Minutes

committee meeting of the whole

south fayette township school district

Minutes

Tuesday, March 20, 2018
7:30 PM

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:42 PM in the Pride Room of the Administration Building by President Alan Vezzi with the Pledge of Allegiance. President Vezzi announced an Executive Session was held prior to the meeting and the new start time of the meeting was properly advertised for.

Present: Lex Czaplicki, Paul Brinsky, Teresa Burroughs, Len Fornella, Jen Iriti (exited at 8:43 PM), Bill Newcomer, Alan Vezzi

Absent: Todd Petrillo, Lena Hannah

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Assistant Superintendent David Deramo; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Director of Pupil Personnel Dr. Mandi Davis Skerbetz; Director of Technology and Innovation Aileen Owens; High School Principal Aaron Skrbin; Intermediate School Principal Tom Kaminski; Elementary/Intermediate School Associate Principal Tyler Geist; Network Systems Administrator Rob Warfield; Network Systems Specialist Lee Ann Jubas; Director of Transportation Brandon Soubie; Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca; Custodial & Facilities Manager Steve Timmins; Teachers: Jessie Slencak, Jaclyn Berthney, Diane Lally, Linda Twedt, Corrine Harkins, and Jodi August; Maureen Pedzwater, Lindsey Bagwell, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Dr. Lockette recognized Aileen Owens for being selected as one of Education Week’s 2018 ‘Leaders to Learn From’ by presenting her with a plaque. He added Ms. Owens was one of 12 selected nationally for this honor. Ms. Owens thanked the Board, the staff and students for without them this would not be possible.

Mr. Tony provided a brief introduction for the following 2018-2019 budget presentations:
- Pupil Personnel – Dr. Mandi Skerbetz
- Transportation – Brandon Soubie
- Custodial – Steve Timmins
- Assistant Superintendent – David Deramo

Rob Warfield presented a proposed 1:1 laptop replacement for grades 3-5 which covered the following recommendation and current issues:
- Replace current laptops with a more durable, cost effective device on a 4 year lease agreement
- Shortage of devices for incoming third grade class
- Shortage of replacement devices for warranty/accidental damage repairs
- Two options to transition to more consistent/manageable rotation schedule
- No established rotation schedule for Elementary iPads

Mr. Warfield also passed around the three sample devices for the Board to examine. Ms. August added the Dell devices tested in her classroom were the preferred device. The Board requested the cost for the

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March 20, 2018
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option two replacement schedule and to have the District re-image the devices. Mr. Warfield recommended the Board vote at the March 27 meeting in order to have the devices for the start of the 2018-2019 school year.

Mrs. Iriti exited the meeting at 8:43 PM.

**Minutes**

The Board considered approval of minutes from the following Board Meeting:

- Regular Board Meeting Tuesday, February 27, 2018

**Financial Reports**

The Financial Reports were enclosed for Board review and will be included on the agenda for approval at the Regular Meeting.

**Superintendent’s Monthly Report – Dr. Kenneth F. Lockette**

Dr. Lockette announced Mr. Garlick and Mr. Isaac’s classes completed two project-based experiences with Covestro for solutions for the interior features of autonomous vehicles and to NiSource with Columbia Gas for worker and vehicle safety. He added due to growth, the Elementary will have to reclaim a room from the K-Plus Program. Dr. Lockette proudly announced the following:

- Kara Miles, Elementary nurse chosen as the recipient of the School Nurse Excellence Award for the Southwestern Region of Pennsylvania for 2018 which makes her eligible for the National Association of School Nurses 2019 Pennsylvania School Nurse of the Year Award
- Rebecca Colangelo, Elementary teacher will receive the Elementary Educator Award through the Carnegie Science Center for her integration of science and innovation in her classroom
- Little Green Machine named the County Executive’s Award as the “Best Band in Allegheny County” at the St. Patrick’s Day Parade
- High School musical Hello, Dolly! , this weekend
- National School Walkout on March 14 went well with approximately 200 students in the High School and students in the Middle and Intermediate schools also walking out. Each building had a designated area for the students who were respectful and went back to class after the 17-minute walkout.

**Business Office**

1. The Board considered the recommendation of the Superintendent and Assistant Superintendent Dave Deramo for Board approval to enter into a new three-year agreement with Atlas Rubicon to purchase curriculum management software. The three-year agreement will save the District $4,257.00 over the 3 individual year agreements. Below are the yearly costs:

<table>
<thead>
<tr>
<th>Year</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019</td>
<td>$10,050.00</td>
</tr>
<tr>
<td>2019-2020</td>
<td>$10,850.00</td>
</tr>
<tr>
<td>2020-2021</td>
<td>$11,644.00</td>
</tr>
</tbody>
</table>

President Vezzi announced the above motion will be voted on at the end of the meeting.
2. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, Solicitor Fred Wolfe, Tax Collector Kevin Biber, and Jordan Tax Service for Board approval of the attached list of Real Estate Refunds due to reduction in assessment and/or overpayment.

Mr. Wolfe explained one refund was due to a duplicate payment of the turnpike property.

3. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to renew the agreement with the Keystone Oaks School District and the Project Succeed Consortium for the 2018-2019 school year.

4. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart for Board approval of the revised costs for the three year agreement with Waste Management for trash removal effective July 1, 2018 through June 30, 2021. The lower costs listed below represent a 2% increase for 2018-2019 and 2019-2020 and a rate hold for 2020-2021:

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>2 yard hopper per empty</td>
<td>$13.22</td>
<td>$13.48</td>
<td>$13.48</td>
</tr>
<tr>
<td>4 yard hopper per empty</td>
<td>$16.35</td>
<td>$16.68</td>
<td>$16.68</td>
</tr>
<tr>
<td>8 yard hopper per empty</td>
<td>$21.65</td>
<td>$22.08</td>
<td>$22.08</td>
</tr>
</tbody>
</table>

The above motion was previously approved with higher costs for 2019-2020 and 2020-2021 at the February 27, 2018 meeting.

**Personnel**

The following personnel item from the Executive Session agenda was reviewed by the Board before the meeting and will be voted on at the end of the meeting.

1. The Superintendent and Administrators recommend Board approval to hire the following substitute (call-as-needed) teacher and support personnel:

   - Ryan McCartney, Social Studies/Special Ed 7-12, retroactive to February 26, 2018
   - Chelsea Pendergast, Special Ed PK-8/Grades PK-4, pending receipt of required documents
   - Traci Goforth, Nurse License, pending receipt of required documents
   - Geetha Krishnan, Clerical at the rate of $9.65 per hour
   - Geraldine Pajck, Student Monitor at the rate of $10.00 per hour, pending receipt of required documents
   - Rebecca Houpt, Clerical at the rate of $9.65 per hour, pending receipt of required documents
   - Joan Fordeley, Clerical at the rate of $9.65 per hour, pending receipt of required documents

The remaining personnel items were discussed in Executive Session.

**Education**

1. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit James Hausman and Aileen Owens to accompany five students to participate in the 2018 Governor’s STEM Team State Competition being held
at Thaddeus Stevens College of Technology in Lancaster, Pennsylvania from Thursday, May 17, 2018 through Friday, May 18, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget.

President Vezzi announced the above motion will be voted on at the end of the meeting.

2. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Brian Garlick and Maureen Pedzwater to accompany 19 students to participate in the 2018 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 18, 2018 through Saturday, April 21, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget.

3. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Mary Quirk, Maureen Sirc, Patrick McAndrew, and Tyler Smith to accompany 37 students to participate in the 2018 FBLA State Leadership Conference in Hershey, Pennsylvania from Sunday, April 8, 2018 through Wednesday, April 11, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and registration fees which are included in the 2017-2018 budget.

4. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Brian Garlick, Lisa Passyn, and an additional chaperone to accompany 17 students to participate in the 2018 MATE-PA NorthEast Regional UROV Competition at Villanova University in Valley Forge, Pennsylvania from Friday, May 11, 2018 through Saturday, May 12, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and the conference registration fees which are included in the 2017-2018 budget.

5. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of the following as online course providers for the 2018-2019 school year. The costs will be included in the 2018-2019 budget:

- Educere
- Edgenuity through Seneca Valley
- University of Missouri
- Waterfront Learning (AIU)

6. The Board considered the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold an Intermediate Summer STEAM Camp in the summer of 2018. The camp will be held from Monday, July 9, 2018 through Thursday, July 12, 2018 between the hours of 9:00 AM and 12:00 PM and will be open to students entering grades 4, 5, and 6. The registration fee of $100 per child will cover the cost of all staffing and programming.
7. The Board considered the recommendation of the Superintendent, Elementary School Principal Laurie Gray, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold an Elementary Summer STEAM Camp in the summer of 2018. The camp will be held from Monday, July 9, 2018 through Thursday, July 12, 2018 between the hours of 1:00 PM and 4:00 PM and will be open to students entering grades 2 and 3. The registration fee of $100 per child will cover the cost of all staffing and programming.

8. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace to attend the National Student Councils (NSC) Region 2 Conference in Ocean City, New Jersey from Friday, April 27, 2018 through Sunday, April 29, 2018. The Pennsylvania Association of Student Councils (PASC) will cover the costs of Mr. Yerace’s attendance at the conference. The costs to the District will be for one substitute teacher for one day.

9. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace to attend training for the Clifton Strengths Program in Nashville, Tennessee from Monday, June 4, 2018 through Friday, June 8, 2018. This training will assist Mr. Yerace as the Graduation Project Coordinator. The costs of the trip will be paid for by Mr. Yerace. The costs to the District will be for one substitute teacher for three days.

**Transportation**

Informational – Driver Safety Classes being held on March 28, 2018 at 9:00 AM

**Athletics**

Coaching personnel items were discussed in Executive Session.

**Construction**

There were no items discussed.

**Miscellaneous**

1. The Board considered the recommendation of the Superintendent, Assistant Superintendent David Deramo, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the required Special Education Plan document mandated by the PDE Comprehensive Plan Process. This document has been available for public review on the South Fayette Township School District website since February 16, 2018. During this public comment period, no changes or additions have been recommended.

2. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.

3. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 906 Public Complaint Procedures.

4. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 918 Title I Parent and Family Engagement.
5. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

**Expenditures**

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**Board Comments**

Mr. Newcomer announced he will be resigning his position as a Board Member effective April 2, 2018. He thanked the Board, teachers, and administrators for their dedication saying it has been an honor and privilege to work with them. President Vezzi thanked Mr. Newcomer for being a visionary leader and for his dedication and service to the district for the past 12 years.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Brinsky seconded Newcomer on the recommendation of the Superintendent and Assistant Superintendent Dave Deramo for Board approval to enter into a new three-year agreement with Atlas Rubicon to purchase curriculum management software. The three-year agreement will save the District $4,257.00 over the 3 individual year agreements. Below are the yearly costs:

- 2018-2020: $10,050.00 (included in the 2018-2019 budget)
- 2019-2021: $10,850.00
- 2020-2021: $11,644.00

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) teacher and support personnel:

- Ryan McCartney, Social Studies/Special Ed 7-12, retroactive to February 26, 2018
- Chelsea Pendergast, Special Ed PK-8/Grades PK-4, pending receipt of required documents
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- Rebecca Houpt, Clerical at the rate of $9.65 per hour, pending receipt of required documents
- Joan Fordeley, Clerical at the rate of $9.65 per hour, pending receipt of required documents

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit James Hausman and Aileen Owens to accompany five students to participate in the 2018 Governor's STEM Team State Competition being held at Thaddeus Stevens College of Technology in Lancaster, Pennsylvania from Thursday, May 17, 2018 through Friday, May 18, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTIONS.**
There were no comments at this time.

Voice Vote – All Yes

Czaplicki seconded Brinsky to suspend the meeting at 9:03 PM and enter into Executive Session to discuss legal and/or personnel matters.

President Vezzi announced there will not be any votes taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 9:10 PM.

Burroughs seconded Brinsky to exit Executive Session at 9:55 PM and return to the committee meeting.

Voice Vote – All Yes

Burroughs seconded Brinsky to adjourn the meeting at 9:55 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary