Minutes

Tuesday, August 15, 2017
7:00 PM

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:08 PM in the Pride Room of the Administration Building by President Len Fornella with the Pledge of Allegiance. President Fornella apologized for starting late as the Board members were at the New Staff Reception at the High School prior to the meeting.

Present: Alan Vezzi, Alex Czaplicki, Teresa Burroughs, Lena Hannah, Jen Iriti, Paul Brinsky, Len Fornella

Absent: Todd Petrillo, Bill Newcomer

Others: Chris Voltz, Tucker Arensberg, P.C.; Dr. Bille P. Rondinelli, Superintendent; Assistant Superintendent David Deramo; Student Representative Kristen Davis; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Director of Pupil Personnel Dr. Mandi Skerbetz; High School Principal Aaron Skrbin; High School Associate Principal Laura Hartzell; Middle School Principal Kristin Deichler; Middle School Assistant Principal Kevin Maurer; Intermediate School Principal Tom Kaminski; Elementary School Principal Laurie Gray; Intermediate/Elementary Associate Principal Tyler Geist; Curriculum, Technology, and Innovation Coordinator Stephanie DeLuca; Director of Maintenance and Grounds Dean Stewart; Athletic Director Mark Keener; Teachers: Kristy Skerbetz, Lynette Lortz, and Scott Philipp; Construction Liaison Gene Manzini; David Esposito, Eckles Architecture; Joe Brennan, PJ Dick; Lindsey Bagwell, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Joe Brennan, PJ Dick provided the Board with an update of the High School Construction Project. Areas reviewed included:

- Financials, including the total value of current contracts to date, remaining contingency amount, current payment amount due, approved change orders to date, and the following change orders pending Board approval for a total amount of $3,806.80:
  - Relocate existing 2 inch condensate pipe on Area B
  - Delete new dishwasher ductwork and re-use existing
  - Provide interlock control between exhaust fans and equipment
  - Add solids interceptor for sink disposal
  - Lower ten (10) exit signs, remove and relocate one (1) and add one (1) exit sign
  - Added pipe batten in Fab Lab Room E121
  - ASI #44 – Library Makerspace Option #2

The Board discussed the percentage of project completion and the estimated cost under budget.

Mr. Brennan continued with the Progress report which included:

- Areas A, F, and H – contract work is complete
- Area B/C – café/kitchen area finishes nearing completion; new kitchen equipment being installed; perimeter furniture in café commons area installed, awaiting electrical connections; flooring began week of July 10; renovations in classrooms nearly complete; final cleaning underway and teachers moving into new rooms
- Area G – punch list work started; teachers and staff moving into new rooms and final cleaning ongoing; terrazzo, tile, glass guardrail, and handrails work continues on stair #9; final tie-in of flooring to be completed this week
Area E – finishes nearing completion; bathroom fixtures and wall tile complete; Fab Lab casework, equipment, and finishes complete; Intertech pulling wire and making final terminations; doors being installed; detail and finish work ongoing; new instrument and uniform storage rooms complete; terrazzo flooring being finished and polished this week
Site – nearing completion; snowmelt and sidewalks complete; paving contractor will finish; planting and preparing grass areas for seed continues; masonry and block sealing around entire building complete

Mr. Brennan reviewed pictures of the construction site. Dr. Rondinelli asked Mr. Brennan to make sure any delivery/utility trucks are parked out of the way of the staff and student vehicles on campus.

The Board discussed the following:
- Installed cord reels for the cashier stations in the cafeteria
- Cleaning schedule for the start of school
- Furniture in the library
- Restrooms outside of the library
- Tile color in the cafeteria, cream and white
- Missing counter in the kitchen
- Temporary handrail installed
- Drink counter in the café area
- Planting area under stairwell #9
- Student parking
- Pergolas in the back of the building

Dean Stewart reviewed two quotes and material options to install two new sign faces on the Middle School sign. The Board agreed to have a motion added to next week’s agenda to approve. The Board requested Mr. Stewart to provide quotes for either the repainting of the rusted guard rails or to replace them. Mr. Stewart will provide that information at next week’s meeting.

The Board discussed having rededication tours of the High School on Friday, September 8 to run approximately 4:00 to 6:30 PM and on Saturday, September 9 from approximately 10:00 AM to 2:00 PM.

Minutes

Considered approval of Minutes from the following Board Meetings:

Special Meeting July 6, 2017
Committee Meeting July 18, 2017
Regular Meeting July 25, 2017

Financial Reports

The Financial Reports were provided to the Board for review and will be included on the agenda for approval at the Regular Meeting.

Superintendent’s Monthly Report – Dr. Bille P. Rondinelli

Dr. Rondinelli announced the following:
- Opening day with staff was held today
- New Staff Reception was held prior to the Board meeting
- August 16 – Grade 9/New Student Orientation
- August 17 – Grade 6 Meet the Teacher/Orientation; ES & IS Meet the Teacher
- August 21 – first day of school vs moving to August 22
- August 24 – PTA Fair

Minutes – Committee Meeting
August 15, 2017
• August 25 – HS Welcome Assemblies
• September 4 – Labor Day, No School
• September 6/7 – Early Learning Academy Meet & Greet day
• September 7 – MS Open House/Curriculum Night
• September 8 – Senior/Senior Night, HS Tour
• September 14 – HS Open House/Curriculum Night
• September 18 – 2 hour late start
The Board discussed the solar eclipse on August 21 and the following options in order to keep the students safe:
• Continue as planned with the start of school on August 21
• Having a half day, but the concern of students on the bus during the hours of the eclipse
• Move the start of school for students to August 22, with the makeup day for students on April 27

The Board agreed to move the start of school for students to Tuesday, August 22 with the makeup day on April 27 and Staff would still report on August 21 as a Professional Duty day. The Board also discussed no other activities should be taking place during the eclipse time.

Burroughs seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval of the revised 2017-2018 school calendar. The revision reflects the following changes to the calendar:

• August 21 – Changed from First Day of School for Students to Professional Duty, No School for Students
• August 22 – First Day of School for Students
• April 27 – Changed from Staff Development/ACT 80, NO SCHOOL for STUDENTS (Possible Snow Make-up Day) to Regular School Day for Students

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.

There were no comments at this time.

Voice Vote – Czaplicki, Hannah, Burroughs, Iriti, Brinsky, Fornella – All Yes
Vezzi – No

President Fornella exited the meeting.

Business Office

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a Contract of Service with the PA-Educator.net Clearinghouse. The term of the agreement is from July 1, 2017 through June 30, 2018 and at a cost of $1,950.00. This price has remained the same since the 2014-2015 school year.

2. The Board considered approval of Superintendent Dr. Bille Rondinelli, Assistant Superintendent David Deramo, and Director of Technology and Innovation Aileen Owens to attend the Digital Promise League of Innovative Schools EdSurge Fusion Conference in San Francisco, California from Wednesday, November 1, 2017 through Friday, November 3, 2017. The cost will include registration, travel, lodging, and meals, with a portion of those costs to be reimbursed to the District. The costs are included in the 2017-2018 budget.
3. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Anne Beck for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

4. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart for Board approval of the three year renewal of the Siemens Digital Control (DDC) Agreement for all four school buildings, Stadium/Administrative Offices, Softball Stadium, and Transportation.

**Personnel**

Personnel items were discussed in Executive Session.

**Education**

1. The Board considered the recommendation of the Superintendent, Director of Pupil Personnel Dr. Mandi Skerbetz, and Assistant Superintendent David Deramo for Board approval to conduct the Extended School Year (ESY) program in the summer of 2018. The program will run Monday through Thursday from 9:00 AM to 12:00 PM beginning June 18 through July 19, 2018. The District will be closed Wednesday, July 4, 2018. The cost of the program has been budgeted.

2. The Board considered the recommendation of the Superintendent and Curriculum, Innovation, and Technology Coordinator Stephanie DeLuca for Board approval to conduct a Girls Who Code Club in the Intermediate and Middle Schools effective for the 2017-2018 school year.

3. The Board considered the recommendation of the Superintendent for Board approval to permit Dr. Mandi Skerbetz, Director of Pupil Personnel to attend the 2018 National Council for Exceptional Children (CEC) conference in Tampa, Florida from Wednesday, February 7, 2018 through Saturday, February 10, 2018, at a cost not to exceed $1,750.00 (which includes travel, lodging, and meals). The cost of the conference is included in the 2017-2018 budget.

4. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the change to the Parent-Student Handbooks for all buildings.

Ms. Deichler explained the change is due to the State Law update for Unexcused Absences and the handbooks need to reflect this update.

**Transportation**

Mr. Tony reported the Student Transportation Letters were mailed Monday, July 31, 2017; financing for the buses closed on Thursday, August 10, 2017 into escrow with delivery of new buses to begin the week of August 21, 2017; and inspections will be done when they arrive.

**Athletics**

1. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval to permit Joe Winans, Head Varsity Cross Country Coach and the Varsity Cross Country team to travel to Hershey, Pennsylvania from Friday, September 22, 2017 to Saturday, September 23, 2017, to compete in the PIAA
Foundation Invitational at Hershey Park. Appropriate adult to student ratios for supervision will be assured by the administration. There would be no cost to the District.

Personnel items were discussed in Executive Session.

**Construction**

There were no additional items discussed.

**Miscellaneous**

Burroughs seconded Hannah on the recommendation of the Superintendent and Administrators for Board approval of the revised 2017-2018 school calendar. The revision reflects the following changes to the calendar:

- August 21 – Changed from First Day of School for Students to Professional Duty, No School for Students
- August 22 – First Day of School for Students
- April 27 – Changed from Staff Development/ACT 80, NO SCHOOL for STUDENTS (Possible Snow Make-up Day) to Regular School Day for Students

Voice Vote – Czaplicki, Hannah, Burroughs, Iriti, Brinsky, Fornella – All Yes
Vezzi – No

1. The Board considered the recommendation of the Superintendent for Board approval to endorse the following as PSBA candidates:

   - ________________ as President-elect (one year term)
   - ________________ as Vice President (one year term)
   - ________________ Treasurer (three-year term)
   - ________________ Central At-Large Representative (for remaining two years of a three-year term)
   - ________________ Western At-Large Representative (three-year term)
   - ________________ Trustee (term ends December 31, 2020)

Mrs. Hannah will make recommendations at next week’s meeting.

**Expenditures**

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Brinsky seconded Iriti to suspend the meeting at 8:18 PM and enter into Executive Session to discuss personnel and/or legal issues.

President Fornella announced votes will be taken after Executive Session.

Voice Vote – All Yes
Executive Session convened at 8:28 PM.

Mrs. Burroughs and Mrs. Hannah exited the meeting at 10:04 PM.

Brinsky seconded Vezzi to exit Executive Session at 10:31 PM and return to the committee meeting.

Voice Vote – All Yes

Vezzi seconded Brinsky on the recommendation of the Superintendent for Board approval of the retirement/resignation of Donna Harshman, Director of Transportation effective November 1, 2017. Ms. Harshman has been employed at South Fayette since May 2008.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Laura LeBlanc, Grade 6 Math/Science teacher effective retroactive to August 1, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Jonathan Bursich, Grade 6 Math/Science teacher effective retroactive to August 2, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Marissa Kalsey, Classroom Paraeducator in the Intermediate School effective for the 2017-2018 school year.

And on the recommendation of the Superintendent and Administrators for Board approval for the following internal transfers in the Elementary, Intermediate, and Middle Schools for the 2017-2018 school year:

- Darcy Kotts, Grade 5 teacher to fill the vacant Grade 6 Math Science position, this vacancy is due to a resignation
- Ryan Schoenberger, Grade 4 teacher to fill vacant Grade 5 teacher position
- Emily Rupprecht, Kindergarten teacher to fill the vacant Grade 4 teacher position

And on the recommendation of the Superintendent and Administrators for Board approval to hire for the 2017-2018 school year:

- Julia Salvadore, Kindergarten teacher at the Master's Step 1 rate of $49,300, this vacancy is due to an internal move
- Nicole Bianco, Grade 6 Math/Science teacher at the Master's Step 1 rate of $49,300, this vacancy is due to a resignation
- Patricia Campanella, Paraeducator in the Intermediate School at the rate of $16.85 per hour. Dr. Skerbetz is requesting the probationary period be waived as Ms. Campanella was a substitute in the 2016-2017 school year and worked as a Paraeducator for 2017 Extended School Year program.
- Colleen Cuba, Paraeducator in the Elementary School at the probationary rate of $13.48 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $16.85 per hour.
- Pamela Donald, Food Service employee in the High School at the probationary rate of $9.03 per hour. After completion of a successful probationary period, the rate will be $11.29 per hour, pending receipt of required documents.
- Shannon Frye, Food Service employee in the Intermediate School at the probationary rate of $9.03 per hour. After completion of a successful probationary period, the rate will be $11.29 per hour, pending receipt of required documents.
- Christina Crivelli, Strings/Orchestra teacher (50%) in the Intermediate School at the Bachelor's Step 1 rate of $47,300 (prorated) for the 2017-2018 school year.
- Lindsay Pepper, Liberty Station tutor at the rate of $37.00 per hour and pending receipt of required documents.

And on the recommendation of the Superintendent and Administrators for Board approval of the following mentor teachers for the 2017-2018 school year:
  - Nicole Simon
  - Matthew Popovic
  - Melissa Shober (prorated)
  - Brian Garlick (prorated)
  - Courtney Rabi (prorated)

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teachers and support staff for the 2017-2018 school year:
  - Barb Levitt, Elementary/Ment and/or Physical Handicapped
  - Donna Michalowsky, Elementary
  - Paige Passatore, Early Childhood PK-4
  - Victoria Zefferio, Special Education PK-8/Grades PK-4
  - Janine Zelonka, Grades PK-4/Reading Specialist PK-12
  - Jennifer Selepack, Grades PK-4
  - Tara Miller, Elementary K-6/Early Childhood N-3/Principal K-12
  - Laura Laboon, Social Studies/English 7-12
  - Carly Anton, Grades PK-4
  - Rachel Vighetti, Food Service
  - Caroline Obradovich, Student Monitor, Bus Aide
  - Hannah Dunlap, English 7-12

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Soccer Coach Kate Munnell for Board approval of Nicole Bianco as a Girls 7th/8th Grade Assistant Soccer Coach effective for the Fall 2017-2018 season.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Cross Country Coach Joe Winans for Board approval of Julia Denison as a Volunteer Varsity Cross Country Coach effective for the Fall 2017-2018 season and pending receipt of required documents.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Volleyball Coach Scott Sundgren for Board approval of Meaghan Sherer as a Volunteer Girls Varsity Volleyball Coach effective for the Fall 2017-2018 season.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Maintenance and Grounds Dean Stewart for Board approval to hire Scott Palfreyman as a General Maintenance Technician at the probationary rate of $20.66 per hour effective for the 2017-2018 school year and pending receipt of the required documents. After completion of a successful probationary period, the rate will be $25.83 per hour.

And on the recommendation of the Superintendent and Administrators for Board approval of Sandy Fiumara as a Volunteer to assist the transition of Janine Gordley, Middle School Nurse (approved at the June 25 Board meeting), prior to the first day of school for students.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Maura Schmidt, Permanent Substitute Special Education teacher in the Middle School effective October 16, 2017, unless a suitable replacement is found prior to that date.
And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Basketball Coach Dave Mislan for Board approval of Ryan Hyland as a Boys 7th Grade Basketball Coach effective for the Winter 2017-2018 season and pending receipt of required documents.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Basketball Coach Matt Bacco for Board approval of the resignations of the following for the Fall 2017-2018 season:

- Colleen Hough, Girls 7th/8th Grade Basketball Coach
- Colleen Graeser, Girls High School Varsity and 7th/8th Grade Basketball Coach

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Basketball Coach Matt Bacco for Board approval of Olesia Stasko as a Girls 7th/8th Grade Basketball Coach effective for the Fall 2017-2018 season.

And on the recommendation of the Superintendent and Administrators for Board approval of the leave of absence request for Molly Kurnal, Intermediate School teacher effective January 5, 2018.

And on the recommendation of the Superintendent and Director of Finance/HR Brian Tony for Board approval of the intermittent FMLA leave of absence request for Tracey Fox, Payroll Administrator effective retroactive to July 25, 2017.

And on the recommendation of the Superintendent and Director of Transportation Donna Harshman for Board approval of the following as substitute bus drivers and bus aides for the 2017-2018 school year:

- Joseph Martineck, Substitute Bus Driver
- John Albert, Substitute Bus Driver
- Otto Behling, Substitute Bus Driver
- Victoria Laurie, Substitute Bus Driver
- Carol Capozzoli, Substitute Bus Aide
- Karen Nicodemus, Substitute Bus Aide
- Amirita Dey, Substitute Bus Aide

And on the recommendation of the Superintendent and Aquatics Director Melissa DeGeorge for Board approval of the following raises effective September 11, 2017. All expenses are paid through the aquatics fund.

- Neha Joshi, increase to $8.25 per hour, from $8.00 per hour
- Natalie Ewing, increase to $8.25 per hour, from $8.00 per hour
- Emily Ewing, increase to $8.25 per hour, from $8.00 per hour

And on the recommendation of the Superintendent, Associate High School Principal Laura Hartzell, and Band Director Eryn Carranza for Board approval of Jacob Locke as a volunteer for the “Little Green Machine” Marching Band for the 2017-2018 school year.

And for Board approval to accept the retirement/resignation of Superintendent Dr. Bille P. Rondinelli effective January 2, 2018.

And on the recommendation of the Superintendent and Administrators for Board approval of the resignation of Amy Janoski, Student Monitor in the Intermediate School effective retroactive to August 14, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval of the list of substitutes for the 2017-2018 school year.
And on the recommendation of the Superintendent and Administrators for Board approval of the leave of absence request for Elizabeth Windisch, Grade 6 Social Studies teacher, with an anticipated effective date of October 18, 2017.

And on the recommendation of the Superintendent and Administrators for Board approval to hire Stephanie Harris as a Grade 6 Social Studies Permanent Substitute teacher at the Master’s Step 1 rate of $49,300, prorated, with an anticipated effective date of October 18, 2017.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.

There were no comments at this time.

Voice Vote – All Yes

Vezzi seconded Brinsky to adjourn the meeting at 10:32 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary