South Fayette Township School District

Committee Meeting of the Whole

Minutes

Tuesday, August 21, 2018
7:30 PM

The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:50 PM in the Pride Room of the Administration Building by President Alan Vezzi with the Pledge of Allegiance. President Vezzi apologized for the late start as the Board held an Executive Session prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Lena Hannah, Lex Czaplicki, Paul Brinsky, Teresa Burroughs, Len Fornella, Jen Iriti, Arik Quam, Alan Vezzi

Absent: Todd Petrillo

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Julian Pikras, Assistant to the Superintendent for Elementary Education Stephanie DeLuca; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Aguilar; Director of Pupil Personnel Dr. Mandi Skerbetz; Director of Maintenance and Grounds Dean Stewart; Director of Technology and Innovation Aileen Owens; Elementary School Principal Laurie Gray; Director of Transportation Brandon Soubie; Athletic Director Mark Keener; Teachers/Support Staff: Lisa Bonnaure, Molly Kuczinski, Kristen Johnson, Kara Miles, Jim Hausman; Prateek Jukalkar, Lindsay Bagwell, Shailesh Bokil, Sangeeta Bokil, Suraj Bokil, Olesia Stasko, David Mislan, Swathi Senthil, Parv Shrivastava, Pranav Dantu, Jacob Meyer, and Tracey Fox, Payroll Administrator

Dr. Lockette announced the South Fayette Community Day will be held on August 25 from 11:00 AM – 5:00 PM with the District providing six shuttle buses, six bus drivers, and six golf cart drivers (carts provided by Hickory Heights Golf Club).

Dr. Lockette proudly recognized and presented certificates to the following 2018 Governor’s STEM Challenge Winners: Suraj Bokil, Pranav Dantu, Prateek Jukalkar, Swathi Senthil, Parv Shrivastava, and advisor Mr. James Hausman.

Mark Keener proposed to the Board to begin a boys freshman basketball team and a girls Middle School softball team. Areas discussed included:

- Not wanting to turn any students away, this would be a feeder program for the junior varsity and varsity programs
- Boosters pay for start-up uniforms, district costs for transportation

Mr. Keener will provide a cost proposal for each team to consider at the September 18 meeting.

Dean Stewart reviewed the March 2017 water testing that was done in all 4 school buildings and the stadium/concession stand.

- Five tests done in each building, of the 25 tests done, 22 had no lead detected
• Three had a negligible trace detected, one hand washing sink in the stadium field house at 5.7 parts/billion; one hand washing sink in the concession stand at 3.2 parts/billion; and one sink in the Elementary School at 1.2 parts/billion, with the threshold being 20.0 parts/billion.

Mr. Stewart reiterated there was no lead detected in any of the drinking fountains.

**Minutes**

The Board considered approval of Minutes from the following Board Meeting:

Committee and Regular Meeting    July 17, 2018

**Financial Reports**

The Financial Reports were provided to the Board for review and will be included on the agenda for approval at the Regular Meeting.

**Superintendent’s Monthly Report – Dr. Kenneth F. Lockette**

Dr. Lockette reported the following:

• Today was the last in-service day for the teachers and presented the day in a late night talk show format. The Small World, Big Future 16 piece band consisted of administrators and a few students. Dr. Lockette thanked Mr. Fornella and Mr. Pikras for participating as guests; thanked Mrs. Burroughs and Mrs. Hannah for attending; each employee received an SF #bethekindkid t-shirt.

• August 22 – first day of school

• Phase three of the Comprehensive Plan is due November 30, with three stakeholder meetings scheduled for September 20, October 1, and October 8. Phase one was the demographic information and phase two was the Special Education Plan which were both previously approved.

• Reviewed the demographic study/growth with the Academic/Leadership teams with the principals projecting the following room and staffing needs for the 2019-2020 and 2020-2021 school years.
  ✓ ES – 2019-2020 EDS will no longer have daycare on campus; 2020-2021 special areas will be on carts; beyond 2021, they are out of space
  ✓ IS – 2019-2020 the building will be at capacity; 2020-2021 will need special area teachers and at least one reading specialist; beyond 2021, will need more rooms
  ✓ MS – 2019-2020 all rooms in use, need an additional PE teacher; 2020-2021 one or two of the three Pathway rooms will have to be converted back to classrooms; after 2021 the café space will be beyond capacity with the current lunch schedule
  ✓ HS – 2019-2020 and 2020-2021 enough space, but some teachers may have to share a room; core subject teachers have been added the last few years, would need to add special area teachers and possibly a math teacher

• Requested Dean Stewart to install “Keep off grass” and “No playground use after dusk” on the grass/playground areas.

**Business Office**

Czaplicki seconded Brinsky on the recommendation of the Superintendent and Director of Finance Brian Tony for the Board to approve Resolution 18-07, amending Resolution 16-01 previously adopted by the Board of School Directors on October 25, 2016, to expand the definition of “project” contained therein, all in accordance with the Local Government Unit Debt Act.
SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEM.

There were no comments at this time.

Voice Vote – All Yes

Czaplicki seconded Hannah on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the contract with Steeltown Security and Investigation to provide security services as per the contract, effective retroactive to July 1, 2018 through August 2018.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the contract with Armstrong Security and Investigations, LLC to provide security services during daylight hours, effective August 22, 2018 through July 31, 2019, however, the contract may be terminated at any time by the School District upon 30 days written notice.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with Bayada Home Health Care, Inc. to provide in-school home health care to a student in the 2018-2019 school year.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an agreement with EI US, LLC dba/LearnWell Services to provide educational tutoring services for students in a hospital or behavioral health center effective July 1, 2018 through June 30, 2019

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.

There were no comments at this time.

Voice Vote – All Yes

1. The Board considered the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a Contract of Service with the PA-Educator.net Clearinghouse. The term of the agreement is from July 1, 2018 through June 30, 2019 and at a cost of $1,950.00. This price has remained the same since the 2014-2015 school year.

Personnel

The following personnel items from the Executive Session agenda were reviewed by the Board prior to the meeting.

Iriti seconded Fornella on the recommendation of the Superintendent and Administrators for Board approval of the list of returning substitute teachers and support staff for the 2018-2019 school year.

And on the recommendation of the Superintendent and Assistant Aquatics Director Sara Cremonese for Board approval to hire Emily Haslett as an Assistant Aquatics Director at the rate of $15.00 per hour effective August 22, 2018.
And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the resignation of Aura Persichetti as a Student Monitor in the Intermediate School effective retroactive to August 17, 2018.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the resignation of Salina Kovski, 4th Grade Permanent Substitute effective for the 2018-2019 school year.

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the request for Personal Necessity Leave for Martha Halstead, Student Monitor in the Intermediate School and Bus Aide effective at the beginning of the 2018-2019 school year until approximately October 15, 2018.

And on the recommendation of the Superintendent and High School Principals Dr. Laura Hartzell and Aaron Skrbin for Board approval of the resignation of Chelsea McIntyre, High School BCIT teacher effective for the 2018-2019 school year.

And on the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval of the resignation of Jamie Chappel as a Bus Aide effective for the 2018-2019 school year.

And on the recommendation of the Superintendent and Director of Food Service Tricia Wood for Board approval of the resignation of Andrea Betten as a Food Service employee effective for the 2018-2019 school year.

And on the recommendation of the Superintendent and Director of Food Service Tricia Wood for Board approval of the resignation of Tami Aubrey as a Food Service employee effective for the 2018-2019 school year.

And on the recommendation of the Superintendent and Director of Food Service Tricia Wood for Board approval of the resignation of Elizabeth Ciamacco as a Food Service employee effective for the 2018-2019 school year.

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teachers and support personnel for the 2018-2019 school year:

- Amy Meadows, Grades PK-4
- Brooke Strawn, Grades PK-4, pending receipt of required documents
- Jessica Monaco, Elementary K-6/Early Childhood N-3/ESL PK-12/English 7-12
- Terry Oberst, English 7-12/Spec Ed PK-12/Grades PK-4/Reading Specialist PK-12
- Andrea Betten, Food Service
- Tami Aubrey, Food Service
- Rachel Vighetti, Food Service
- Larry Miles, Bus Driver, pending receipt of required documents
- Gary Hegedus, Custodian, pending receipt of required documents

And on the recommendation of the Superintendent and Administrators for Board approval to hire the following personnel for the 2018-2019 school year:

- Kaitlyn Weber, Grade 4 Permanent Substitute teacher at the Master’s Step 2 rate of $51,312. This position is due to a sabbatical leave.
- Rebecca McClintock, Classroom Paraeducator in the Middle School, at the rate of $17.35 per hour. Dr. Skerbetz requested her probationary period be waived since she already is a long-term substitute. This position is due to a resignation.
• Lora Mowery, Classroom Paraeducator in the Elementary School, at the probationary rate of $13.88 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $17.35 per hour. This position is due to a retirement.

• Samantha Sinicorpe, Classroom Paraeducator in the Intermediate School, at the probationary rate of $13.88 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $17.35 per hour. This position is due to a resignation.

• Christina Madden, Classroom Paraeducator in the Elementary School, at the probationary rate of $13.88 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $17.35 per hour. This position is due to a resignation.

• Danielle Rudolph, Technology Assistant (12 month position) at the rate of $39,000 prorated effective August 22, 2018. This is a new position.

• Stefanie Hudgins, Student Monitor in the Elementary School at the probationary rate of $9.59 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $11.99 per hour. This is due to a resignation.

• Asra Syeda, Student Monitor in the Intermediate School at the probationary rate of $9.59 per hour. After completion of a successful probationary period, the rate will be $11.99 per hour. This is due to a resignation.

• Muhammad Janjua, Custodian, at the probationary rate of $11.01 per hour and pending receipt of required documents. After completion of a successful probationary period, the rate will be $13.78 per hour. This position is due to a resignation.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Soccer Coach Kate Munnell for Board approval of Lindsay Rzepeck as a Volunteer Girls Assistant Soccer Coach pending receipt of required documents, effective for the 2018-2019 season.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Football Coach Joe Rossi for Board approval of Joshua Miller as a Volunteer Football Assistant Coach effective for the 2018-2019 season.

And on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of Allison Shade to chaperone the displaced Middle School students from Granite Ridge (Homeless - McKinney-Vento Act) for one hour per day at the EPR rate of $38.25 per hour.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the following new and revised job descriptions:

• Facilities Director (revised)
• Custodial Manager (revised)
• Maintenance Manager (new)

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Varsity Wrestling Coach Rick Chaussard for Board approval of a status change for Stefan Chaussard from a paid Assistant Wrestling Coach to a Volunteer Wrestling Coach effective for the Winter 2018-2019 season.

And on the recommendation of the Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Soccer Coach Rob Eldridge for Board approval of the resignation of Alex Ford as a Boys Assistant Soccer Coach effective for the 2018-2019 season.
And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval of the leave of absence request for Angela Johnson, 3rd Grade teacher in the Intermediate School effective around mid-October.

And on the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval of the resignation of Colleen Cuba, Classroom Paraeducator in the Elementary School effective September 3, 2018.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE ITEMS.**

There were no comments at this time.

Voice Vote - All Yes

The remaining personnel and legal items were discussed in Executive Session.

**Education**

1. The Board considered the recommendation of the Superintendent for Board retroactive approval for Aileen Owens, Director of Technology and Innovation, Melissa Unger, Intermediate School STEAM teacher, and Shad Wachter, Intermediate School Technology Literacy teacher to attend and present at the Scratch@MIT biennial international conference in Cambridge, Massachusetts from July 25, 2018 through July 28, 2018. The costs of the trip were included in the 2018-2019 budget.

2. The Board considered the recommendation of the Superintendent and Middle School Principal Kristin Deichler for Board retroactive approval for Michael Perrott to attend the American School Counselor Association’s annual meeting in Los Angeles, California from Saturday, July 14, 2018 through Wednesday, July 18, 2018. The costs of the trip were included in the 2018-2019 budget.

3. The Board considered the recommendation of the Superintendent for Board approval for the team of Superintendent Dr. Kenneth Lockette, Assistant to the Superintendent for Elementary Education Stephanie DeLuca and Director of Technology and Innovation Aileen Owens to attend the Digital Promise - League of Innovative Schools Fall Cohort meeting in Park City, Utah from Wednesday, October 10, 2018 through Friday, October 12, 2018. The cost will include registration, travel, lodging and meals, with a portion of those costs to be reimbursed to the District. The costs are included in the 2018-2019 budget.

4. The Board considered the recommendation of the Superintendent for Board approval for Director of Technology and Innovation Aileen Owens and Elementary STEAM Teacher Melissa Unger to travel to Pikeville, Kentucky Wednesday, August 29, 2018 through Thursday, August 30, 2018, to continue their collaboration with STEAM initiatives. The costs of the trip were included in the 2018-2019 budget.

The Board asked for additional information on the above trip.

5. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to conduct the Extended School Year (ESY) program in the summer of 2019. The program will run...
Monday through Thursday from 9:00 AM to 12:00 PM beginning June 17 through July 18, 2019. The District will be closed Thursday, July 4, 2019. The cost of the program has been budgeted.

6. The Board considered the recommendation of the Superintendent and Administrators for Board approval of the change to the Faculty Handbooks for the Elementary and Intermediate Schools.

**Transportation**

There were no items to discuss.

**Athletics**

Personnel items were discussed in Executive Session.

**Construction**

There were no items to discuss.

**Miscellaneous**

1. The Board considered the recommendation of the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

**Expenditures**

Expenditures were submitted for Board review and will be placed on the agenda for approval at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

Iriti seconded Hannah to suspend the meeting at 8:44 PM and enter into another Executive Session to discuss legal and/or personnel matters.

President Vezzi announced there will not be any votes taken after Executive Session.

Voice Vote – All Yes

Executive Session convened at 8:46 PM.

Czaplicki seconded Brinsky to exit Executive Session at 9:19 PM and return to the committee meeting.

Voice Vote – All Yes

Burroughs seconded Hannah to adjourn the meeting at 9:19 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary