Minutes of the South Fayette Township School District Committee Meeting of the Whole

Tuesday, May 15, 2018
7:30 PM

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:44 PM in the Pride Room of the Administration Building by President Vezzi with the Pledge of Allegiance. President Vezzi apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Lena Hannah, Lex Czaplicki, Paul Brinsky, Teresa Burroughs, Len Fornella, Jen Iriti, Arik Quam, Alan Vezzi

Absent: Todd Petrillo

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Assistant Superintendent David Deramo; Student Representative Kristen Davis; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Director of Maintenance and Grounds Dean Stewart; Director of Pupil Personnel Dr. Mandi Skerbetz; High School Principal Aaron Skrbin, High School Associate Principal Dr. Laura Hartzell; Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca; Athletic Director Mark Keener; Teachers/Support Staff: Rachel Geis, Gina Whigham, Sara Cremonese, Alissa Beinecke, Nicole Bianco, Leslie Willett; John R. Phoennik, Gwen Rodi, Daniel Pollock, Rachel Dorfner, Jamie Kasper, Jacob Meyer, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Dr. Lockette recognized Student Representative Kristen Davis by presenting her with a small token of appreciation and thanked her for her passion and commitment attending the School Board meetings for the past year. The Board also thanked her for her service and insightful reports.

Dr. Lockette introduced the incoming Student Representative Julian Pikras, whose tenure begins in June. Mr. Pikras commented he is thrilled to be a part of the Board and looks forward to continuing the District’s track record of excellence.

Dr. Yerace introduced students Rachel Dorfner, President Elect and Daniel Pollock, Vice President Elect for the 2018-2019 school year. Ms. Dorfner proudly announced the District received the bid to host the 2019 National Student Council Conference in the summer of 2019. She thanked the Board for allowing the Student Council to submit the bid to host the event. Mr. Pollock added the event is a three day conference that will take place the last week of June 2019 and is expected to have 1,000 students attend, using primarily rooms in the High School, and possibly some in the Intermediate School. Ms. Dorfner added this is a school event so anyone can volunteer, but it will primarily be Student Council students. Dr. Yerace concluded the NASSP official announcement will be out in a few weeks.

Dean Stewart presented the two landscaping bids that were received from Shamrock and Cramer. He continued the bids were extremely close, but Shamrock did have the lower bid. Mr. Stewart recommends approving a new three year contract with the option for three one-year extensions with Shamrock since they have been the landscaper for the past 6 years and have a great working relationship with the District. The Board confirmed the hole made from the removal of an old pine tree will be filled in, Mr. Stewart confirmed it will be.
Stephanie DeLuca presented an overview of the scope and sequence of the content and skills for the new K-12 PE/Health Curriculum that was created in collaboration with the Arts Education Collaborative and using the National PE and Health Standards, the PA Standards and the Arts Standards. She added the curriculum is designed to combine physical education, health, and creative movement to help the students find their areas of interest and to maintain a lifelong commitment to wellness by embracing physical, mental, emotional, and social health. The following areas were discussed by the Board:

- Alternate assignment for children opting out
- In the Know Program
- Opioid education and timeline
- Student input
- Special interest courses
- Project Pride – 5th grade
- Skill levels

Mr. Tony reviewed the following areas of the 2018-2019 Proposed Final Budget:

- Timeline
- Budget summary
- Three options – no millage increase, .5 millage increase or to the index of .8277 millage increase

Mr. Tony added the Business Office recommends to stay within the index to leave all options open. He concluded a list of items for discussion and decisions to be made will be provided at next week’s meeting.

**Minutes**

The Board considered approval of Minutes from the following Board Meetings:

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Date</th>
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<tbody>
<tr>
<td>Committee Meeting of the Whole</td>
<td>Tuesday, April 17, 2018</td>
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<tr>
<td>Special Meeting</td>
<td>Wednesday, April 18, 2018</td>
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<tr>
<td>Special Meeting</td>
<td>Thursday, April 19, 2018</td>
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<tr>
<td>Regular Meeting</td>
<td>Tuesday, April 24, 2018</td>
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**Financial Reports**

The Financial Reports and Board Summary were enclosed for Board review and will be included on the agenda for approval at the Regular Meeting.

**Superintendent’s Monthly Report – Dr. Kenneth F. Lockette**

Dr. Lockette reported the following:

- June 1 – Commencement
- June 7 – Last day of school for students
- Junior Hailey Bair earned $650 scholarship from the Savannah School of Design for her digital portfolio
- Senior Alexa Radnick earned Honorable Mention and $500 in a national essay contest sponsored by Next Gen Personal Finance
- Teacher Rebecca Colangelo received the Elementary STEM Educator Award from the Carnegie Science Center and was awarded $1,000 for the Elementary Kids of Steel Program from Lets Move Pittsburgh for a grant she wrote
- Male and female students attended an Underwater ROV competition at Villanova with the Scout team winning four trophies and was a great experience for all who attended
• May 8 briefing which profiled some of our student STEM programs from all buildings with visitors from a school in Wisconsin, Economic Development people from Kentucky, Pixar, BLK SHP, author Peter Simms, and world class pianist Harold O’Neal
• May 8 in the evening an Inspire discussion was held, moderated by Chris Chavez and sponsored by Google Black, IDEO and other creative companies
• STEM workshop for our MS girls and four underserved school districts given by Girls Driving for a Difference
• May 9 – small team of administrators, teachers, and counselors visited the Hawkens School in Cleveland to look at some of their programs including, intensives and box scheduling

**Business Office**

Due to the Act 1 timeline which requires the 2018-2019 Proposed Final Budget be approved 30 days prior to the approval of the 2018-2019 Final Budget, the Board is required to approve the 2018-2019 Proposed Final Budget at the May 22, 2018 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2018-2019 Final Budget at the June 26, 2018 meeting.

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Proposed Final Budget for the 2018-2019 school year. The proposed final budget revenue of $______________ and expenses of $______________ balances with a millage rate of ________, and borrowing from the Fund Balance in the amount of $______________. This will leave a total estimated fund balance of $______________. We will continue to look at the budgeted revenue and expense amounts throughout the next month, making recommendations to further revise the 2018-2019 Final Budget. (We are required by law to adopt the 2018-2019 final budget by June 30, 2018.)

2. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2018, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.

3. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to appoint the School Depository for the 2018-2019 school year as follows:
   - PNC Bank (Main Depository)
   - Pennsylvania Treasurer’s INVEST Program (Investment Account)
   - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
   - Citizens Bank (Construction Fund Account)
   - PLGIT (Construction Fund Account)

4. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the attached list of Real Estate Refunds due to reduction in assessment and/or overpayment.

5. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for Board approval to award the bids to lease/purchase buses. The buses will be purchased through an additional lease schedule with PNC Equipment Finance, LLC. The terms will be for sixty (60) months with a $1.00
buyout at the end; the tax exempt interest rate will be 3.585% and total purchase price of the three-72 passenger buses, one-48 passenger bus, and one-24 passenger bus will be $400,770.

6. The Board considered the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval for the District to enter into a five-year agreement with Infinite Cohesion Ltd., d/b/a eSchoolView to provide web design and web hosting services effective May 23, 2018 through June 30, 2023. There is a one-time setup fee of $5,900.00, plus the monthly fee of $375.00, which includes maintenance and support. All amounts have been budgeted for and there is an estimated cost savings of $10,000 annually.

Mr. Deramo added the District will save approximately $46,000 over the next five years, information/forms will be consolidated, and ADA Compliance will be the vendor’s responsibility.

7. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with the AIU to provide services for a student through the Community School West – Alternative Education for Disruptive Youth Program effective retroactive to April 30, 2018.

Mr. Tony reported a total of 4,601 homes to date have filed for the Homestead and Farmstead Exclusion and Resolution 18-03 Homestead and Farmstead Exclusion will be approved in June 2018.

**Personnel**

Personnel items were discussed in Executive Session.

**Education**

1. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Brian Garlick to accompany two students involved with TSA to travel to Atlanta, Georgia from Friday, June 22, 2018 through Tuesday, June 26, 2018, to participate in the TSA National Competition. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and registration fees and are included in the 2017-2018 budget.

2. The Board considered the recommendation of the Superintendent and Assistant Superintendent David Deramo for Board approval to enter into an affiliation agreement with Slippery Rock University for a period of five years from the date of execution. There will be no cost to the District.

3. The Board considered the recommendation of the Superintendent, Elementary School Principal Laurie Gray, and Director of Finance Brian Tony for Board approval to dispose of the attached list of books from the Elementary School Library per Board Policy 706.1. Books will be given to any staff/students who request them. If there is no interest from staff/students, we will post the materials on eBay as appropriate prior to disposing.

4. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to conduct a trial Hearts for Paws club in the High School for the 2018-2019 school year.

5. The Board considered the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to permit Christina Crivelli, Intermediate School Strings teacher to attend the Ohio State University Strings Teacher Workshop at Ohio State
University in Columbus, Ohio from Sunday, July 8, 2018 through Saturday, July 14, 2018. The cost of the trip includes travel, lodging, and meals which are included in the 2017-2018 budget.

6. The Board considered the recommendation of the Superintendent, High School Principal Aaron Skrbin, and Choral Director Christine Elek for Board approval for the South Fayette Township School District to host the American Choral Directors Association Sweet Harmony Choral Festival for girls in grades 7-9 in November 2018. There will be no cost to the district.

7. The Board considered the recommendation of the Superintendent, High School Principal Aaron Skrbin, and Choral Director Christine Elek for Board approval for the South Fayette Township School District to host the PMEA Senior High District 1 Choral Festival in January 2020. There will be no cost to the district.

Transportation

There were no items discussed.

Athletics

There were no items discussed.

Construction

There were no items discussed.

Miscellaneous

1. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the final reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.

2. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the final reading of revised Board Policy 906 Public Complaint Procedures.

3. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the final reading of revised Board Policy 918 Title I Parent and Family Engagement.

4. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the first reading of revised Board Policy 105 Curriculum.

5. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the first reading of revised Board Policy 138 Language Instruction Educational Program for English Learners.

6. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the first reading of revised Board Policy 239 Foreign Exchange Students.

Expenditures
Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Czaplicki seconded Brinsky to suspend the meeting at 8:59 PM and enter into another Executive Session to discuss legal and/or personnel matters.

President Vezzi announced there will not be any votes taken after Executive Session.

**Voice Vote – All Yes**

Executive Session convened at 9:04 PM.

Czaplicki seconded Iriti to exit Executive Session at 9:33 PM.

**Voice Vote – All Yes**

Iriti seconded Brinsky to adjourn the meeting at 9:33 PM.

**Voice Vote – All Yes**

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Cynthia Geisler, Board Secretary