South Fayette Township School District

Committee Meeting of the Whole

Minutes

Tuesday, June 18, 2019
7:30 PM

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:35 PM in the Pride Room of the Administration Building by President Jen Iriti with the Pledge of Allegiance. President Iriti apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Todd Petrillo, Lena Hannah, Paul Brinsky, Teresa Burroughs, Alan Vezzi, Arik Quam (arrived at 7:39 PM), Jen Iriti

Absent: Alex Czaplicki, Len Fornella

Others: Chris Voltz, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Assistant to the Superintendent for Elementary Education Stephanie DeLuca; Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho; Director of Pupil Personnel Dr. Mandi Davis Skerbetz; High School Principal Aaron Skrbin; Middle School Principal Kristin Deichler; Intermediate School Principal Tom Kaminski; Elementary School Principal Laurie Gray; Elementary/Intermediate School Associate Principal Tyler Geist; Facilities Director Steve Timmins; Maintenance Manager Reggie Hale; Teachers and Support Staff: Lisa Donovan, Daron Eichenlaub, Melissa Gielata, Ryan Puz, Tom Perpetua; Tom Iagnemma, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Dr. Lockette reviewed the following resolutions regarding cyber charter schools:

- Resolution 19-03 Supports Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs; District costs for regular and special education students; currently utilizing Seneca Valley’s program
- Resolution 19-04 Supporting Statewide Cyber Charter School Funding Reform

Dr. Lockette recommends the Board approve the resolutions.

Brian Tony provided the 2019-2020 Final Budget update by reviewing the following:

- Maintenance decisions to be made:
  - Reggie Hale reviewed pictures of the issues with the brick walls at the ES; issues with concrete throughout the campus; and the leveling issues with the Pupil Personnel building.
  - The Board agreed to keep these in the budget, but want the contractor contacted regarding the issue with the concrete at the stairs, since these were just done with the HS renovation; have a cost analysis done of the leveling issues with Pupil Personnel prior to executing the repair. They also agreed to keep the bus hot starts for the expansion of the fleet.

- Transportation decisions to be made:
  - Received a quote to lease with a buyout for the snow removal units
  - The Board agreed to bid out a three year lease finance agreement with a $1 buyout at the end for the units and to keep the panic button for busses.

- Budget running total changes to the expenses and revenues
• Received no money this year for interims, county behind in assessing
• Millage options of:
  ✓ No increase, mills remain at 26.7
  ✓ .5 millage increase to 27.2
  ✓ To the index with a .800 increase to 27.5
  ✓ .3 millage increase to 27.0
  ✓ .4 millage increase to 27.1

**Consent Agenda**

1. The Board considered approval of the Minutes from the following Board Meetings:
   
   | Committee Meeting of the Board | Tuesday, May 21, 2019 |
   | Regualr Board Meeting          | Tuesday, May 28, 2019 |

2. The Board considered approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

   Aquatics Fund               Sara Cremonese
   Athletic Fund               Mark Keener
   High School Activity Fund   Harriet Dausch
   Middle School Activity Fund Harriet Dausch

3. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

4. The Board considered to authorize payment of expenditures that were submitted for Board review to be approved at the Regular Board Meeting.

**Superintendent’s Monthly Report – Dr. Kenneth F. Lockette**

Dr. Lockette reported the following:
• June 7 Commencement ceremony went very well
• June 10 in-service day:
  ✓ Morning session featured TED talks by students, teacher Michelle Jenkins, and expert Michelle King who spoke about humanizing the practice of teaching and learning; the Strategic Plan was reviewed with staff
  ✓ Afternoon session had nine vertical teams facilitated by the Academic team with discussions between kindergarten teachers through high school teachers celebrating learning moments they were proud of
• June 11 clerical day for teachers
• Leadership Team 2019-20 Operational Planning on campus June 12 with family reunification table top exercise and setting goals that align with the Strategic Plan; June 13 at the Museum Lab, the old Carnegie Library acquired by the Children’s Museum, offering maker spaces for middle and high school age students
• June 17-20 – Summer STEAM Institute featuring Judd Pittman, PDE; Gregg Behr, Grable; and people from Maker Space; ESY also started
• June 24-26 – National Student Council Conference with 800 students and 1,000 total in attendance; PDE Executive Deputy Secretary Dr. Volkman and Allegheny County Executive Rich Fitzgerald speaking at the General Session on Monday at 10:15 in the theatre, Tuesday an Illumination Ceremony at 8:30 PM also in the theatre
• June 24-26 – AP Summer Institute at the MS
• Feasibility Study update held on June 11 centered on the data received from stakeholder groups
Business Office

1. The Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz recommend Board approval of the agreement with The Dr. Gertrude A. Barber Center, Inc. to provide Community Participation Support services for a student effective retroactive to June 10, 2019 through June 30, 2019.

2. The Superintendent, Director of Finance Brian Tony, and Network Systems Administrator Rob Warfield recommend Board approval to enter into an agreement with Consolidated Communications for local and long distance phone service for a period of two years beginning in July 1, 2019 through June 30, 2021. The monthly cost will be $1,227.05 plus applicable taxes. The PRI lines will be moved from the Pupil Personnel building to the High School data closet at no cost to the District.

President Iriti announced the above two motions will be approved at the end of the agenda.

3. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Final Budget for the 2019-2020 school year. The final budget revenue of $_____________ and expenses of $_____________ would balance with a ______ millage rate and borrowing from the fund balance in the amount of $____________.

4. The Board considered the recommendation of the School District Solicitor, the Superintendent, and Director of Finance Brian Tony for Board approval to adopt Resolution 19-01, 2019 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by $_______. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) the District must reduce property taxes beginning July 1, 2019.

5. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt revised Resolution 19-02 for the 2019-2020 school year permitting taxpayers to pay their real estate taxes in three (3) installments.

6. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt Resolution 19-03 Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs.

7. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt Resolution 19-04 Supporting Statewide Cyber Charter School Funding Reform.

8. The Board considered the recommendation of the Superintendent for Board approval of the following 2019-2020 tuition rates for non-resident students. This amount is determined by the Pennsylvania Department of Education in accordance with the requirements of Section 2561 of the Pennsylvania School Code.

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Tuition Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grades 7 through 12</td>
<td>$10,629.25</td>
</tr>
<tr>
<td>Grades K through 6</td>
<td>$10,087.77</td>
</tr>
<tr>
<td>Kindergarten (1/2 elementary)</td>
<td>$5,043.89</td>
</tr>
</tbody>
</table>
9. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a Contract of Service with the PA-Educator.net Clearinghouse. The term of the agreement is from July 1, 2019 through June 30, 2020, at a cost of $1,950.00. This price has remained the same since the 2014-2015 school year.

10. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the agreement with St. Anthony School Programs to provide educational services for two students on the campus of Duquesne University effective for the 2019-2020 school year.

11. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Facilities Director Steve Timmins for Board approval to renew the 1-year Service Contract Agreement with Simplex Grinnel, now known as Johnson Controls, to perform annual fire alarm inspections, cleaning, and sensitivity readings for the High School, Middle School, Intermediate School, Elementary School, and Stadium, effective July 1, 2019 through June 30, 2020.

12. The Board consider the recommendation of the Superintendent, Director of Finance Brian Tony, Facilities Director Steve Timmins, and Maintenance Manager Reggie Hale for Board approval of the CoStar’s quote from Toby Karg Service Agency as the lowest bidder for the purchase and installation of one of the rooftop units at the High School. The quoted amount of $128,850.00 is included in the 2019-2020 capital reserve fund.

President Iriti inquired if the cost of the inspections have increased over the past few years. Mr. Timmins responded he will gather that information.

Informational – Based on the calculations using the PDE – Food/Nutrition Division “Lunch Equity” Tool, the District is not required to increase lunch prices within the National School Meal Program for the 2019-2020 school year.

**Personnel**

For Minute purposes, the Superintendent proudly announced that tenure had been earned by the following teachers who have fulfilled all requirements as set forth in Pennsylvania School Code, Title 24, PS 11-1108.

- Elizabeth Frambes, Elementary School Grade 2 teacher
- Victoria Lojek, Intermediate School STEAM teacher
- Kristina Schelb, Intermediate School Phys/Ed teacher
- Josh Patterson, Middle School Grade 8 Math/Science teacher
- Ryan Puz, Middle School Grade 8 English teacher
- Tomasina Crapis, High School Biology teacher

Personnel items were discussed in Executive Session.

**Education**

1. The Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell recommend Board approval to permit Mary Quirk, FBLA Advisor to accompany the students involved with FBLA to travel to San Antonio, Texas from Thursday, June 27, 2019 through Wednesday, July 3, 2019, to participate in the FBLA National Leadership Conference. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and registration fees which are included in the 2018-2019 budget.
President Iriti announced the above motion will be approved at the end of the agenda.

2. The Board considered the recommendation of the Superintendent for Board approval for Assistant to the Superintendent for Secondary Education Dr. Jeff Evancho to attend and present at the Play Make Learn Conference and the Literacy by the Lake Conference, both at the University of Wisconsin, in Madison, Wisconsin from Thursday, August 8, 2019 through Saturday, August 10, 2019. The cost of the trips include travel, lodging, and registration fees which are included in the 2019-2020 proposed final budget. A portion of travel will be reimbursed by the University of Wisconsin.

3. The Board considered the recommendation of the Superintendent and Middle School Principal Kristin Deichler and Middle School Assistant Principal Kevin Maurer for Board approval for the District to host the 2019-2020 Western Region Pennsylvania’s Association for Middle Level Education’s Conference on Monday, January 20, 2020. This is a non-student day. There are no anticipated costs to the District due to funding from registration fees, sponsorship, and allotted monies from the organization.

4. The Board considered the recommendation of the Superintendent, Assistants to the Superintendent Stephanie DeLuca and Dr. Jeff Evancho, and respective principals for Board approval of the following budgeted textbooks for the courses in the High School and Intermediate School. The textbooks will be available for review by the Board and the public upon request:

   **High School:**
   - CHS Honors Spanish IV – Enfoques: Curso Intermedio de Lengua Española 4th edition, and Enfoques workbook and lab manual
   - CHS Honors French IV – Controverses and Controverses workbook, 3rd edition
   - CHS Honors German – Netzwerk B1

   **Intermediate School:**
   - Math – Envisions Mathematics 2020

**Transportation**

There were no items discussed.

**Athletics**

1. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Basketball Coach Bryan Bennett for Board approval to permit the Girls Basketball team to travel to Orlando, Florida to play in a basketball tournament. The team would depart from South Fayette on Thursday, December 26, 2019, and return on Monday, December 30, 2019. Appropriate adult to student ratios for supervision will be assured by the administration. There may be costs to the District for transportation to and from the Pittsburgh International Airport.

2. The Board considered the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Track Coach Scott Litwinovich for Board approval to permit the Boys and Girls Varsity Outdoor Track and Field teams to travel to Walt Disney World in Orlando, Florida to compete in a track and field tournament. The team would depart South
Fayette on Friday, March 27, 2020 and return on Tuesday, March 31, 2020. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. Costs to the District will be for transportation to and from the Pittsburgh International Airport and for five substitute teachers for three days.

Personnel were discussed in Executive Session.

**Construction**

There were no items discussed.

**Miscellaneous**

1. The Board considered the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the second reading of PSBA Board Policy 150 Title I – Comparability of Services.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Mrs. Burroughs inquired if the moving of the PRI line was quoted and added Comcast would need to be contacted prior to moving the line.

Quam seconded Vezzi on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the agreement with The Dr. Gertrude A. Barber Center, Inc. to provide Community Participation Support services for a student effective retroactive to June 10, 2019 through June 30, 2019.

**Voice Vote – All Yes**

Quam seconded Vezzi on the recommendation of the Superintendent, Director of Finance Brian Tony, and Network Systems Administrator Rob Warfield for Board approval to enter into an agreement with Consolidated Communications for local and long distance phone service for a period of two years beginning in July 1, 2019 through June 30, 2021. The monthly cost will be $1,227.05 plus applicable taxes. The PRI lines will be moved from the Pupil Personnel building to the High School data closet at no cost to the District.

**Voice Vote – Petrillo, Hannah, Brinsky, Vezzi, Quam, Iriti - All Yes**

Burroughs Abstained

Brinsky seconded Hannah on the recommendation of the Superintendent and High School Principals Aaron Skrbin and Dr. Laura Hartzell for Board approval to permit Mary Quirk, FBLA Advisor to accompany the students involved with FBLA to travel to San Antonio, Texas from Thursday, June 27, 2019 through Wednesday, July 3, 2019, to participate in the FBLA National Leadership Conference. Appropriate adult to student ratios for supervision will be assured by the administration. The cost of the trip includes travel, lodging, and registration fees which are included in the 2018-2019 budget.

**Voice Vote – All Yes**

Vezzi seconded Brinsky to adjourn the meeting at 8:59 PM and enter into another Executive Session to discuss legal and/or personnel matters.
President Iriti announced there will not be any votes taken after Executive Session.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary