The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:44 PM in the Pride Room of the Administration Building by President Pro Temp Len Fornella with the Pledge of Allegiance. President Pro Temp Fornella apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Todd Petrillo, Lena Hannah, Lex Czaplicki, Teresa Burroughs, Jen Iriti, Len Fornella

Absent: Paul Brinsky, Alan Vezzi

Others: Dr. Kenneth F. Lockette, Superintendent; Assistant Superintendent David Deramo; Student Representative Kristen Davis; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Director of Maintenance and Grounds Dean Stewart; High School Principal Aaron Skrbin; Network Systems Administrator Rob Warfield; Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca; Athletic Director Mark Keener; Teachers/Support Staff: Dena Hoffman, Shane Coyne, Leslie Willetts, Rhonda Fratto, Janine Gordley; Jacob Meyer, Aaron Lavage, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Dr. Lockette reported one question presented to him when he came to the district is where graduation will be held. One option is possibly holding it in the High School gym which can hold almost double the capacity as the High School Theatre. Dr. Lockette reviewed the following:

- Similar layout as in the theatre, raised stage for students and administration
- Issue 7 tickets per student instead of 4 and recycle unused tickets
- Any overflow from the gym would be held in the theatre and streamed live
- Future class sizes over 200 graduates and other venues

The Board asked if the site lines or damage to the gym floor would be an issue. Mr. Stewart commented the stage could be raised higher and the back section of floor seats could be raised; there are covers for the gym floor. Dr. Lockette added he would like to send an email out to the parents in early May to let them know of the change. Ms. Davis added the students being able to have their family members in the same room for graduation is more important. Mrs. Iriti reiterated Ms. Davis’ comments.

Dr. Lockette informed the Board the District would like to switch from Outlook to Google as their email service provider. He reviewed the following:

- Outlook frequently crashes
- More efficient communication using Google
- Switch over during the summer
- No change in email addresses
- Minimal cost savings
- No safety/security issues

Dr. Lockette continued the District is also looking into changing the website; we currently use Schoolwires; having issues with the ADA Compliance; explore new vendors. Mr. Deramo added after receiving the formal complaint from OCR, created a team and a resolution agreement and constantly evaluating and making changes to the website.
Dr. Lockette reported a subcommittee to evaluate the school colors and use included Mrs. Burroughs, Mr. Fornella and Mr. Brinsky. He added they agreed to create a school policy to clarify the colors and use for uniforms. Mr. Keener presented the following that was reviewed with the coaches:

- Base uniform colors green (Pantone 347 or 348) or white
- Black or gray outlining is permissible, but no larger than ¼”
- Exceptions to the above, girls volleyball – black shorts, WPIAL swimsuits – black (not purchased by District), boys/girls track and cross country – possibly black shorts, wrestling – black one piece singlets (two piece uniform not included)

Mr. Fornella added the list of uniforms distributed is what the subcommittee agreed the District will provide for each sport or club sport. Dr. Lockette added all items purchased and distributed by the boosters would be permitted to purchase items with a base color of green (Pantone 347 or 348), white or heather grey, with black or gray piping no larger than ¼”.

Mr. Keener also reported to follow the new guidelines for uniform colors, the hockey club is asking the District to provide a one-time stipend to help offset the cost to purchase white helmets; they currently wear black. The Board asked for a total cost of the additional uniform items the District may provide. Mr. Keener will provide the information at the April 24 meeting.

The following 2018-2019 Budgets were presented:
- Maintenance and Grounds
- Superintendent’s Office
- Public Relations
- School Board
- Business Office/HR

Mr. Tony reported an overall summary of the 2018-2019 Budget which will include expenses, revenue, millage and contingency funds, will be presented at the April 24 meeting.

**Minutes**

The Board considered approval of minutes from the following Board Meetings:

- Special Meeting Monday, March 5, 2018
- Committee Meeting of the Whole Tuesday, March 20, 2018
- Regular Board Meeting Tuesday, March 27, 2018

**Financial Reports**

The Financial Reports were enclosed for Board review and will be included on the agenda for approval at the Regular Meeting.

**Superintendent’s Monthly Report – Dr. Kenneth F. Lockette**

Dr. Lockette reported the following:

- Aileen Owens, Stephanie DeLuca and himself will be attending the League of Innovative Schools Annual Spring Meeting April 25-27, which is required as part of the re-application process into the League
- District invited by Digital Promise to participate in an NSF Grant application as a ‘knowledge partner’ in “Developing K-12 Computational Thinking Pathways.”
- April 2 – League schools will visit the District
- May 8 – host a briefing to include a League school and other institutions, as well as school administrators and local officials from Fremont, CA which includes Peter Sims, author of *Little Bets*, a representative from Pixar and Apple Music
- May 9 – day trip to Hawken School in Cleveland, Ohio to learn about flexible block schedules, their entrepreneurship program, and their “intensives” program, which is project based and three weeks at the end of each school year

Mr. Fornella added he was approached by a chemical engineer from a large international pinnacle conglomerate who would like to speak at the District regarding STEM/STEAM opportunities for females.

**Student Representative Report**

Kristen Davis reported the following:
- April 6 – Battle of the Buildings with proceeds benefiting the Debbie Kuntz Scholarship Fund
- Band/Chorus Trips to Walt Disney World with both groups performing
- FBLA State Conference in Hershey where 4 students qualified for the National competition in Baltimore in June.
- April 18 – NHS Induction and Graduation
- April 20-21 – MiniTHON with Community Hour from 7:30 to 9:00 PM
- April 21 – Evening of Jazz with ensembles from Belle Vernon Middle School, California University of Pennsylvania, Moon Area High School, and South Fayette Middle School and High Schools
- April 25 – MS Spring Chorus Concert
- May 2 – HS Spring Band Concert
- May 10 – MS Spring Band Concert
- May 3 and 8 – Grade 5 Arts Showcase, Parts 1 and 2
- April 30 – HS Awards Ceremony

**Business Office**

Informational – At the March 27 meeting the Board approved the Fair Market Value (FMV) 1:1 Lease of 1,000 student laptops and 50 teacher laptops at an annual amount of $161,320.93 for four years with Dell Financial. The revised annual amount for four years will now be $156,579.00.

