The Regular Meeting of the South Fayette Township Board of School Directors was called to order at 7:30 PM in the Pride Room of the Administration Building by President Jen Iriti with the Pledge of Allegiance. President Iriti announced an Executive Session was held prior to the meeting to discuss personnel and or legal issues.

Present: Lena Hannah, Paul Brinsky, Teresa Burroughs, Len Fornella, Alan Vezzi, Arik Quam, Jen Iriti

Absent: Todd Petrillo, Alex Czaplicki

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Julian Pikras, Director of Finance/HR Brian Tony; Assistant to the Superintendent for Elementary Education Stephanie DeLuca; Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho; High School Principal Aaron Skrbin, High School Principal Dr. Laura Hartzell; Facilities Director Steve Timmins; Maintenance Manager Reggie Hale; Athletic Director Mark Keener; Teachers/Support Staff: Alissa Beinecki, Amy Shimkoski, Mark Petrillo; Maureen Hiser, Aaron Lavage, Tom Iagnemma, Brad Hundt, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Steve Niedenberger, Senior Auditor from Hosack, Specht, Muetzel and Wood, LLP, provided the Board with the Audit Report for the period ending June 30, 2018 for the 2017-2018 school year. He added the opinion letter is an unqualified opinion which is the highest level opinion that can be rendered on a school district’s financial statements; it is also known as a clean audit of the financial statements. Mr. Niedenberger reviewed the following financial statements:

- Governmental Funds Balance Sheet for general fund, capital projects fund, and non-major funds
- Revenues/Expenditures for general fund, capital projects fund, and non-major funds
- Proprietary Fund – food service balance
- Fiduciary Funds – student activities balance
- Commitments in fund balance
- Long term debt

He added for the first time in three years the District met the threshold that required a single audit to be performed, which he indicated was also an unqualified opinion which is the highest level opinion that can be rendered. Mr. Niedenberger thanked the Business Office for their cooperation with the audit.

Aaron Lavage, CEC presented an update on the High School landslide issue. He reviewed the following:

- Services performed to date included findings of the geotechnical report and wetland delineation report determining a wetland in the lower portion in the landslide area. Extensive permitting may be needed, but the Conservation District agreed this is only a temporary impact with the wetlands being restored after construction. CEC prepared the necessary permits which require signatures and checks for permit fees.
- CEC will prepare bid documents, which is part of the scope of work, and send out for proposals in the next few months to start construction during summer break.

The Board agreed to have CEC recommend earthwork contractors to send bids to.

- Review bids with the Board and select a contractor.
• Opinion of probable cause and cost was requested to be sent to Brian Tony for distribution to the Board.

The following 2019-2020 Budgets were presented:
  o High School – Aaron Skrbin/Dr. Laura Hartzell
  o Maintenance/Grounds/Custodial – Steve Timmins/Reggie Hale

Dr. Lockette announced the Board received eight proposals to perform the District-wide feasibility study and three of the firms were asked to present their proposals to the Board. The Board discussed the three presentations and selected Hayes Design Group + Weber Murphy Fox. President Iriti announced the motion to approve them is under the Construction section of the agenda.

**Consent Agenda** *(includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)*

Brinsky seconded Hannah on approval of Minutes from the following Board Meetings:

<table>
<thead>
<tr>
<th>Committee Meeting of the Board</th>
<th>Tuesday, January 15, 2019</th>
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<tbody>
<tr>
<td>Regular Board Meeting</td>
<td>Tuesday, January 22, 2019</td>
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</table>

And on approval of the following Financial Reports:

1. Aquatics Fund                 Sara Cremonese
2. Athletic Fund                 Mark Keener
3. High School Activity Fund     Harriet Dausch
4. Middle School Activity Fund   Harriet Dausch
5. Tax Collector Reports         Kevin Biber
   (November and December 2018, January 2019)

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

And on the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

And to authorize payment of monthly invoices from the General Fund for the amount of $761,884.08 beginning with check number 64517 through check number 64803 and the Cafeteria Fund for the amount of $72,282.96 beginning with check number 7743 through check number 7756.

  Voice Vote – All Yes

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

**Old Business**

Dr. Evancho clarified the course changes/updates in the 2019-2020 High School Program of Studies will not require additional staff; there is flexibility with teachers teaching these courses and is based on course enrollment.

**New Business**

There was no new business discussed.
Superintendent’s Monthly Report – Dr. Kenneth Lockette

Dr. Lockette reported he will be out of the District the week of March 4 attending the SXSW Conference.

Student Representative Report

Mr. Pikras reported the following:
- Meeting to discuss the upcoming National Student Council Conference being held at the District in June 2019; committees were formed and the invitation to Governor Wolf and other local politicians were sent; students from China will be attending
- IS/ES PTA Read-a-thon fundraiser, money for the number of minutes read, or a flat donation amount
- AP Curriculum Night; juniors/sophomores gain insights on AP courses
- TA for a Day a success, increased participation by students and staff
- Students attended the Jr. College Fair at the Convention Center
- Match-o-Matics available for students and teachers
- Random Act of Kindness week; post-it notes in the girls bathrooms with compliments
- Interim Reports – February 19
- Penny Challenge began February 25 which benefits local programs for kids with special needs
- MS musical – Rock of Ages runs February 28 through March 2
- Students took 3rd place in the regional Science Bowl
- February 27 – students from inner city schools visiting the District; to inspire changes in their own schools
- March 5 – TedX Talk, evening session sold out, tickets still available for AM session
- Mini-Thon – April 12-13

Business Office

Quam seconded Brinsky on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the 2017-2018 School District Audit as prepared by Hosack, Specht, Muetzel & Wood, LLP.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West General Operating and Jointure Budget for 2019-2020 as follows:

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkway West General Operating Budget</td>
<td>$6,428,563</td>
<td>$6,691,838</td>
</tr>
<tr>
<td>Parkway West Jointure Budget</td>
<td>$ 703,183</td>
<td>$ 707,687</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>South Fayette's Estimated Share of the Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkway West General Operating Budget</td>
</tr>
<tr>
<td>Parkway West Jointure Budget</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

This budget information is based on 73.97 ADM's attending Parkway West down from 75.4.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West Career and Technology Center Jointure Agreement.
And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Holy Family Institute to provide effective treatment to clients with mental health needs effective for one year from March 1, 2019.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Maintenance Manager Reggie Hale for Board approval for the District to accept a grant for up to $12,000 from Women for a Healthy Environment to support “Lead in Drinking Water Testing and Remediation” for the period ending June 30, 2019.

Voice Vote – All Yes

Brinsky seconded Hannah on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to direct the Administration to take action necessary to optimize the tax assessment base for the School District effective February 27, 2019.

Voice Vote – All Yes

Personnel

Vezzi seconded Brinsky on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the status change of Sarah Lutz from a Long Term substitute to a Permanent Substitute in the Intermediate School at the Bachelor’s Step 1 rate of $47,700 prorated, effective retroactive to October 3, 2018.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Melissa DeGeorge as the Aquatics Director effective retroactive to February 8, 2019.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Melissa DeGeorge as an Assistant Aquatics Director effective retroactive to February 9, 2019.

And on the recommendation of the Superintendent and Administrators for Board approval of the personal necessity leave request for Shalu Goel, Student Monitor in the Elementary and High Schools effective retroactive to February 18, 2019, until approximately May 10, 2019.

And on the recommendation of the Superintendent, and Athletic Director Mark Keener for Board approval to change the status of Julia Denison from a Volunteer Varsity Boys and Girls Cross Country to a paid Varsity Cross Country Coach effective for the 2018-2019 season, at the compensation of $2,160.00.

Voice Vote – All Yes

Education

Quam seconded Vezzi on the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval of the list of 2019 potential graduates, based on fulfilling all requirements for graduation.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval of course changes/updates in the 2019-2020 High School Program of Studies.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and Middle School Principal Kristin Deichler for Board approval of changes to the 2019-2020 Middle School Program of Studies.
And on the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval to permit James Hausman and Maureen Pedzwater to accompany 29 students to participate in the 2019 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 10, 2019, through Saturday, April 13, 2019. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees and are included in the 2018-2019 budget.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin and Dr. Laura Hartzell for Board approval to permit Christine Elek to accompany five students to participate in the PMEA Region I Choir at the Greater Latrobe Senior High School in Latrobe, PA from Wednesday, March 20, 2019, through Friday, March 22, 2019. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and are included in the 2018-2019 budget.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Julie Martin, High School Guidance Counselor to attend Link Crew Training (a High School Transition Program for freshman) in Ypsilanti, Michigan, from Monday, March 18, 2019, through Wednesday, March 20, 2019. The cost of the trip includes travel, lodging, meals, and conference registration and are included in the 2018-2019 budget.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher to attend the annual National Student Council Region 2 Conference in Lewes, Delaware, from Friday, April 26, 2019, through Sunday, April 28, 2019. The cost of travel, lodging, and meals will be covered by Pennsylvania Association of Student Councils (PASC). There will be no cost to the District.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to permit Shad Wachter, Intermediate School Technology Literacy teacher to attend and present at the Teachers College, Columbia University in New York City, New York, from Friday, March 8, 2019, through Sunday, March 10, 2019. The cost of travel, lodging, and meals will be covered by the NSF Grant supporting IC4. The cost to the District will be for one substitute for one day.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho, and High School Principal Dr. Laura Hartzell for Board approval to run 3-hour delay day on Wednesday, October 16, 2019 for administration of the PSATs. Only the students being tested will report to school at the regular start time and the remainder of the high school students would report on a 3-hour delay schedule starting at 10:20 AM.

And on the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold a Summer Strings Camp in the summer of 2019. The camp will be held from Monday, July 29, 2019 through Thursday, August 1, 2019. The morning session will run from 9:30 AM to 11:45 AM and will be open to orchestra students entering grades 4 and 5. The afternoon session will run from 12:30 PM to 2:45 PM and will be open to orchestra students entering grade 6, 7, and 8. The $30.00 registration fee will cover the cost of all staffing and programming.

And on the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Elementary School Principal Laurie Gray for Board approval to hold Summer STEAM Camps in both the Intermediate and Elementary Schools in the summer of 2019. The camps will be held from Monday, July 15, 2019 through Thursday, July 18, 2019. The morning session will run from 8:45 AM to 12:00 PM and
will be open to students entering grades 4, 5, and 6. The afternoon session will run from 12:45 PM to 4:00 PM and will be open to students entering grades 2 and 3. The registration fee of $100 per child will cover the cost of all staffing and programming.

And on the recommendation of the Superintendent and Director of Technology Aileen Owens for Board approval to permit James Hausman and Aileen Owens to chaperone the PA Governor’s STEM Challenge Team (five students) who were requested to present at the PA Data Summit in Hershey, PA on March 25, 2019. The team will depart on Sunday, March 24, 2019 and return March 25, 2019. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of hotel accommodations will be paid for by PDE and food and travel are included in the 2018-2019 technology budget.

Voice Vote – All Yes

**Transportation**

There were no items discussed.

**Athletics**

There were no items discussed.

**Construction**

Fornella seconded Vezzi on the recommendation of the Superintendent and Director of Finance Brian Tony for the Board to authorize the Solicitor to commence with negotiating an agreement with Hayes Design Group (HDG) Architects + Weber Murphy Fox to perform a District-wide feasibility study.

Voice Vote – All Yes

**Miscellaneous**

There were no items discussed.

**Solicitor’s Report**

Mr. Wolfe had no additional items to discuss.

**Board Comments**

There were no additional comments at this time.

**BOARD COMMITTEE REPORTS**

Executive Committee Report
President Jen Iriti

President Iriti had nothing to report.

South Fayette Foundation
Len Fornella/Lena Hannah

Mrs. Hannah reported a meeting scheduled for March 14 to discuss future fundraising events.

PSBA/Legislative Committee Report
Lena Hannah
Mrs. Hannah reported links to articles in which Middle School Guidance Counselor Mr. Perrott was quoted, were sent regarding students and social media; pressure for students to succeed; and indicators teens may need help. PSBA reports they were involved in over 500 pieces of legislation.

Parkway West

Alan Vezzi

Mr. Vezzi reported favorable bids to continue final upgrades were received; enrollment continues to increase; a new course Diesel Mechanic will be offered in the 2019-2020 school year in cooperation with Rosedale Tech.

SHASDA

Alex Czaplicki

Mr. Czaplicki was absent, Dr. Lockette reported the Student Forum will be held on March 14 and will include students in grades K-12.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Hannah seconded Vezzi to adjourn the meeting at 9:16 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary