>Head Coach</td>
<td>$9,385.00</td>
</tr>
<tr>
<td>Kevin Joyce</td>
<td>Assistant Coach</td>
<td>$2,000.00</td>
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<tr>
<td>G.J. Schaeffer</td>
<td>Assistant Coach</td>
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<tr>
<td>Josh Patterson</td>
<td>Assistant Coach</td>
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<tr>
<td>Jared Knox</td>
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<tr>
<td>Dominique Johnson</td>
<td>Assistant Coach</td>
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<tr>
<td>Glenn Gutierrez</td>
<td>Head 8th Grade Coach</td>
<td>$4,000.00</td>
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<tr>
<td>Hunter Barnhart</td>
<td>Head 7th Grade Coach</td>
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<tr>
<th>Girls Basketball</th>
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<tbody>
<tr>
<td>Bryan Bennett</td>
<td>Head Coach</td>
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<tr>
<td>Olesia Stasko</td>
<td>Assistant Coach</td>
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<tr>
<td>Taylor Cortazzo</td>
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<tr>
<th>Winter Indoor Track</th>
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<tr>
<td>Scott Litwinovich</td>
<td>Head Coach</td>
<td>$3,315.00</td>
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<tr>
<td>Joe Winans</td>
<td>Assistant Coach</td>
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<tr>
<td>William Finnerty</td>
<td>Assistant Coach</td>
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<tr>
<th>Varsity Swimming</th>
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<tr>
<td>Matt Tucker</td>
<td>Head Coach</td>
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<tr>
<td>Melanie Miller</td>
<td>Assistant Coach</td>
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</tr>
<tr>
<td>Anthony Mannarino</td>
<td>Assistant Coach &amp; Diving</td>
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<th>Wrestling</th>
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<tr>
<td>Rick Chaussard</td>
<td>Head Coach</td>
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<tr>
<td>Tanner Garry</td>
<td>Assistant Coach</td>
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<td>Josh Miller</td>
<td>Assistant Coach</td>
<td>$3,850.00</td>
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<tr>
<td>Brent Smith</td>
<td>Assistant Coach</td>
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<td>Shawn Dunlap</td>
<td>Assistant Coach</td>
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<td>Corey Garry</td>
<td>Assistant Coach</td>
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<tr>
<td>Nick Golden</td>
<td>Head Jr. High Coach</td>
<td>$3,850.00</td>
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And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Football Coach Joe Rossi for Board approval of Casey Phillips as an Assistant Varsity Football Coach effective for the 2020-2021 season, pending receipt of required documents.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Girls Lacrosse Coach Connie Iorio for Board approval of Erik Yeh as an Assistant Varsity Girls Lacrosse Coach effective for the 2019-2020 season, pending receipt of required documents.
And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Boys Volleyball Coach Ron Kelly for Board approval of Scott Sundgren as a Volunteer Assistant Boys Volleyball Coach effective for the 2019-2020 season.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Girls Softball Coach Olesia Stasko for Board approval of Samantha Baker as an Assistant Girls Softball Coach effective for the 2019-2020 season, pending receipt of required documents.

And on the recommendation of the Superintendent and Administrators for Board approval to authorize the posting of the classroom teaching positions for the 2020-2021 as anticipated. (As reviewed by Dr. Lockette and the Board at the February 18, 2020, meeting.)

Voice Vote – All Yes

Petrillo seconded Hannah on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of Alison Mortensen as a Boys Volleyball Assistant Coach effective for the spring 2020 season.

And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of the resignation of Matthew Timcheck as the Head Middle School Track and Field Coach effective retroactive to February 17, 2020.

And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of William Finnerty as the Head Middle School Track and Field Coach effective February 26, 2020.

And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of Joshua Patterson as an Assistant Middle School Track and Field Coach effective for the 2019-2020 season.

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teacher:

- Jennifer Ring, Nurse

And on the recommendation of the Superintendent, Facilities Director Steve Timmins, and Custodial Shift Manager Steve Lower for Board approval to hire the following as custodians effective for the 2019-2020 school year, at the probationary rate of $12.20 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $15.25 per hour.

- Cassandra Wauthier
- Raymond Potts

And on the recommendation of the Superintendent and Middle School Principal Kristin Deichler for Board approval of Megan Colaiacovo as the Lead Secretary in the Middle School effective retroactive to January 6, 2020. Ms. Colaiacovo will receive a stipend of $1,350.00 prorated.

Voice Vote – All Yes

Ainsworth seconded Brinsky on the recommendation of the Superintendent and Middle School Principal Kristin Deichler for Board approval to hire Michele Kornrich as a Long Term Substitute Grade 6 ELA/Social Studies teacher in the Middle School effective March 2, 2020, at the rate of $130.00 per day. Such appointment is subject on the condition that, prior to March 2, 2020, she provide the District with
satisfactory proof that she has met all the requirements for all necessary certifications to teach these courses.

Voice Vote – All Yes

**Education**

Iriti seconded Brinsky on the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval of the list of 2020 potential graduates, based on fulfilling all requirements for graduation.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval of course changes/updates in the 2020-2021 High School Program of Studies.

And on the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval to permit James Hausman and Maureen Pedzwater to accompany 44 students to participate in the 2020 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 15, 2020, through Saturday, April 18, 2020. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals, and is estimated to cost the District $17,420. The conference registration fee is $2,760. All costs are included in the 2019-2020 budget.

And on the recommendation of the Superintendent and High School Principal Dr. Laura Hartzell for Board approval to permit Brian Garlick, Lisa Passyn, and an additional chaperone to be determined, to accompany the High School Underwater Robotics Team (10 students) to participate in the 2020 MATE-PA Northeast Regional UROV Competition, (Marine Advanced Technology Education), at Villanova University in King of Prussia, Pennsylvania from Friday, May 8, 2020, through Saturday, May 9, 2020. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and the conference registration fees and is estimated to cost the District $1,880. All costs are included in the 2019-2020 budget.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to run 3-hour delay days during the Keystone Exams testing window in May 2020. Only the students being tested will report to school at the regular start time and the remainder of the high school students would report on a 3-hour delay schedule starting at 10:20 AM.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to hold a Summer Strings Camp in the summer of 2020. The camp will be held from Monday, July 27, 2020, through Thursday, July 30, 2020. The morning session will run from 9:30 AM to 11:45 AM and will be open to orchestra students entering grades 4 and 5. The afternoon session will run from 12:30 PM to 2:45 PM and will be open to orchestra students entering grade 6, 7, and 8. The $30.00 registration fee will cover the cost of all staffing and programming.

And on the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Elementary School Principal Laurie Gray for Board approval to hold Summer STEAM Camps for both Intermediate and Elementary Schools students in the summer of 2020. The camps will be held from Monday, July 13, 2020, through Thursday, July 16, 2020. The morning session will run from 8:45 AM to 12:00 PM and will be open to students entering grades 4, 5, and 6. The afternoon session will run from
12:45 PM to 4:00 PM and will be open to students entering grades 2 and 3. The registration fee of $100 per child will cover the cost of all staffing and programming.

And on the recommendation of the Superintendent, Elementary School Principal Laurie Gray, and Intermediate School Principal Tom Kaminski for Board approval for Janelle Reck, Colleen Walsh, Karalee Nelson, Dana Diulus, Katie Elliott, and Elizabeth Poluszejko to attend the Responsive Classroom Conference in Gahanna, Ohio from Tuesday, June 9, 2020, through Friday, June 12, 2020. The cost of the trip includes registration, travel, lodging, and meals. The estimated cost is $10,000 and will be paid with Title IV grant money.

And on the recommendation of the Superintendent and Director of Technology and Innovation Aileen Owens for Board approval to permit Ms. Owens, Melissa Unger, Victoria Lojek, and AJ Mannarino to attend and present at the International Society for Technology in Education (ISTE) Conference in Anaheim, California from Friday, June 26, 2020, through Wednesday, July 1, 2020. The cost includes registration, travel, lodging, and meals and is estimated to cost the District $6,566. The cost of the conference is included in the 2019-2020 budget. Ms. Owens travel and lodging is provided for through the NSF Grant for her presentation on Computing in Rural America.

Voice Vote – All Yes

Transportation

There were no items discussed.

Athletics

Petrillo seconded Vezzi on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval for Head Football Coach Joe Rossi to attend the University of Minnesota from Thursday, April 2, 2020, through Saturday, April 4, 2020, to learn new trends in football. The District cost is for one substitute teacher for two days and $800.00 towards travel expenses. The remaining costs will be paid for by the Football Boosters.

Voice Vote – All yes

Construction

1. Board approval to award the Geotechnical Engineering Services Contract to Construction Engineering Consultants to conduct Geotechnical Services for the site of the New Elementary School Project and the Additions and Alterations Project at the Intermediate School as indicated in their proposal submitted on February 14, 2020, at a cost not to exceed $20,500.00.

The Board agreed to table the above motion at this time.

Brinsky seconded Vezzi for Board approval to award the Base Bid Surveying Services Contract to Civil & Environmental Consultants, Inc. (CEC) as indicated in their proposal submitted February 14, 2020; and to accept Add-Alternate No. 1 (the existing elementary school site), and accept the deduct alternate to utilize drones for a portion of their work, at a cost not to exceed $46,800.00.

Voice Vote – All Yes
**Miscellaneous**

Petrillo seconded Iriti on the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 233 Suspension and Expulsion.

And on the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt Resolution 19-10 supporting Charter School Funding Reform.

Voice Vote – All Yes

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

**Solicitor’s Report**

Mr. Wolfe thanked President Fornella for the warm welcome back and lucky to have friends and their well wishes.

**Board Comments**

There were no comments at this time.

**BOARD COMMITTEE REPORTS**

Executive Committee Report

President Len Fornella

President Fornella had nothing to report.

South Fayette Foundation

Lena Hannah

Mrs. Hannah had nothing to report.

PSBA/Legislative Committee Report

Lena Hannah

Mrs. Hannah thanked the Board for passing the resolution on Charter School Funding Reform; the governor’s budget proposes full-day kindergarten for all students and South Fayette is one of 35 districts in the state that currently do not offer full-day kindergarten.

Parkway West

Alan Vezzi

Mr. Petrillo reported the restaurant is under construction, the culinary arts teacher is retiring; new course discussions with one being a heavy equipment course.

SHASDA

William Ainsworth

Mr. Ainsworth reported the Student Forum is on March 3.

Brinsky seconded Vezzi to suspend the meeting at 9:27 PM to enter into another Executive Session to discuss personnel and/or legal issues.
President Fornella announced votes will be taken afterwards.

Voice Vote – All Yes

Executive Session convened at 9:34 PM.

Hannah seconded Ainsworth to exit Executive Session at 10:48 PM.

Voice Vote – All Yes

Ainsworth seconded Vezzi for Board approval to award the Geotechnical Engineering Services Contract to GAI to conduct Geotechnical Services for the site of the New Elementary School Project and the Additions and Alterations Project at the Intermediate School as indicated in their proposal submitted on February 14, 2020, at a cost not to exceed $26,288.00.

Voice Vote – All Yes

Burroughs seconded Hannah to adjourn the meeting at 10:50 PM.

Voice Vote – All Yes

_________________________________
Cynthia Geisler, Board Secretary