Iriti seconded Burroughs on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the revised Fair Market Value (FMV) lease amount of $156,579.00 annually for four years for 1,000 student laptops and 50 teacher laptops with Dell Financial Services.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.**

There were no comments at this time.

**Voice Vote – All Yes**

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a 1-year Extended Services Plan with Daktronics for the electronic scoreboard effective retroactive to March 24, 2018 through March 23, 2019. This is part of the 2017-2018 budget.

2. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the attached list of Real Estate Refunds due to reduction in assessment and/or overpayment.

**Personnel**

The following personnel item from the Executive Session agenda was reviewed by the Board before the meeting.
Iriti seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) teacher substitutes and support personnel for the 2017-2018 school year:

- Joshua Gibson, Mathematics 7-12, retroactive to April 9, 2018
- Chelsea Conway, Grades PK-4, pending receipt of required documents
- Deanna Harris, English 7-12, pending receipt of required documents
- Alexi Hutton, Grades 4-8 All Subjects/Grades 7-8 English/Language Arts/Reading, pending receipt of required documents
- Melissa Kearney, Elementary PK-4, pending receipt of required documents
- Catherine Stine, PreK-4, pending receipt of required documents
- Melanie Cocco, PreK-4/Special Ed PreK-8
- Seema Sudhir, Student Monitor at the rate of $10.00 per hour and Clerical at the rate of $9.65 per hour, pending receipt of required documents

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.**

There were no comments at this time.

Voice Vote – All Yes

The remaining personnel items were discussed in Executive Session.

**Education**

Czaplicki seconded Hannah on the recommendation of the Superintendent, High School Principal Aaron Skrbin, and Director of Technology and Innovation Aileen Owens for Board approval to add the following as a new course in the high school for the 2018-2019 school year:

- CrossCutting Computer Science

And on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Jim Hausman and a chaperone to be determined to accompany five students to San Mateo, California from Friday, May 18, 2018 through Monday, May 21, 2018 to present at the Bay Area Maker Faire. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, meals, and the conference registration fees.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.**

There were no comments at this time.

Voice Vote – All Yes

1. The Board considered the recommendation of the Superintendent for Board approval for the Administration to submit for applicable federal and state grants, such as but not limited to: Title I; Title II; Title III; Safe Schools Initiatives; Drug Free Schools; Dual Enrollment; STEAM; and Pennsylvania Ready to Learn Grants for the 2018-2019 school year.

2. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Elementary School Principal Laurie Gray for Board approval to purchase the updated Envision Math 2.0 workbooks and online resources for grades K through 2. The costs will be included in the 2018-2019 budget. The three year payment plan is:
3. The Board considered the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold a Summer Strings Camp in the summer of 2018. The camp will be held from Monday, July 30, 2018 through Thursday, August 2, 2018. The morning session will run from 9:30 AM to 11:45 AM and will be open to orchestra students entering grades 4 and 5. The afternoon session will run from 12:30 PM to 2:45 PM and will be open to orchestra students entering grade 6, 7, 8, and 9. The $30.00 registration fee will cover the cost of all staffing and programming.

4. The Board considered the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval to offer a hybrid online Summer Remediation course for Geometry. The program will run from June 18, 2018, through July 26, 2018. The cost to parents would be $247.00 for residents and $267.00 for non-residents. Salary would be at the current contract EPR rate for 40 hours of instruction. If there are 6 students enrolled, the fees would cover the costs; if fewer than 6 students are enrolled, the District would fund the difference.

5. The Board considered the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval to offer a hybrid online Summer Remediation course for Algebra I. The program will run from June 18, 2018, through July 26, 2018. The cost to parents would be $247.00 for residents and $267.00 for non-residents. Salary would be at the current contract EPR rate for 40 hours of instruction. If there are 6 students enrolled, the fees would cover the costs; if fewer than 6 students are enrolled, the District would fund the difference.

6. The Board considered approving the following team to visit Hawken School in Cleveland, Ohio on Wednesday, May 9, 2018. The purpose of the visit is to learn about alternative student scheduling and project based programs. The cost of the trip will include travel and meals.

- Dr. Kenneth Lockette, Superintendent
- Dave Deramo, Assistant Superintendent
- Aileen Owens, Director of Technology and Innovation
- Stephanie DeLuca, Curriculum, Technology and Innovation Coordinator
- Laura Hartzell, High School Associate Principal
- Emily Sharro, High School Career and Guidance Counselor
- Gary Smith, High School English teacher/Department Chair
- Alex Hobbs, High School Math teacher

Transportation

There were no items discussed.

Athletics

Coaching personnel items were discussed in Executive Session.
**Construction**

There were no items discussed.

**Miscellaneous**

1. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.

2. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 906 Public Complaint Procedures.

3. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 918 Title I Parent and Family Engagement.

4. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

**Expenditures**

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Iriti seconded Petrillo to suspend the meeting at 9:02 PM and enter into another Executive Session to discuss legal and/or personnel matters.

President Pro Temp Fornella announced there will not be any votes taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 9:09 PM.

Hannah seconded Iriti to exit Executive Session at 9:29 PM and return to the committee meeting.

Voice Vote – All Yes

Czaplicki seconded Iriti to adjourn the meeting at 9:30 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary