The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:30 PM in the Pride Room of the Administration Building by Vice President Paul Brinsky with the Pledge of Allegiance. Vice President Brinsky announced the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Lena Hannah, Lex Czaplicki, Len Fornella, Alan Vezzi, Arik Quam, Paul Brinsky

Absent: Todd Petrillo, Teresa Burroughs, Jen Iriti

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Julian Pikras; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Assistant to the Superintendent for Elementary Education Stephanie DeLuca; Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho; Director of Technology Aileen Owens; Middle School Principal Kristin Deichler; Intermediate School Principal Tom Kaminski; Elementary School Principal Laurie Gray; Intermediate/Elementary School Associate Principal Tyler Geist; Teachers: Jocelyn Blystone, Anne Liberatore; Lindsey Bagwell, Tom Iagnemma, and Cynthia Geisler, Superintendent's Assistant/Board Secretary

Dr. Lockette announced the Annual Festival of Bands will be held on Saturday, September 28, 2019.

The following 2018-2019 budgets were presented:
- Middle School – Kristin Deichler
- Intermediate School – Tom Kaminski/Tyler Geist
- Elementary School – Laurie Gray/Tyler Geist

Vice President Brinsky reminded the Board the Consent Agenda portion of the agenda is for common items and will help expedite the meetings.

**Consent Agenda** (includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)

1. The Board considered approval of Minutes from the following Board Meetings:

   - Committee Meeting of the Board
   - Regular Board Meeting

   Tuesday, January 15, 2019
   Tuesday, January 22, 2019

2. The Board considered approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

   1. Aquatics Fund
   2. Athletic Fund
   3. High School Activity Fund

   Sara Cremonese
   Mark Keener
   Harriet Dausch
4. Middle School Activity Fund  Harriet Dausch
5. Tax Collector Reports  Kevin Biber
   (November and December 2018, January 2019)

3. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

4. The Board consider the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

5. The Board considered to authorize payment of the expenditures which were submitted for Board review to be approved at the Regular Board Meeting.

Old Business

There was no old business discussed.

New Business

There was no new business discussed.

Superintendent’s Monthly Report – Dr. Kenneth Lockette

Dr. Lockette reported the following:
- All fall and winter sports teams made the playoffs except for one
- Students attending PMEA festivals
- Clarissa Bell, a Health Assistant student at Parkway took first place in the SkillsUSA regional competition and will now compete at the state level in April
- Jamie Lui, National Merit Scholarship finalist
- Middle School musical – Rock of Ages – Middle School Edition
- High School musical – The Wedding Singer
- March 5 – TedX talks with 2 sessions, on in the AM and one in the PM
- Girls basketball playoff game vs Franklin Regional
- Strategic Plan will be presented at the March or April meetings

Business Office

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the 2017-2018 School District Audit as prepared by Hosack, Specht, Muetzel & Wood, LLP.

2. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West General Operating and Jointure Budget for 2019-2020 as follows:

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkway West General Operating Budget</td>
<td>$6,428,563</td>
<td>$6,691,838</td>
</tr>
<tr>
<td>Parkway West Jointure Budget</td>
<td>$ 703,183</td>
<td>$ 707,687</td>
</tr>
<tr>
<td>South Fayette’s Estimated Share of the Budget</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parkway West General Operating Budget</td>
<td>$ 455,291</td>
<td>$ 481,114</td>
</tr>
<tr>
<td>Parkway West Jointure Budget</td>
<td>$  50,477</td>
<td>$  52,793</td>
</tr>
<tr>
<td>Total</td>
<td>$  505,768</td>
<td>$  533,907</td>
</tr>
</tbody>
</table>
This budget information is based on 73.97 ADM’s attending Parkway West down from 75.4.

3. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West Career and Technology Center Jointure Agreement.

Mrs. Aguilar explained the new agreement changes the way districts pay by using a rotating five year formula, averaging out five years, starting with the 2019-2020 school year.

4. The Board consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Holy Family Institute to provide effective treatment to clients with mental health needs effective for one year from March 1, 2019.

**Personnel**

The following personnel items from the Executive Session agenda were reviewed by the Board prior to the meeting.

Vezzi seconded Czaplicki on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teachers and support personnel for the 2018-2019 school year:

- Victoria Schreffler, Grades PK-4, at the rate of $130.00 per day, effective March 18, 2019
- Alexandra St. Clair, Grades PK-4, pending receipt of required documents
- Julie Nangle, Grades PK-4, Paraeducator at the rate of $9.65 per hour, Personal Care Paraeducator at the rate of $10.65 per hour, pending receipt of required documents
- Kristin Frommeyer, Elementary School Counselor K-6/Secondary School Counselor 7-12, pending receipt of required documents
- Nilanjana Sen, Bus Aide at the rate of $8.65 per hour, pending receipt of required documents
- Asra Syeda, Clerical at the rate of $9.65 per hour, pending receipt of required documents

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of the resignation of Derek Postlewaite, Liberty Station instructor effective retroactive to February 8, 2019.

And on the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval to hire Lori Kercher as a substitute Bus Driver at the rate of $15.00 per hour effective February 20, 2019.

And on the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval of the intermittent personal necessity leave for Jen Swider, Bus Driver with the effective date to be determined.

And on the recommendation of the Superintendent and Facilities Director Steve Timmins for Board approval of the FMLA leave of absence request for Robert Gilbert, Custodian effective retroactive to January 23, 2019.
And on the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval of the intermittent FMLA leave of absence request for Tom Isaac, High School Science teacher with the effective date to be determined.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Susan Vasalani as the Substitute Call-Off Person effective at the end of the 2018-2019 school year.

And on the recommendation of the Superintendent and Administrators for Board approval of the following EPR positions for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mentor Teacher (for Terry Oberst)</td>
<td>Theresa Smyczek</td>
</tr>
<tr>
<td>Mentor Teacher (for Brina Reddecliff)</td>
<td>Kellie Coll</td>
</tr>
<tr>
<td>Mentor Teacher (for Samantha Holman)</td>
<td>Elizabeth Kline</td>
</tr>
<tr>
<td>Mentor Teacher (for Victoria Sheffler)</td>
<td>Kelley Hallett</td>
</tr>
<tr>
<td>HS Spring Musical House/Ticket Manager</td>
<td>Jodi Holley</td>
</tr>
</tbody>
</table>

And on the recommendation of the Superintendent and Administrators for Board approval for the following Point Park students to complete their student teaching experience in the Elementary and High Schools, pending receipt of required documents. There will be no cost to the District.

- Aislin Shannon with Jaclyn Berthney, Elementary School teacher from August 27, 2019 through October 5, 2019
- Sarah Reiser with Gina Roth, High School Math teacher from August 27, 2019 through December 6, 2019

And on the recommendation of the Superintendent and Administrators for Board approval of Penny Miller as the Certified School Nurse for the Mardi Gras Dance to be held on March 1, 2019. Ms. Miller will be paid the EPR rate of $38.25 per hour.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the leave of absence request for Jamie Viol, Elementary teacher effective retroactive to February 8, 2019.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval for Amanda Steele Voms Stein, a student at Mercyhurst University, to complete her clinical observation with Colleen English, Intermediate School teacher between March 1, 2019 and March 10, 2019, pending receipt of required documents. There will be no cost to the District.

And on the recommendation of the Superintendent and Administrators for Board approval of the leave of absence request for Sarah Manly, Intermediate School STEAM teacher effective August 20, 2019.

And on the recommendation of the Superintendent and Assistant Aquatics Director Sara Cremonese for Board approval to hire Naman Alemada as a Swim Instructor/Lifeguard at the rate of $8.00 per hour, effective February 27, 2019.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Boys Basketball Coach Dave Mislan for Board approval of the status change of Jared Knox from a Volunteer Assistant Boys Basketball Coach to a paid Assistant Boys Basketball Coach effective for the 2018-2019 season.
And on the recommendation of the Superintendent, Athletic Director Mark Keener, and the winter sport season Head Coaches for Board approval of the following compensations for the winter 2018-2019 season:

**Boys Basketball**
- Dave Mislan  
  Head Coach  
  $9,110.00
- Kevin Joyce  
  Assistant Coach  
  $2,500.00
- Frank Halloran  
  Assistant Coach  
  $5,500.00
- Josh Patterson  
  Assistant Coach  
  $6,500.00
- Jared Knox  
  Assistant Coach  
  $1,095.00
- Glen Gutierrez  
  Head 8th Grade Coach  
  $4,000.00
- Hunter Barnhart  
  Head 7th Grade Coach  
  $3,500.00

**Girls Basketball**
- Bryan Bennett  
  Head Coach  
  $9,110.00
- Alex Gensler  
  Assistant Coach  
  $5,195.00
- Garrett Del Re  
  Assistant Coach  
  $5,300.00
- Olesia Stasko  
  Assistant Coach  
  $5,300.00

**Winter Indoor Track**
- Scott Litwinovich  
  Head Coach  
  $3,215.00
- Joe Winans  
  Assistant Coach  
  $1,800.00
- Lauren Szechy  
  Assistant Coach  
  $1,000.00
- Allison Shade  
  Assistant Coach  
  $1,000.00
- Logan Hoffman  
  Assistant Coach  
  $1,000.00
- Erin Kozar  
  Assistant Coach  
  $1,000.00

**Varsity Swimming**
- Matt Tucker  
  Head Coach  
  $9,110.00
- Melanie Miller  
  Assistant Coach  
  $4,000.00
- Anthony Mannarino  
  Assistant Coach & Diving  
  $5,200.00

**Wrestling**
- Rick Chaussard  
  Head Coach  
  $7,665.00
- Tanner Garry  
  Assistant Coach  
  $3,055.00
- Josh Miller  
  Assistant Coach  
  $3,955.00
- Nick Golden  
  Head Jr. High Coach  
  $3,955.00
- Jason Santavicca  
  Assistant Jr. High Coach  
  $2,055.00

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Girls Volleyball Coach Scott Sundgren for Board approval of Amanda Burgess as an Assistant Girls Varsity Volleyball Coach effective for the 2019-2020 season, pending receipt of required documents.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys & Girls Varsity Track Coach Scott Litwinovich for Board approval of the following for the 2018-2019 season:

- Joe Faini – Status change from Volunteer Spring Track & Field Assistant Coach to paid Spring Track & Field Assistant Coach
- Matthew Timcheck – as the Head Middle School Track & Field Coach
- Elizabeth Hartung – as a Volunteer Assistant Middle School Track & Field Coach
- Logan Hoffman – as a Volunteer Assistant Middle School Track & Field Coach
- Erin Kozar – as a Volunteer Assistant Middle School Track & Field Coach
- Lori Litwinovich – as a Volunteer Assistant Middle School Track & Field Coach
And on the recommendation of the Superintendent, Athletic Director Mark Keener, and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval of the following for the 2018-2019 season:

- Brian Garlick – as the Head Boys Varsity Tennis Coach
- Thomas Fraser – as an Assistant Boys Varsity Tennis Coach

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Baseball Coach Ken Morgan for Board approval of the following for the 2018-2019 season:

- Jimmy Kirker – Status change from paid Assistant Baseball Coach to Volunteer Assistant Baseball Coach
- Mark Snider – Status change from 9th Grade Head Baseball Coach to paid Varsity Assistant Baseball Coach
- Sam Mersing – Status change from paid Varsity Assistant Baseball Coach to 9th Grade Head Baseball Coach
- Austin Pintar – as a Volunteer Assistant Baseball Coach

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.**

There were no comments at this time.

Voice Vote - All Yes

**Education**

1. The Board considered the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval of the list of 2019 potential graduates, based on fulfilling all requirements for graduation.

2. The Board considered the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval of course changes/updates in the 2019-2020 High School Program of Studies.

3. The Board considered the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and Middle School Principal Kristin Deichler for Board approval of changes to the 2019-2020 Middle School Program of Studies.

4. The Board considered the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval to permit James Hausman and Maureen Pedzwater to accompany 29 students to participate in the 2019 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 10, 2019, through Saturday, April 13, 2019. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees and are included in the 2018-2019 budget.

5. The Board considered the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval to permit Christine Elek to accompany
five students to participate in the PMEA Region I Choir at the Greater Latrobe Senior High School in Latrobe, PA from Wednesday, March 20, 2019, through Friday, March 22, 2019. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and are included in the 2018-2019 budget.

6. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Julie Martin, High School Guidance Counselor to attend Link Crew Training (a High School Transition Program for freshman) in Ypsilanti, Michigan, from Monday, March 18, 2019, through Wednesday, March 20, 2019. The cost of the trip includes travel, lodging, meals, and conference registration and are included in the 2018-2019 budget.

7. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher to attend the annual National Student Council Region 2 Conference in Lewes, Delaware, from Friday, April 26, 2019, through Sunday, April 28, 2019. The cost of travel, lodging, and meals will be covered by the Pennsylvania Association of Student Councils (PASC). There will be no cost to the District.

8. The Board considered the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to permit Shad Wachter, Intermediate School Technology Literacy teacher to attend and present at the Teachers College, Columbia University in New York City, New York, from Friday, March 8, 2019, through Sunday, March 10, 2019. The cost of travel, lodging, and meals will be covered by the NSF Grant supporting IC4. The cost to the District will be for one substitute for one day.

9. The Board considered the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to run 3-hour delay day on Wednesday, October 16, 2019 for administration of the PSATs. Only the students being tested will report to school at the regular start time and the remainder of the high school students would report on a 3-hour delay schedule starting at 10:20 AM.

10. The Board considered the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold a Summer Strings Camp in the summer of 2019. The camp will be held from Monday, July 29, 2019 through Thursday, August 1, 2019. The morning session will run from 9:30 AM to 11:45 AM and will be open to orchestra students entering grades 4 and 5. The afternoon session will run from 12:30 PM to 2:45 PM and will be open to orchestra students entering grade 6, 7, and 8. The $30.00 registration fee will cover the cost of all staffing and programming.

11. The Board considered the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Elementary School Principal Laurie Gray for Board approval to hold Summer STEAM Camps in both the Intermediate and Elementary Schools in the summer of 2019. The camps will be held from Monday, July 15, 2019 through Thursday, July 18, 2019. The morning session will run from 8:45 AM to 12:00 PM and will be open to students entering grades 4, 5, and 6. The afternoon session will run from 12:45 PM to 4:00 PM and will be open to students entering grades 2 and 3. The registration fee of $100 per child will cover the cost of all staffing and programming.
**Transportation**

There were no items discussed.

**Athletics**

There were no items discussed.

**Construction**

There were no items discussed.

**Miscellaneous**

There were no items discussed.

**Board Comments**

The Board asked if the high school course changes/updates will require new staff. Dr. Evancho explained these will not require new staff as these are course name changes/updates and the courses will be based on the number of students enrolled.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Hannah seconded Czaplicki to adjourn the meeting at 8:31 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary