The Committee Meeting of the South Fayette Township Board of School Directors was called to order at 7:30 PM in the Pride Room of the Administration Building by President Alan Vezzi with the Pledge of Allegiance. An Executive Session was held prior to the start of the meeting to discuss personnel and/or legal issues.

Present: Todd Petrillo, Lena Hannah, Lex Czaplicki, Teresa Burroughs, Len Fornella, Alan Vezzi

Absent: Paul Brinsky, Jen Iriti, Arik Quam

Others: Fred Wolfe, Tucker Arensberg, P.C.; Dr. Kenneth F. Lockette, Superintendent; Student Representative Julian Pikras, Assistant to the Superintendent for Elementary Education Stephanie DeLuca; Director of Finance/Human Resources Brian Tony; Assistant Director of Finance Maria Agular; Director of Technology and Innovation Aileen Owens; Athletic Director Mark Keener; Teachers/Support Staff: Kara Miles and Christine Elek; Olesia Stasko, David Mislans, Trista Thurston, and Cynthia Geisler, Superintendent’s Assistant/Board Secretary

Kara Miles, Lead Nurse, presented her request to purchase and migrate to the SNAP (PSNI) health management software system from the current system the District is using, Healthy Tools. Ms. Miles added the request is due to the significant problems of the upgrade to the Healthy Tools software some of which include:

♦ Not able to enter and track medications
♦ Information not saving
♦ Not able to submit staff injuries

Brian Tony presented the following financial information to purchase the software:

♦ Amount budgeted for $1,700
♦ Amount required for new software $3,520 the first year, $3,120 thereafter
♦ “EpiPens for Schools Program” sponsored by Milan will save the District approximately $1,800 which will cover the cost difference for the new software
♦ District receives state revenue between $50,000 and $60,000 per year for reporting student illnesses/injuries, visits to the nurses’ office, staff visits, ambulance trips, chronic conditions, and food allergies; which the new software will track electronically. The District will lose this revenue if the report is not submitted.

Dr. Lockette reported the following information regarding a feasibility study:

♦ Enrollment numbers already beyond the demographic study done in July
♦ Building level projected needs for the 2019-2020 and 2020-2021 school years
♦ Beyond the 2020-2021 school year, three of the four school buildings will be out of space
♦ Potential additions to the current school buildings
♦ Change building grade level configurations

The Board discussed creating a request for qualifications for architectural firms to start the interview process and to negotiate the cost to complete a feasibility study. The Board added the building principals need to be involved to make sure there will be enough space for the academic programs in each building.
Minutes

The Board considered approval of Minutes from the following Board Meetings:

<table>
<thead>
<tr>
<th>Committee Meeting</th>
<th>August 21, 2018</th>
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</thead>
<tbody>
<tr>
<td>Regular Meeting</td>
<td>August 28, 2018</td>
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Financial Reports

The Financial Reports were provided to the Board for review and will be included on the agenda for approval at the Regular Meeting.

Superintendent’s Monthly Report – Dr. Kenneth F. Lockette

Dr. Lockette reported the following:

- Welcomed Dr. Evancho to the District as the Assistant to the Superintendent for Secondary Education who will officially start on September 21
- Discussions regarding a South Fayette Hall of Fame have begun to honor high school and post-high school successes in the academics, arts, athletics and faculty recognition as well; possibly having kiosks in several areas of the high school; a selection committee to oversee the process
- New website shell has been created with training scheduled for September 26; information is being added and the Board will see the shell possibly in October
- Threat assessment training held on September 7 by Dr. Dewey Cornell from the University of Virginia; the District will put protocols and processes in place
- First Stakeholder Meeting scheduled for September 20 as part of the Strategic Planning process being held in the HS Studio Space and the Board is invited to participate; the group includes staff, students, parents, and business leaders; review the current mission statement and the future of work and leadership values
- Upcoming events: Friday night football game at Hopewell; Saturday Festival of Bands

Business Office

1. The Board considered the recommendation of the Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber for Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.

The Board agreed to make a motion to approve the SAP Software as presented earlier by Kara Miles and Brian Tony.

Hannah seconded Burroughs on the motion for Board approval to migrate to SNAP (PSNI), a student health records management software system, at a cost of $3,520 for the 2018-2019 school year. This replaces the Healthy Tools software.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.

There were no comments at this time.

Voice Vote – All Yes

Personnel

The following personnel items from the Executive Session agenda were reviewed by the Board prior to the meeting.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the resignation of Michele Elder, Personal Care Paraeducator in the Elementary School effective September 21, 2018.

And on the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval of the resignation of Prachi Raje, Student Monitor in the Elementary School effective September 21, 2018.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to increase Special Education teacher Maria Capelli’s hours for the 2018-2019 school year from 50% to 60% of full time status at the rate of Master’s Step 1 that is equal to $49,600, effective September 19, 2018.

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute support personnel for the 2018-2019 school year, pending receipt of required documents: (Needs Board action taken on September 18)

- Marcey Hancock, Administrative Assistant at the rate of $9.65 per hour, Student Monitor at the rate of $10.00 per hour
- Michele Pennine, Administrative Assistant at the rate of $9.65 per hour
- Lithy Sijo, Administrative Assistant at the rate of $9.65 per hour, Student Monitor at the rate of $10.00 per hour

And on the recommendation of the Superintendent for Board approval to rescind the retirement request of Dean Stewart, Director of Maintenance and Grounds effective September 28, 2018. Mr. Stewart has agreed to extend his retirement date to October 17, 2018.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTIONS.**

There were no comments at this time.

Voice Vote – All Yes

The remaining personnel and legal items were discussed in Executive Session.

**Education**

Czaplicki seconded Petrillo on the recommendation of the Superintendent for Board approval to permit Aileen Owens, Director of Technology and Innovation, James Hausman, High School English teacher, and Tom Isaac, Science/Technology teacher to attend the MIT Open Docs Lab Symposium in Boston, Massachusetts from Friday, September 21, 2018 through Saturday, September 22, 2018. The conference is professional development for digital programming in the High School. The cost of the trip includes registration, travel, lodging, and meals and will be paid from the Ready to Learn Grant.

Ms. Owens explained the reason for trip is the next step in the process of using media as a tool for social change.
SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTION.

There were no comments at this time.

Voice Vote – All Yes

1. The Board considered the recommendation of the Superintendent for Board approval to permit Kristin Deichler, Middle School Principal to attend the 2018 Association for Middle Level Education (AMLE) Conference in Orlando, Florida from Wednesday, October 24, 2018 through Saturday, October 27, 2018. The cost of the trip includes registration, travel, lodging, and meals and is part of the 2018-2019 budget.

2. The Board considered the recommendation of the Superintendent and Elementary School Principal Laurie Gray for Board approval to permit Charlotte Rudolph, Elementary Music teacher to attend the 2018 Professional Development Conference sponsored by American Orff-Schulwerk Association (AOSA) in Cincinnati, Ohio from Thursday, November 8, 2018 through Saturday, November 10, 2018. The cost of the conference includes registration, travel, lodging, meals, and a substitute teacher for 2 days and is part of the 2018-2019 budget.

3. The Board considered the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to permit Dr. Charles Herring, K-5 Enrichment teacher to attend and speak at the 2018 Greenbuild International Conference in Chicago, Illinois from Tuesday, November 13, 2018 through Friday, November 16, 2018. There will be no cost to the District. All expenses are being paid for by the Green Building Alliance.

4. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to permit Tanya Brehm, Speech and Language Pathologist in the Middle School to attend the 2018 American Speech and Hearing Association (ASHA) Convention in Boston, Massachusetts from Thursday, November 15, 2018 through Friday, November 16, 2018. There will be no cost to the District.

5. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Tara Surloff, High School Spanish teacher to attend and present at the 2018 American Council on Teaching of Foreign Languages (ACTFL) Convention in New Orleans, Louisiana from Friday, November 16, 2018 through Sunday, November 18, 2018. The cost of the trip includes registration, travel, lodging, meals, and a substitute teacher for 2 days and is part of the 2018-2019 budget.

6. The Board considered the recommendation of the Superintendent and High School Principal Aaron Skrbin for Board approval to permit Felix Yerace, High School Social Studies teacher to attend the 2018 National Conference on Student Activities sponsored by the National Association of State Student Council Executive Directors (NASSCED) in Atlanta, Georgia from Thursday, November 29, 2018 through Sunday, December 2, 2018. The cost of the trip includes registration, travel, lodging, meals, and a substitute teacher for 2 days, and is part of the 2018-2019 budget. The costs to the District will be for one substitute teacher for two days.

7. The Board considered the recommendation of the Superintendent, Middle School Principal Kristin Deichler, and Intermediate School Principal Tom Kaminski for Board approval to permit Tanya Brehm, Speech and Language Pathologist in the Middle School to attend the 2018 American Speech and Hearing Association (ASHA) Convention in Boston, Massachusetts from Thursday, November 15, 2018 through Friday, November 16, 2018. There will be no cost to the District.
approval to conduct the following clubs in the Middle School and Intermediate School for the 2018-2019 school year:

- Middle School Chamber Choir
- Mindstorm Robotics Club

8. The Board considered the recommendation of the Superintendent and Director of Pupil Personnel Dr. Mandi Skerbetz for Board approval to enter into an Affiliation Agreement with Robert Morris University, School of Nursing and Health Sciences for the period of October 1, 2018 to October 1, 2019. There will be no cost to the district.

**Transportation**

1. The Board considered the recommendation of the Superintendent and Director of Transportation Brandon Soubie for Board approval of the bus stops and routes for the 2018-2019 school year. For audit purposes, the records will be kept in the transportation office.

**Athletics**

1. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of a Girls Middle School Softball team effective for the 2018-2019 school year; with the District to contribute 100% of the estimated travel costs, hats and softballs; and the boosters maintaining any remaining costs.

2. The Board considered the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of a 9th Grade Boys Basketball team effective for the 2018-2019 school year; with the District to contribute 100% of the estimated travel costs, and basketballs; and the boosters maintaining any remaining costs.

Mr. Keener added if there are any additional coaching costs, they will be covered by the boosters.

Personnel items were discussed in Executive Session.

**Construction**

There were no additional items discussed.

**Miscellaneous**

1. The Board considered the recommendation the Superintendent and Administrators for Board approval to accept the provided list of gifts/donations.

2. The Board considered the recommendation of the Superintendent for Board approval to endorse the following as PSBA candidates:

   - Eric Wolfgang as President-elect (one year term)
   - Art Levinowitz as Vice President (one year term)
   - Maura Buri as Eastern At-Large Representative Sections 4 & 8 (three-year term)
   - Thomas Kerek as Sectional Advisor – Section 2
   - Gary Smedley as Sectional Advisor – Section 4
   - Dan Hill as Sectional Advisor – Section 6
   - Amy Goldman as Sectional Advisor – Section 8
   - William LaCoff as Trustee (term ends December 31, 2021)
Richard Frerichs as Trustee (term ends December 31, 2021)
Nathan Mains as Trustee (term ends December 31, 2021)

**Expenditures**

Submitted for Board review to be approved at the Regular Board Meeting.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

There were no comments at this time.

The Board agreed to vote on the following Athletics items:

Czaplicki seconded Burroughs on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of a Girls Middle School Softball team effective for the 2018-2019 school year; with the District to contribute 100% of the estimated travel costs, hats and softballs; and the boosters maintaining any remaining costs.

And on the recommendation of the Superintendent and Athletic Director Mark Keener for Board approval of a 9th Grade Boys Basketball team effective for the 2018-2019 school year; with the District to contribute 100% of the estimated travel costs, and basketballs; and the boosters maintaining any remaining costs.

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS ON THE ABOVE MOTIONS:**

There were no comments at this time.

Voice Vote – All Yes

Burroughs seconded Petrillo to adjourn the meeting at 8:22 PM.

Voice Vote – All Yes

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Cynthia Geisler, Board Secretary