South Fayette Township School District

Regular Meeting

Minutes

Tuesday, April 24, 2018
7:30 PM

The Regular Meeting of the South Fayette Township Board of School Directors was called to order at 7:27 PM in the Pride Room of the Administration Building by President Alan Vezzi with the Pledge of Allegiance. President Vezzi announced the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Lena Hannah, Lex Czaplicki, Teresa Burroughs, Jen Iriti, Len Fornella, Alan Vezzi, Arik Quam

Absent: Todd Petrillo, Paul Brinsky

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Assistant Superintendent David Deramo; Student Representative Kristen Davis; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca; Athletic Director Mark Keener; Network Systems Administrator Rob Warfield; Teachers and Support Personnel: Tanya Brehm, Elizabeth Kline, Dana Populo, Jen Swider, and Leslie Willetts; Lindsey Bagwell, Kathy Guy, Myriam Fowler, Frank Fowler, Eric Diehl, Nicole Stites, Doug Meley, Joe Milharcic, Sara Iagnemma, Jacob Meyer, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

President Vezzi introduced newly appointed Board Member Arik Quam who was sworn in by District Magistrate Maureen McGraw-Desmet by administering the Oath of Office.

Dr. Lockette introduced Helen Cardillo, High School Paraeducator and coordinator of the Penny Challenge. Mrs. Cardillo reported this is the 24th year for the Penny Challenge which raised $12,423.00 and a total so far of $190,000.00. She added the proceeds benefit sports teams and programs for special needs kids. Mrs. Cardillo presented checks to the following: Joe Milharcic of the Woodlands Foundation; Kathy Guy of the Allegheny County and Carnegie Chapter of Special Olympics; Elizabeth Kline and the South Fayette Track Team; Autism Center of Pittsburgh; Down Syndrome Center of Pittsburgh; PA Connecting Communities, SF Life Skills classes and the Mardi Gras Dance. Mrs. Cardillo had a special thanks to the Visionary Federal Credit Union who had their coin machine fixed for them to finish counting the coins.

Mr. Keener reported the following list of sports teams/clubs and additional athletic gear the District is considering to provide:

- Golf - shorts
- Volleyball MS and HS teams – socks
- Girls Tennis – top, skirt, and visor
- Boys and Girls Basketball – socks and shooting shirts
- Swimming – warm-ups (new members only)
- Hockey – tops, socks, pants, and helmets
- Girls Lacrosse – tops and skirts
- Boys Lacrosse – tops, shorts, and helmets (required for boys)
- Boys Tennis – top, shorts, and hat/visor
Mr. Keener added the costs for hockey and both lacrosse teams are not proposed in the 2018-2019 budget, they would come up in the regular uniform cycle.

Dr. Lockette reported his 90-day plan for the District. The following were avenues were used to gather information about the District:
- Interviewed Board, Leadership Team, Administration office staff
- Attended team/department meetings
- Held parent/community meetings, with a follow-up meeting to be scheduled in June
- Attending SHASDA and AIU Superintendent Meetings
- Attending athletics events, concerts, and school events
- Holds monthly building meetings and visited the buildings and classrooms
- Attended Township and local Congressmen meetings
- Meetings with Union groups
- Analyzed employee contracts, handbooks, curriculum, and policy book
- Developed norms for Leadership and Academic Team meetings
- Facilitated Board retreat
- Communicating with community – introduction letter, campus safety and national student walkout

The following areas were presented with his observations and considerations:
- Communications
- Cultural/Global Competency
- Curriculum
- Data
- Growth
- Mental Health/Wellness
- Safety/Security
- Teaching/Learning
- Technology

Dr. Lockette reported the Comprehensive Plan is due Fall 2018 with the process involving multiple stakeholders to evaluate the core values/mission and vision using the design process; create action plans and timelines and review/revise annually. He added the Academic/Leadership Operational Planning meeting in June will be a precursor for the Comprehensive Plan.

Mr. Deramo and Mrs. DeLuca reviewed what technology tools and software are being used in each building, such as OneNote, IXL, AlbertIO, Google Classroom, and Nearpod, just to name a few.

Brian Tony, reviewed the following for the 2018-2019 Budget:
- Timeline including the 2018-2019 Proposed Final Budget needs approved on May 22; Proposed Final for public inspection by June 5; adopt the 2018-2019 Final Budget on June 26.
- Index of 3.1% or the equivalent of .8277 mills
- Proposed final budget scenarios of no millage increase, increase by .5000 mill, or the increase of .8277 mills
- Student/revenue growth, proposed expenditures, major increases; and proposed student enrollment

**Minutes**

Iriti seconded Burroughs on approval of minutes from the following Board Meetings:

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Meeting</td>
<td>Monday, March 5, 2018</td>
</tr>
<tr>
<td>Committee Meeting of the Whole</td>
<td>Tuesday, March 20, 2018</td>
</tr>
<tr>
<td>Regular Board Meeting</td>
<td>Tuesday, March 27, 2018</td>
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</table>

Roll Call – All Yes
Financial Reports

Czaplicki seconded Hannah on approval of the following Financial Reports:

1. Aquatics Fund
   Melissa DeGeorge
2. Athletic Fund
   Mark Keener
3. High School Activity Fund
   Harriet Dausch
4. Middle School Activity Fund
   Harriet Dausch

Voice Vote – All Yes

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

There were no comments at this time.

Superintendent’s Monthly Report – Dr. Kenneth F. Lockette

Dr. Lockette reported the following:

- Attending League of Innovative Schools Spring Cohort meeting in CLT, April 25-27 with Aileen Owens and Stephanie DeLuca
- Aileen Owens selected by PDE to be on a committee to help identify certification requirements for Computer Science teachers in grades 7-12
- Pittsburgh Business Times ranted the District #1 in the region for the fourth consecutive year

Student Representative Report

Kristen Davis reported the following:

- April 18 – NHS Induction and Graduation
- April 20-21 – MiniTHON raised $142,801.00 with the proceeds benefitting the Four Diamonds Fund, with over 650 students participating
- June 2 – Glow Run proceeds will also benefit the Four Diamonds Fund, registration deadline is May 1, sfglowrun.weebly.com to register or donate directly
- April 21 – Evening of Jazz with ensembles from Belle Vernon Middle School, Moon High School, California University of PA, and the South Fayette MS and HS and the High School Show Choir and Acapella Club
- April 25 – MS Spring Chorus Concert
- May 2 – HS Spring Band Concert
- May 10 – MS Spring Band Concert
- May 3 and 8 – Grade 5 Arts Showcase, Parts 1 and 2
- April 30 – HS Awards Ceremony

Business Office

Czaplicki seconded Hannah on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a 1-year Extended Services Plan with Daktronics for the electronic scoreboard effective retroactive to March 24, 2018 through March 23, 2019. This is part of the 2017-2018 budget.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the attached list of Real Estate Refunds due to reduction in assessment and/or overpayment.

Voice Vote – All Yes
The Board discussed the following motions in the Executive Session held at 6:30 PM:

Czaplicki seconded Fornella on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to authorize the District to enter into the Purchase and Sale Agreement with the Dimun Family Limited Partnership for the acquisition of that certain real property located at 4434 Battle Ridge Road, McDonald, PA on the terms as listed in said agreement.

President Vezzi commented Board predecessors saw fit to purchase the Bach Farm years ago which is the land the High School and baseball field are on. An opportunity has come to the Board to purchase another adjacent parcel of land to purchase and due to the continued growth of the Township, the ability and opportunity to expand the campus.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.**

There were no comments at this time.

Roll Call – Hannah, Czaplicki, Burroughs, Fornella, Iriti, Vezzi – All Yes
Abstained – Quam

Czaplicki seconded Fornella on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Proposal of Civil & Environmental Consultants, Inc. to perform a survey and other related services in connection with the District’s acquisition of the property located at 4434 Battle Ridge Road, McDonald, PA, at a cost not to exceed $24,000.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.**

There were no comments at this time.

Voice Vote – Hannah, Czaplicki, Burroughs, Fornella, Iriti, Vezzi – All Yes
Abstained – Quam

Czaplicki seconded Hannah on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Tax Penalty Waiver request by Ronald and Jennifer Solman for lot/block #481-K-29 in the amount of $218.99.

Roll Call – All Yes

**Personnel**

Fornella seconded Czaplicki on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval for Sacha Klink, a student at Point Park University, to complete her student teaching with Tawnya Shrewsbury, High School English teacher during the first semester of the 2018-2019 school year, pending receipt of required documents. There will be no cost to the district.

And on the recommendation of the Superintendent and Middle School Principal Kristin Deichler for Board approval of the leave of absence request for Nicole Canofari effective August 22, 2018.

And on the recommendation of the Superintendent and Middle School Principal Kristin Deichler for Board approval of the following EPR positions for the 2017-2018 school year:
| 8th Grade Awards | Kathleen Fischer, Joshua Picozzi  
| | Renee McNally |
| 8th Grade Celebration | Matt Bacco, Bethany Balta, Joe Becker, Melissa Gielata,  
| | Jeremy Hall, Dena Hoffman, Scott Litwinovich,  
| | Josh Patterson, Ryan Puz |

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the leave of absence request for Heather Morally effective for the 2018-2019 school year.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, High School Principal Aaron Skrbin, and the head winter season coaches for Board approval of the following coaches for the 2018-2019 season:

**Girls Basketball**
- Head Coach: Vacant
- Assistant Coach: Vacant
- Assistant Coach: Vacant
- Assistant Coach: Vacant
- 7th Grade Head Coach: Vacant
- 8th Grade Head Coach: Vacant

**Boys Basketball**
- Head Coach: Dave Mislans
- Assistant Coach: Mike Sherry
- Assistant Coach: Kevin Joyce
- Volunteer Assistant Coach: G.J. Schaefer
- 7th Grade Head Coach: Ryan Hyland
- 8th Grade Head Coach: Josh Patterson

**Wrestling**
- Head Coach: Rick Chaussard
- Assistant Coach: Jesse Byerly
- Assistant Coach: Josh Miller
- Assistant Coach: Tanner Garry
- Junior High Head Coach: Stefan Chaussard
- Junior High Assistant Coach: Jason Santavicca
- Junior High Assistant Coach: Jacob Muietta

And on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the following personnel for the Extended School Year Program that will operate for 5 weeks in the summer of 2018:

- Special Education teachers at the rate of $37.00 per hour, maximum 4.0 hours of instruction and planning per day:
  - Elizabeth Kline
  - Benjamin Laughton
  - Kaitlyn Munnell
  - Sarah Nee

- Personal Care Paraeducators at the rate of $18.39 per hour for the 2017-2018 school year and $18.94 per hour for the 2018-2019 school year, maximum 3.5 hours per day:
  - Helen Cardillo
Paraeducators at the rate of $16.85 per hour for the 2017-2018 school year and $17.35 per hour for the 2018-2019 school year, maximum 3.5 hours per day

- Kathleen Fischer
- Donna Glass
- Christine Magdich

- Kara Miles, School Certified Nurse will be paid $37.00 per hour, maximum of 3.5 hours per day
- Rebecca Lederman, Speech and Language Therapist will be paid $37.00 per hour, maximum of 8 hours of instruction and planning per week.
- Tanya Brehm, Speech and Language Therapist will be paid $37.00 per hour, maximum of 8 hours of instruction and planning per week.

And on the recommendation of the Superintendent and Administrators for Board approval of the following reappointments:

(a) Dr. Alene D’Alesio, Program Director, Pediatric Dentistry, Children’s Hospital of Pittsburgh, as School District Dentist for the 2018-2019 school year at the rate of $3.00 per student and $18.00 per hour for dental health education.

(b) Dr. Michael Speca and Preferred Primary Care Physicians, as School District Physician for the 2018-2019 school year at the rate of $130.00 per hour. This is the same rate for the past 9 years.

The Board discussed the following motions in the Executive Session held at 6:30 PM:

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) teachers and support personnel for the 2017-2018 school year:

- Catherine Ainsworth, Clerical at the rate of $9.65 per hour
- Alaina Marburger, PK-4, pending receipt of required documents

And on the recommendation of the Superintendent and Administrators for Board approval of the personal necessity leave of absence request for Tammy Harmuth, Food Service employee on an as needed basis with the effective date to be determined until the end of the 2017-2018 school year.

And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of the resignation of Shane Patterson, Assistant Varsity Football coach effective April 25, 2018.

Voice Vote – All Yes

**Education**

Hannah seconded Iriti on the recommendation of the Superintendent for Board approval for the Administration to submit for applicable federal and state grants, such as but not limited to: Title I; Title II; Title III; Safe Schools Initiatives; Drug Free Schools; Dual Enrollment; STEAM; and Pennsylvania Ready to Learn Grants for the 2018-2019 school year.
And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Elementary School Principal Laurie Gray for Board approval to purchase the updated Envision Math 2.0 workbooks and online resources for grades K through 2. The costs will be included in the 2018-2019 budget. The three year payment plan is:

<table>
<thead>
<tr>
<th>Payment</th>
<th>Amount</th>
<th>Due Date</th>
<th>School Year</th>
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<tbody>
<tr>
<td>#1</td>
<td>$29,886.16</td>
<td>July 15, 2018</td>
<td>2018-2019</td>
</tr>
<tr>
<td>#2</td>
<td>$20,000.00</td>
<td>July 15, 2019</td>
<td>2019-2020</td>
</tr>
<tr>
<td>#3</td>
<td>$20,000.00</td>
<td>July 15, 2020</td>
<td>2020-2021</td>
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</tbody>
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And on the recommendation of the Superintendent, Intermediate School Principal Tom Kaminski, and Intermediate/Elementary Associate Principal Tyler Geist for Board approval to hold a Summer Strings Camp in the summer of 2018. The camp will be held from Monday, July 30, 2018 through Thursday, August 2, 2018. The morning session will run from 9:30 AM to 11:45 AM and will be open to orchestra students entering grades 4 and 5. The afternoon session will run from 12:30 PM to 2:45 PM and will be open to orchestra students entering grade 6, 7, 8, and 9. The $30.00 registration fee will cover the cost of all staffing and programming.

And on the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval to offer a hybrid online Summer Remediation course for Geometry. The program will run from June 18, 2018, through July 26, 2018. The cost to parents would be $247.00 for residents and $267.00 for non-residents. Salary would be at the current contract EPR rate for 40 hours of instruction. If there are 6 students enrolled, the fees would cover the costs; if fewer than 6 students are enrolled, the District would fund the difference.

And on the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval to offer a hybrid online Summer Remediation course for Algebra I. The program will run from June 18, 2018, through July 26, 2018. The cost to parents would be $247.00 for residents and $267.00 for non-residents. Salary would be at the current contract EPR rate for 40 hours of instruction. If there are 6 students enrolled, the fees would cover the costs; if fewer than 6 students are enrolled, the District would fund the difference.

And for Board approval for the following team to visit Hawken School in Cleveland, Ohio on Wednesday, May 9, 2018. The purpose of the visit is to learn about alternate student scheduling and project based programs. The cost of the trip will include travel and meals.

- Dr. Kenneth Lockette, Superintendent
- Dave Deramo, Assistant Superintendent
- Aileen Owens, Director of Technology and Innovation
- Stephanie DeLuca, Curriculum, Technology and Innovation Coordinator
- Laura Hartzell, High School Associate Principal
- Emily Sharro, High School Career and Guidance
- Gary Smith, High School English teacher/Department Chair
- Alex Hobbs, High School Math teacher

Voice Vote – All Yes

**Transportation**

There were no items discussed.
**Athletics**

Czaplicki seconded Burroughs on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval to provide a one-time stipend of $1,000 to the South Fayette Hockey Club to purchase helmets. This will be covered with funds from the 2017-2018 Athletic Budget.

Voice Vote – All Yes

**Construction**

There were no items discussed.

**Miscellaneous**

Czaplicki seconded Iriti on the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.

And on the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 906 Public Complaint Procedures.

And on the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 918 Title I Parent and Family Engagement.

And on the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of the first and final reading of new Board Policy 920 Official School Colors and Use.

And to consider appointing delegates to participate in the PSBA Delegate Assembly meeting to be held on Friday, October 19, 2018 in conjunction with the PASA-PSBA School Leadership Conference in Hershey, PA.

Voice Vote – All Yes

**Solicitor’s Report**

Mr. Wolfe had a few items that were discussed in Executive Session.

**Expenditures**

Burroughs seconded Czaplicki to authorize payment of monthly invoices from the General Fund for the amount of $579,170.66 beginning with check number 62371 through check number 62564, the Cafeteria Fund for the amount of $48,335.55 beginning with check number 7537 through check number 7559.

Voice Vote – All Yes

**BOARD COMMITTEE REPORTS**

Executive Committee Report

President Alan Vezzi

President Vezzi thanked the Board members who participated in the review and screening of the candidates for the vacant Board position. He also thanked the community who submitted letters of interest and again welcomed Mr. Quam to the Board.
South Fayette Foundation  Len Fornella

Mr. Fornella announced the Golf Outing on July 23, 2018, also of possibly holding an event at the farmer’s market

PSBA/Legislative Committee Report  Lena Hannah

Mrs. Hannah added the Foundation event at the farmer’s market would be to generate interest in the Foundation and would be held in conjunction with the Township’s Historical Society with food trucks and is still in the early planning stages. She added Senate Bill 2 pulled from the agenda, also Senate Bill 1095 New Graduation Requirements may be asking for support, the bill involves looking at other aspects of how to evaluate a student’s proficiency.

Parkway West  President Alan Vezzi

President Vezzi reported they are preparing for graduation and the NHS induction ceremony and construction is moving along.

SHASDA  Alex Czaplicki

Mr. Czaplicki had nothing to report.

**Board Comments**

There were no additional comments.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Czaplicki seconded Fornella to adjourn the meeting at 9:52 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary