South Fayette Township School District

Regular Meeting

Minutes

Tuesday, March 27, 2018

7:30 PM

The Regular Meeting of the South Fayette Township Board of School Directors was called to order at 7:45 PM in the Pride Room of the Administration Building by Vice President Paul Brinsky with the Pledge of Allegiance. Vice President Brinsky apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Todd Petrillo, Lena Hannah, Lex Czaplicki, Teresa Burroughs, Jen Iriti, Len Fornella, Paul Brinsky

Absent: Bill Newcomer, Alan Vezzi

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Assistant Superintendent David Deramo; Student Representative Kristen Davis; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Intermediate School Principal Tom Kaminski; Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca; Athletic Director Mark Keener; Director of Transportation Brandon Soubie; Network Systems Administrator Rob Warfield; Systems Training Specialist Kim Sahady; Teachers: Linda Twedt, Pat Roseto, Corrine Harkins; Joe Brennan, PJ Dick; Lindsey Bagwell, Tom Perpetua, Jacob Meyer, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Joe Brennan, PJ Dick reported the following punch list items still need completed for the HS Additions and Alterations Project:

- Gym Lobby Doors (pair) – doors delivered with incorrect prop for hardware, doors were shipped back and expected delivery in two weeks
- Ext Area E – gouging in one area of sidewalk when tree was planted, pad will be cut out and replaced at the expense of the landscape subcontractor when the weather breaks
- Fab Lab planer motor needs replaced, Allegheny Educational Systems ordered the motor with expected delivery late June or early July; in the interim the existing motor will be repaired, the cost to replace the motor will be approximately $1,265.00 which will be covered by either Eckels or insurance

Mr. Brennan also reported/reviewed:

- No current change orders
- Insurance adjustor for the orchestra storage room will visit on March 28 and develop a total scope of work which will be presented to the contractor who did the work and if the numbers align, the contractor will complete the repairs
- Summary of all change orders by contractor and the total amount of the change orders vs the remaining contingency

Rob Warfield provided the 1:1 financial commitment for the two lease options. The Board asked for a summary of the academic uses of the new computers. Dr. Lockette added a Brightbyte technology survey is being sent to staff and students to gather data on how they use the technology.
Brian Tony provided a brief introduction for the following 2018-2019 budget presentations:
- Athletics – Mark Keener
- Technology – Rob Warfield
- Instructional Technology – Kim Sahady

Minutes

Iriti seconded Burroughs on approval of minutes from the following Board Meeting:

Regular Board Meeting Tuesday, February 27, 2018
Voice Vote – All Yes

Financial Reports

Czaplicki seconded Fornella on approval of the following Financial Reports:

1. Aquatics Fund Melissa DeGeorge
2. Athletic Fund Mark Keener
3. High School Activity Fund Harriet Dausch
4. Middle School Activity Fund Harriet Dausch
5. Board Summary Reports October/November 2017 Maria Aguilar

Voice Vote – All Yes

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Superintendent’s Monthly Report – Dr. Kenneth Lockette

Dr. Lockette reported the following:
- Snow makeup day on March 29 with Spring Break March 30 through April 2
- PSSA testing begins the week of April 9
- Spring activities beginning
- March 27 performance of Hello Dolly was Mariann Mackey’s final performance and was recognized for her 25 years as director of the musicals. Former alumni presented Mrs. Mackey with flowers and a dedication plaque.

Student Representative Report

Kristen Davis reported the following:
- Hello Dolly had great turnouts every night
- The Wizard of Oz performances at the Middle School in March also was a great success
- Little Green Machine awarded the County Executive’s Award as the “Best Band in Allegheny Count” at the St. Patrick’s Day Parade and was recognized for their rendition of “Danny Boy” in memory of Mr. Dan Rooney, former U.S. Ambassador to Ireland
- Band and Chorus will perform at Disney
- April 6 – Battle of the Buildings with proceeds going to the Debra Kuntz Scholarship Fund
- April 18 – NHS Induction Ceremony/Graduation
- April 20 – MiniThon fundraising ongoings
- April 28 – Evening of Jazz with ensembles from Belle Vernon High School and Middle School, Indiana University of Pennsylvania, and the South Fayette Middle School
**Business Office**

Hannah seconded Fornella on the recommendation of the Superintendent, Director of Finance Brian Tony, Solicitor Fred Wolfe, Tax Collector Kevin Biber, and Jordan Tax Service for Board approval of the attached list of Real Estate Refunds due to reduction in assessment and/or overpayment.

And on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to renew the agreement with the Keystone Oaks School District and the Project Succeed Consortium for the 2018-2019 school year.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart for Board approval of the revised costs for the three year agreement with Waste Management for trash removal effective July 1, 2018 through June 30, 2021. The lower costs listed below represent a 2% increase for 2018-2019 and 2019-2020 and a rate hold for 2020-2021:

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<tbody>
<tr>
<td>2 yard hopper per empty</td>
<td>$13.22</td>
<td>$13.48</td>
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<tr>
<td>4 yard hopper per empty</td>
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<tr>
<td>8 yard hopper per empty</td>
<td>$21.65</td>
<td>$22.08</td>
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The above motion was previously approved with higher costs for 2019-2020 and 2020-2021 at the February 27, 2018 meeting.

Voice Vote – All Yes

**Personnel**

Fornella seconded Iriti on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval for Katelyn Luke, a student at Edinboro University to intern at the District as a School Psychologist for the 2018-2019 school year, pending receipt of required documents. Ms. Luke will be paid a stipend of $5,000 ($2,500 in December and $2,500 in April) using ACCESS monies.

And on the recommendation of the Superintendent and Dr. Mandi Skerbetz for Board approval of the retirement/resignation of Bernadette Bonner, Paraeducator in the High School effective at the end of the 2017-2018 school year.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of the following EPR positions for the 2017-2018 school year:

<table>
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<tr>
<th>HS Spring Musical Sound Manager</th>
<th>Christine Elek</th>
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</thead>
<tbody>
<tr>
<td>HS Spring Musical Stage Manager</td>
<td>Tyler Smith</td>
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And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of the intermittent FMLA leave of absence request for Danelle Matz, High School English teacher with the effective date to be determined.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to grant a leave of absence request to Lauren Windstein, 5th Grade teacher effective on or about May 14, 2018.
And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the resignation of Samantha Bozzer, 4th Grade teacher effective at the end of the 2017-2018 school year.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the following EPR position for the 2017-2018 school year:

| Mentor Teacher for Victoria Schreffler | Chelsea Martini (prorated) |

And on the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval to hire John Albert as a Bus Driver effective March 28, 2018, at the rate of $20.49 per hour. After completion of a successful probationary period, the rate will be $25.62 per hour. This position was left vacant due to James Yerkey being hired as a mechanic.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Susan Vasalani as the Substitute Call-Off Person, effective July 1, 2018, at an annual stipend of $6,000.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Cheerleading Coach Maggie Conoscutto for Board approval of the resignation of Morgan Harouse as the Middle School Head Cheerleading Coach effective at the end of the 2017-2018 school year.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Football Coach Joe Rossi for Board approval of Ben Maracek as an Assistant Varsity Football Coach effective for the 2018-2019 fall sport season, pending receipt of required documents.

And on the recommendation of the Superintendent for Board approval to accept the resignation of Board Member William Newcomer effective April 2, 2018.

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following substitute (call-as-needed) support personnel and teacher:

- Sunetta Somireddy, Food Service at the rate of $8.50 per hour, pending receipt of required documents
- Robin Cox, Food Service at the rate of $8.50 per hour, pending receipt of required documents
- Joan Fordeley, Food Service at the rate of $8.50 per hour, pending receipt of required documents
- Sarah Barak, Smartstart Program, pending receipt of required documents

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to grant a leave of absence request to Emily Sharro, College & Career Counselor in the High School effective on or about August 22, 2018.

And on the recommendation of the Superintendent and Middle School Principal Kristin Deichler for Board approval of the following Middle School EPR position for the 2017-2018 school year:

| Grade 6 Camping Trip | Coordinator for Trip B | Bridget Amato |

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval to grant a leave of absence request to Lauren Dornish, Elementary School teacher effective for the 2018-2019.
And on the recommendation of the Superintendent and Custodial and Facilities Manager Steve Timmins for Board approval to hire Geraldine Pajak as a custodian effective for the 2017-2018 school year, at the probationary rate of $10.73 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $13.42 per hour.

And on the recommendation of the Superintendent and Aquatics Director Megan Lenzi for Board approval of the following raises. All expenses are paid through the aquatic fund. If approved, the rates would be effective July 1, 2018:

- Melanie Fisher, increase to $8.50/hour
- Joseph Black, increase to $8.50/hour
- Cassandra Biber, increase to $8.50/hour
- Payton Blunkosky, increase to $8.50/hour
- Shyam Reddy, increase to $8.50/hour
- Nicole Kamyk, increase to $8.50/hour
- Lauren Stringert, increase to $8.50/hour
- Gabriel Nova Bejarano, increase to $8.25/hour

And on the recommendation of the Superintendent and Administrators for Board approval to post for the 2018-2019 new staff positions as ‘anticipated’ due to continued growth in the District.

Voice Vote – All Yes

New personnel items were discussed in Executive Session.

**Education**

Iriti seconded Burroughs on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit James Hausman and Aileen Owens to accompany five students to participate in the 2018 Governor’s STEM Team State Competition being held at Thaddeus Stevens College of Technology in Lancaster, Pennsylvania. The revised trip is from Wednesday, May 16, 2018 through Friday, May 18, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Brian Garlick and Maureen Pedzwater to accompany 19 students to participate in the 2018 Pennsylvania Technology Student Association (TSA) State Competition being held at Seven Springs Ski Resort in Champion, Pennsylvania from Wednesday, April 18, 2018 through Saturday, April 21, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and conference registration fees, which are included in the 2017-2018 budget.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Mary Quirk, Maureen Sirc, Patrick McAndrew, and Tyler Smith to accompany 37 students to participate in the 2018 FBLA State Leadership Conference in Hershey, Pennsylvania from Sunday, April 8, 2018 through Wednesday, April 11, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and registration fees which are included in the 2017-2018 budget.
And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Brian Garlick, Lisa Passyn, and an additional chaperone to accompany 17 students to participate in the 2018 MATE-PA NorthEast Regional UROV Competition at Villanova University in Valley Forge, Pennsylvania from Friday, May 11, 2018 through Saturday, May 12, 2018. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and the conference registration fees which are included in the 2017-2018 budget.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of the following as online course providers for the 2018-2019 school year. The costs will be included in the 2018-2019 budget:

- Educere
- Edgenuity through Seneca Valley
- University of Missouri
- Waterfront Learning (AIU)

And on the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold an Intermediate Summer STEAM Camp in the summer of 2018. The camp will be held from Monday, July 9, 2018 through Thursday, July 12, 2018 between the hours of 9:00 AM and 12:00 PM and will be open to students entering grades 4, 5, and 6. The registration fee of $100 per child will cover the cost of all staffing and programming.

And on the recommendation of the Superintendent, Elementary School Principal Laurie Gray, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold an Elementary Summer STEAM Camp in the summer of 2018. The camp will be held from Monday, July 9, 2018 through Thursday, July 12, 2018 between the hours of 1:00 PM and 4:00 PM and will be open to students entering grades 2 and 3. The registration fee of $100 per child will cover the cost of all staffing and programming.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace to attend the National Student Councils (NSC) Region 2 Conference in Ocean City, New Jersey from Friday, April 27, 2018 through Sunday, April 29, 2018. The Pennsylvania Association of Student Councils (PASC) will cover the costs of Mr. Yerace’s attendance at the conference. The costs to the District will be for one substitute teacher for one day.

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace to attend training for the Clifton Strengths Program in Nashville, Tennessee from Monday, June 4, 2018 through Friday, June 8, 2018. This training will assist Mr. Yerace as the Graduation Project Coordinator. The costs of the trip will be paid for by Mr. Yerace. The costs to the District will be for one substitute teacher for three days.

And on the recommendation of the Superintendent and Director of Technology and Innovation Aileen Owens for Board approval to permit Lynette Lortz to attend AP Computer Science Principles curriculum training at Code.org in Phoenix, Arizona from Sunday, June 24, 2018 through Friday, June 30, 2018. The High School is offering two semester long courses in the 2018-2019 school year. The cost of the trip includes travel, lodging, meals, and training and will be paid for by regional funding from the Allegheny Intermediate Unit organized by Tyler Samstag, Director of Instructional Innovation.

Voice Vote – All Yes
Transportation

Czaplicki seconded Iriti on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for the Board to authorize the administration to advertise for bids for 3-72 passenger, 1-48 passenger, and 1-24 passenger conventional diesel buses for the 2018-2019 school year.

Voice Vote – All Yes

Athletics

There were no additional items discussed.

Construction

There were no additional items discussed.

Miscellaneous

Czaplicki seconded Iriti on the recommendation of the Superintendent, Assistant Superintendent David Deramo, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the required Special Education Plan document mandated by the PDE Comprehensive Plan Process. This document has been available for public review on the South Fayette Township School District website since February 16, 2018. During this public comment period, no changes or additions have been recommended.

And on the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.

And on the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 906 Public Complaint Procedures.

And on the recommendation of the Superintendent and Administrators for Board approval of the first reading of revised Board Policy 918 Title I Parent and Family Engagement.

And on the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

And on the recommendation of the Superintendent for Board approval to nominate William L. Cooper to serve as the School Board Trustee for the Western Region, for a two-year period effective April 30, 2018.

And on the recommendation of the Solicitor for the Board to adopt Resolution 18-02 LERTA Temporary Exemption with the following revision to Section 7 – Future LERTA Districts; delete the last sentence and replace with the following language: “Any changes to the designated deteriorated areas established hereunder shall require action by a majority of the Board of School Directors to amend this resolution.”

Voice Vote – All Yes

Solicitor’s Report

Mr. Wolfe had a few items for discussion in Executive Session.
Expenditures

Burroughs seconded Hannah to authorize payment of monthly invoices from the General Fund for the amount of $493,558.78 beginning with check number 62159 through check number 62370, the Cafeteria Fund for the amount of $83,261.61 beginning with check number 7519 through check number 7536, and the Construction Fund for the amount of $7,856.94 beginning with check number 574 through check number 575.

Voice Vote – All Yes

BOARD COMMITTEE REPORTS

Executive Committee Report
President Alan Vezzi

President Vezzi was absent.

South Fayette Foundation
Len Fornella

Mr. Fornella announced the annual Golf Outing on July 23, 2018.

PSBA/Legislative Committee Report
Lena Hannah

Mrs. Hannah reported approximately 160 public schools have adopted a resolution to oppose Senate Bill 2 – ESA Voucher Programs; attending Advocacy Day in Harrisburg on April 16 if any other Board member is interested in attending; conference call with Representative Ortitay, Mr. Skrbin, Dr. Skerbetz, and SRO Sgro regarding security and school safety with a possible campus visit in April 5.

Parkway West
President Alan Vezzi

President Vezzi was absent.

SHASDA
Alex Czaplicki

Mr. Czaplicki reported the Student Forum was very beneficial by showcasing various student projects, but not enough time was allotted.

Board Comments

There were no additional comments at this time.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Petrillo seconded Burroughs to suspend the meeting at 8:36 PM and enter into another Executive Session to discuss legal and/or personnel matters.

Vice President Brinsky announced there may be votes taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 8:45 PM.

Czaplicki seconded Iriti to exit Executive Session at 9:44 PM.
Voice Vote – All Yes

Czaplicki seconded Burroughs on the recommendation of the Superintendent, Network Systems Administrator Rob Warfield, and Director of Finance Brian Tony for Board approval of a Fair Market Value (FMV) 1:1 Lease of 1,000 student laptops and 50 teacher laptops at an annual amount of $161,320.93 for four years with Dell Financial.

Voice Vote – All Yes

Czaplicki seconded Burroughs to adjourn the meeting at 9:46 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary