The Executive Session scheduled for 6:45 PM was held at the end of the meeting.

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:00 PM in the Pride Room of the Administration Building by President Len Fornella with the Pledge of Allegiance.

**Present:** Alan Vezzi, Alex Czaplicki (arrived at 7:01 PM), Lena Hannah (contacted via phone at 7:08 PM), Jen Iriti, Todd Petrillo, Len Fornella

**Absent:** Teresa Burroughs, Paul Brinsky, Bill Newcomer

**Others:** Fred Wolfe, Tucker Arensberg, P.C.; Dr. Bille P. Rondinelli, Superintendent; Assistant Superintendent David Deramo; Student Representative Katie Kenawell; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Brewer Aguilar; High School Principal Aaron Skrbin; Assistant High School Principal Laura Hartzell; Custodial and Facilities Manager Steve Timmins; Teachers Kara Miles, Josh Patterson, Christine Elek, and Renee McNally; Construction Liaison Gene Manzini; Tricia Monaco, Eckles Architecture; David Esposito, Eckles Architecture; Joe Brennan, PJ Dick; John Taormina, PJ Dick, Kate Drozynski, Carolyn Kenawell, Michaela Snider, Tracy Snider, Lindsey Bagwell, Mark Snider, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Lex Czaplicki arrived at 7:01 PM.

Dr. Rondinelli recognized Student Representative Katie Kenawell by presenting her with a small token of appreciation and thanked her for her dedication and commitment attending the School Board meetings for the past year. Ms. Kenawell thanked the Board and said she learned about leadership, local government and valued what she learned also from Mr. Skrbin and student advocacy in helping the student body.

Dr. Rondinelli proudly introduced Michaela Snider, recipient of the 2017 Caplan-Lieber Human Relations Award. She added Michaela created the Shine a Light on Bullying Campaign and spoke at “Picked Last Parties.” Mr. Skrbin and Mrs. Hartzell commended Michaela on her efforts in becoming a great advocate for students, including her efforts in the South Fayette High School Girls’ Night Out Program which helps eighth grade girls transition to high school. Mrs. Hartzell included Michaela is the only recipient of this $5,000 scholarship in Allegheny County. Michaela thanked the Board, Administration, and her family for giving her the opportunities and added it wasn’t done for the notoriety or recognition; that was just a perk.

Mrs. Hannah was contacted via phone at 7:08 PM.

Joe Brennan, PJ Dick provided the Board with an update of the High School Construction Project. Areas reviewed included:
Financials, including the total value of current contracts to date, remaining contingency amount, current payment amount due, approved change orders to date and the following change orders pending Board approval for a total credit amount of ($6,479.00):

- Delete Science Lab Tables, which was included in the approved furniture budget
- Add Mirror in FCS/Child Care Room A146

Mr. Brennan continued with the Progress report which included:

- Area A, F, and H – contract work complete
- Area B/C – connecting corridors nearing completion; flooring/ceiling installed with locker installation ongoing; temporary partitions will be removed to complete corridor flooring next week; the new addition will be secured by the locked fire doors at the connecting corridors; demolition and renovation work begun in Media Center; finished underway in circle design room; existing classroom renovations nearly complete
- Area G – 90% complete; large glass curtain wall installed; steel for #9 stairway installed and the concrete base, planter, and sitting steps being constructed; casework, marker and display boards being installed; the dome is set and finishes continuing; rooftop HVAC units installed and air circulating; classroom flooring complete and corridor work continues
- Area E – well underway; roof system complete; drywall 90% complete on first floor; second floor interior spray foam insulation complete and interior framing 90% complete; stair #7 installed end of May; exterior veneer 75% complete; A/E main corridor tie-in begin within next few weeks
- Site – new forced sanitary main complete; brick seat wall in front of Area G complete; sidewalks, curbs, flatwork, etc., starts week of May 15

Pictures of the construction site were reviewed.

Dave Esposito asked the Board to revisit the furniture purchase that was approved in April. He added the amount the Board worked from did not include all of the furniture that was quoted. The amount approved and the purchase orders that were sent did not include casual seating in the office waiting area, music stands and chairs, open metal shelving, and charging stations. He presented the cost for the furniture previously mentioned, will be $22,410.31 which includes a credit amount of $5,618.47. Mr. Esposito indicated Mr. Fornella did bring to their attention at the April meeting the beginning amount was not correct.

Brian Tony provided a 2017-2018 Budget update/review including:

- Reviewed budget timeline reminding the Board a Proposed Final Budget needs to be approved 30 days prior to passing the Final Budget at the June 27 meeting
- Two millage options – #1 - no increase, millage remains at 26.7; #2 - millage increase to the index of .8544 for a millage of 27.5544
- Contingency expenses included in the budget

Medicare reimbursements for special needs students was briefly discussed.

President Fornella announced the Board’s intention is to work with the goal of no tax increase and directed the Business Office to work towards that goal.

- Proposed and as needed staff
- Recent changes to running total due to reductions to building and department budgets

The Board briefly discussed House Bill 1993 and its potential impact on the District.

**Minutes**

The Board considered approval of Minutes from the following Board Meetings:

- Committee Meeting of the Whole Tuesday, April 18, 2017
- Regular Meeting Tuesday, April 25, 2017
Mrs. Iriti requested the April 25, 2017 Minutes reflect the reduced dollar amount the Board made regarding the furniture purchase for the High School Additions & Alterations Project.

**Financial Reports**

The Board Summary Reports for November 2016 and December 2016 were provided to the Board for review and will be included on the Agenda for approval at the Regular Meeting.

The Financial Reports were provided to the Board for review and will be included on the agenda for approval at the Regular Meeting.

**Superintendent’s Monthly Report – Dr. Bille P. Rondinelli**

Dr. Rondinelli announced the following:
- May 17 – MS Chorus Concert
- May 19 – HS Waffle Breakfast
- May 19 – Washington DC trip
- May 22 – Early Learning Academy Graduation
- May 24 – Girls Night Out
- May 25 – Kennywood Day
- May 25 – Senator Costa hosting event at AIU addressing the Netflix series associated with suicide, titled *Thirteen Reasons Why*
- May 26 – Prom
- May 29 – Memorial Day
- May 30 – Senior Picnic and Baccalaureate
- June 2 – Graduation, being televised
- June 2 – ES/IS Track and Field Day
- June 3 – Glow Run

Dr. Rondinelli read a congratulatory letter from IKM regarding the District’s number one ranking in the Pittsburgh Business Times for the third consecutive year. She added the District is featured in two national publications; an article entitled ‘Computational Thinking, A school system revamps its instructional delivery around problem solving and creative designs for the modern work world’ published in the AASA School Administrator magazine regarding STEAM programs; and referenced in a book entitled Emerging Research Practice and Policy on Computational Thinking.

**Business Office**

Due to the Act 1 timeline which requires the 2017-2018 Proposed Final Budget be approved 30 days prior to the approval of the 2017-2018 Final Budget, the Board is required to approve the 2017-2018 Proposed Final Budget at the May 23, 2017 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2017-2018 Final Budget at the June 27, 2017 meeting.

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Proposed Final Budget for the 2017-2018 school year. The proposed final budget revenue of $______________ and expenses of $______________ balances with a millage rate of ________, and borrowing from the Fund Balance in the amount of $______________. This will leave a total estimated fund balance of $______________. We will continue to look at the budget numbers throughout the next month, making recommendations to further reduce the 2017-2018 budgetary expenses. (We are required by law to adopt the 2017-2018 final budget by June 30, 2017.)
2. The Board considered the recommendation of the School District Solicitor, the Superintendent, and Director of Finance Brian Tony for Board approval to adopt Resolution 17-03, 2017 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by $____________. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2017.

3. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to utilize Mockenhaupt Benefits Group to prepare the Biennial Actuarial Valuation Report for the District’s OPEB amount as of July 1, 2016 and July 1, 2017 for an estimated amount not to exceed $5,900.00. The District utilized Mockenhaupt for our previous OPEB Valuation in 2015 at a cost $5,800.00.

4. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2017, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.

5. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to appoint the School Depository for the 2017-2018 school year as follows:
   - PNC Bank (Main Depository)
   - Pennsylvania Treasurer’s INVEST Program (Investment Account)
   - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
   - Citizens Bank (Construction Fund Account)
   - PLGIT (Construction Fund Account)

6. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions to provide licensed health care providers for supplemental staffing services effective retroactive to April 25, 2017.

   Mr. Tony explained this nursing service will provide coverage at times when the other nursing service is unable to provide the necessary coverage.

7. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with the AIU to provide services for a student through the Community School West – Alternative Education for Disruptive Youth Program effective retroactive to April 25, 2017.

8. The Board considered the recommendation of the Superintendent, Assistant Superintendent David Deramo, Director of Pupil Personnel Dr. Mandi Skerbetz, and Director of Finance Brian Tony for Board approval to renew the license agreement with eSpark Learning to provide electronic resources to support student learning in grades 1 and 2, effective August 1, 2017 through June 30, 2018. The cost of the 1-year agreement is $26,280 and is included in the 2017-2018 Instructional Technology Budget.
9. The Board considered the recommendation of the Superintendent, Custodial and Facilities Manager Steve Timmins, and Director of Finance Brian Tony for Board approval to enter into a 3 year agreement with D.H. Bertenthal & Sons to provide paper products for the District at an estimated first year cost of $30,100 effective July 1, 2017. The cost is included in the 2017-2018 Custodial Budget.

Mr. Timmins explained three quotes from CoStars vendors were received and all were within $1,000. He added this company will provide free dispensers and replace them for free if broken.

10. The Board consider the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Donna Harshman for Board approval to award the bids to lease/purchase the following buses. If the order is placed prior to May 31, 2017, the District will receive a $1,800 rebate. The costs will be included in the 2017-2018 budget:

<table>
<thead>
<tr>
<th>Company</th>
<th>Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bluebird of Pittsburgh</td>
<td>Two – 72 Passenger</td>
<td>$171,682.00</td>
</tr>
<tr>
<td>Bluebird of Pittsburgh</td>
<td>One – 48 Passenger</td>
<td>$83,510.00</td>
</tr>
</tbody>
</table>

**Personnel**

Personnel items were discussed in Executive Session.

**Education**

Iriti seconded Vezzi on the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval of Tom Isaac as an additional chaperone in addition to James Hausman and Maureen Pedzwarter to accompany five students to participate in the 2017 Governor's STEM Team State Competition being held at the Thaddeus Stevens College of Technology in Lancaster, Pennsylvania from Thursday, May 18, 2017 through Friday, May 19, 2017. Students would be responsible for making up all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes lodging, transportation, meals, and conference registration fees and is included in the 2016-2017 budget.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.**

There were no comments at this time.

Voice Vote – All Yes

1. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Jim Hausman to accompany four students to New York City, New York from Saturday, September 23, 2017 through Sunday, September 24, 2017 to attend the Maker Faire. The students will be formally recognized at the Maker Faire for winning first place in the Digital Promise Filmmakers Video competition. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and meals and will be covered by Digital Promise. There will be no cost to the District.

2. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Mary Quirk, and John Good, Peters Township High School FBLA Advisor to accompany the students involved with FBLA to travel to Anaheim, California from Tuesday, June 27, 2017 through Monday, July 3, 2017 to participate in the
FBLA National Leadership Conference. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and registration fees which are included in the 2016-2017 budget.

3. The Board considered the recommendation of the Superintendent, Director of Technology and Innovation Aileen Owens, Assistant Superintendent David Deramo, Middle School Principal Kristin Deichler, and Middle School Assistant Principal Kevin Maurer for Board approval to add Python Game Design as a new course in the Middle School for the 2017-2018 school year.

**Transportation**

There were no additional items discussed.

**Athletics**

There were no items discussed.

**Construction**

There were no additional items discussed.

**Miscellaneous**

1. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the second reading of revised Board Policy 249 Bullying/Cyberbullying in accordance with PSBA.

2. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

**Expenditures**

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Vezzi seconded Petrillo to suspend the meeting at 8:13 PM and enter into Executive Session to discuss personnel and/or legal issues.

President Fornella announces a vote will be taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 8:21 PM.

Mrs. Hannah ended the call at 9:05 PM.

Czaplicki seconded Vezzi to exit Executive Session at 9:25 PM and return to the committee meeting.
Czaplicki seconded Vezzi on the recommendation of the Superintendent and Administrators for Board approval to hire Dawn McCullough as the Lead Computer Science teacher in the High School at the Bachelor’s Step 5 rate of $53,067.00 effective for the 2017-2018 school year.

Voice Vote – All Yes

Vezzi seconded Petrillo to adjourn the meeting at 9:26 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary